

MINUTES OF MEETING
BOARD OF SELECTMEN

Thursday, January 2, 1992

8:00 p.m. Meeting convened in the Hearing Room of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, Southborough School Committee members: Catherine D. Alsterlund, John J. Ford III, Norman M. Clement, and Andrew W. Davis.

Absent: Executive Secretary Marjorie R. Putnam

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SCHEDULED APPOINTMENTS

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8:04 p.m. to 8:15 p.m. Joint meeting was held with the Southborough School committee to make a decision on filling School Committee vacancy until Annual town Election on May 11, 1992. All four candidates were brought forward for consideration: Diane Johnson, Leslie Tuttle, Kevin Moran, and Steven Dawley. Selectman Davis Cowles and School Committee members John Ford III and Andrew Davis voiced support for Leslie Tuttle, Chairman Falconi and committee member Catherine Alsterlund endorsed Kevin Moran, and Selectman Thomas McAuliffe supported Diane Johnson. Because a majority of four members had endorsed Leslie Tuttle, Selectman McAuliffe moved that LESLIE W. TUTTLE, 32 JERICHO HILL ROAD, be appointed to the School Committee until the Annual Town Election on May 11, 1992. A roll call VOTE was taken of all seven members present at this joint meeting. Vote was unanimous.

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OTHER BUSINESS TRANSACTED

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Southborough 1992 Recycling Survey. Selectmen unanimously VOTED to approve the survey as submitted by the Recycling Committee.

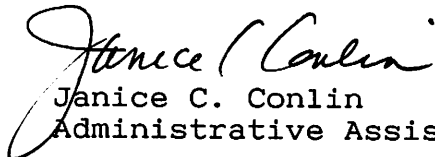
Transfer Station Fee. Selectmen unanimously VOTED to prorate Transfer Station fee at \$8/month for new residents (January 1992 through June 1992 = \$48).

Acting Fire Chief. Selectmen unanimously VOTED to permit Acting Fire Chief Peter Phaneuf to spend \$500 at Assabet Regional Vocational High School for body work on the brush truck received from Harvard Primate in lieu of taxes.

TREASURY WARRANTS SIGNED BY SELECTMEN

G235	\$2,256.28	12-27-91	School Cafeteria
G237	39,312.57	12-27-91	School Payables
G239	195,866.33	12-27-91	Town Payables
G241	23,017.48	12-24-91	Federal Tax/Ins.
P243	54,109.15	12-24-91	Town Payroll
TOTAL	<u>\$314,561.81</u>		
P245	\$41,996.76	12-31-91	Town Payroll
P247	135,449.30	12-31-91	School Payroll
G249	15,079.78	12-31-91	Federal Tax
G251	166,102.10	12-31-91	Town Payables
TOTAL	<u>\$358,627.94</u>		

8:20 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 2/4/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 7, 1992

7:30 p.m. Meeting convened in the Hearing Room of the Town House with the pledge of allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

Absent: Selectman Thomas W. McAuliffe (on vacation)

MINUTES APPROVED

Minutes of December 17 and 19, 1991 were approved.

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SCHEDULED MEETINGS

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7:35 p.m. to 8:00 p.m. Massachusetts Electric pole hearing request for East Main Street (continued from 12-17-91). Present for Mass. Electric Company: Arnold Lanz, Field Engineer. Mass. Electric needs a guide pole called a "foot bridge". Additional cables for a new house in back will add weight. Existing Pole needs a support to keep it from falling. Abutter Albert Marsocci (16 East Main Street) objected on Dec. 17 and objected at this meeting as he maintains there is insufficient room on the narrow sidewalk for this additional guide pole. Mr. Marsocci feels that it is difficult to maneuver around the current pole now. However, Highway Supt. Boland met with Mass. Electric representative and agreed that the new pole would not prevent the passage of any snowplowing equipment. Mass. Electric said the only alternative to placing a foot bridge would be to place another pole in between the existing poles to help support the weight of the cables. He feels that this would not be aesthetic for the area. Mass. Electric and Mr. Marsocci agreed to go to the site and agree as to a solution. A new Plan will be drawn up and sent by Mass. Electric. This pole hearing will be rescheduled for January 28, 1992 at 7:35 p.m.

8:00 p.m. Discussion of the use of Mooney Field (continued from December 17, 1991 meeting) was postponed. This discussion will be scheduled at a later date.

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OTHER BUSINESS TRANSACTED

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Re: Transfer Station. Board noted Dec. 27, 1991 letter from Highway Supt. John Boland enclosing correspondence from Wheeleabrator Millbury, Inc. regarding the imposition of waste bans on leaves and white goods in accordance with DEP regs. effective Dec. 31, 1991. The Recycling Committee is working towards a temporary solution regarding the leaves. This must be done before March. Selectmen Cowles will meet with Mr. Boland to discuss this issue.

Public Works Department (Southborough). Board noted letter from Town Clerk Paul Berry stating that Governor Weld signed on December 29, 1991 "Chapter 447, Acts, 1991, An Act Establishing a Department of Public Works in the Town of Southborough". This Act takes effect upon its passage.

Board noted memo from John W. Boland, Public Works Superintendent, re the new legislation creating a Southborough DPW which will necessitate changes. Departments will function with the same duties and responsibilities as in the past. However, payrolls, etc. will be prepared by respective departments and signed by Superintendent Boland. Respective department heads may sign if Supt. Boland is unable to do so.

TREASURY WARRANTS SIGNED BY SELECTMEN

P253	\$46,486.00	1-7-92	Town Payrolls
G255	<u>49,618.25</u>	1-7-92	Federal Tax/Audit
TOTAL	\$96,104.25		

8:10 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 1/21/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 21, 1992

8:00 p.m. Meeting convened in the Hearing Room of the Town House with the pledge of allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

Absent: Selectman Thomas W. McAuliffe (on vacation).

MINUTES APPROVED

Minutes of January 7, 1992 were approved by a 2 to 0 vote.

APPOINTMENTS

Constables (For the Purpose of Serving Civil Process. Selectmen VOTED 2 to 0 to appoint the following:

Eugene P. Kelley, 7 Johnson, Rd., Southborough, his term to expire 1/21/93.

Jose F. Martins, 259 Belknap Rd., Framingham, his term to expire 1/29/93.

Arthur F. Martins, 3 Hampshire Rd., Framingham, his term to expire 1/29/93.

Human Services Committee (representing the Parents Group). Selectmen VOTED 2 to 0 to appoint Linda L. Moran, 91 Mt. Vickery Road, her term to expire June 30, 1992.

DEFERRAL OF TEACHERS' SALARIES IN FY 1993

Board noted January 8 letter from James B. Denman, Southborough Representative to the Assabet Valley Regional Vocational District School Committee asking the Board, together with the approval of a majority of the member Selectboards and the City Council (with the approval of the Mayor), to again vote to reject deferral of the same amount of teachers' salaries in FY93. Therefore, the Board of Selectmen VOTED 2 to 0, as follows:

That the Board of Selectmen hereby concurs with the action of the Assabet Valley Regional Vocational District School Committee and rejects the provisions of Chapter 336 of the Acts of 1991 relating to the deferral of teachers' compensation for the Assabet Valley Regional Vocational School District in the fiscal year beginning July 1, 1992.

8:15 p.m. to 8:18 p.m. Public Hearing was held on the application of Dimitrious Fetfatsidis dba Southborough House of Pizza & Restaurant to transfer his Restaurant/Wine and Malt Beverages License to Southboro House of Pizza, Inc., Christos A. Baltas, Manager, 5 Main Street. Board noted that this hearing was published in the legal section of the Middlesex News on January 10, 1992. Since there were no objections and all documents filed with the Board were in order, the Board of Selectmen (as the Licensing Authority) VOTED 2 to 0 to grant this transfer and submit the pertinent documents to the Alcoholic Beverages Control Commission for its approval.

8:30 p.m. to 8:37 p.m. Discussion re MDC land between Middle Road and Cordaville Road by Steve White, Headmaster of Fay School, and Neil Ferris, Chairman of Town Cemetery Study Committee. Fay School is interested in this parcel of land to be cultivated for another playing field and for future cemetery land. This would be a combined effort of the Town Cemetery Study Committee and Fay School. They will contact the MDC/MWRA re legal procedure to use this land for these purposes. Selectmen approved.

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OTHER BUSINESS TRANSACTED

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Presidential Drive (Presidential Estates Subdivision). Board noted letter of appreciation from Martin F. Laughlin re the Town sanding this unaccepted Road on Friday, January 17, due to unsafe conditions. Chairman Falconi stated that he and the developer Kevin Giblin discussed this matter on Saturday, January 18, 1992 and it was agreed that town will sand this road for the balance of this winter and that Mr. Giblin will pay for the cost of sanding. Mr. Giblin also stated that he will continue to plow this road for the balance of this winter. The Selectmen then VOTED (2 to 0) to instruct the Southborough Department of Public Works to sand Presidential Drive for the balance of this winter and to send a bill for the sanding cost to Sears Road Realty Trust c/o Kevin Giblin. The Selectmen understand that Mr. Giblin will continue to plow this road for the balance of this winter. A letter will be sent to Mr. Giblin and to Department of Public Works Superintendent John Boland incorporating this vote of the Board.

Proposed redesign/reconstruction by the State of the Fayville Lights (Rt. 9/Oak Hill Road/Central St.) Board noted letter from Robert Bezokas re his mother's property (Mary Bezokas), 75 Turnpike Road, Fayville. The proposed reconstruction would take so much land as to prevent his mother from walking around her house, etc. Selectmen will turn this matter over to Department of Public Works Superintendent John W. Boland.

TREASURY WARRANTS SIGNED BY SELECTMEN

P257	\$50,255.06	1-14-92	Town Payroll
P259	130,149.53	1-14-92	School Payroll
G261	47,181.80	1-14-92	Federal Tax
G263	29,013.96	1-17-92	Town Payables
G265	<u>16,195.09</u>	1-17-92	School Payables
TOTAL	\$272,795.44		
P267	\$43,517.54	1-21-92	Town Payroll
G269	<u>19,277.53</u>	1-21-92	Federal Tax/Misc.
TOTAL	\$62,795.07		

8:41 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen James W. Falconi and Davis O. Cowles
2/11/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 4, 1992

7:30 p.m. Meeting convened in the Hearing Room of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

Absent: Selectman Davis O. Cowles (out of town on business)

MINUTES APPROVED

Chairman Falconi and Selectman McAuliffe approved Minutes of December 26, 1991 and January 2, 1992.

RESIGNATION

Recycling Committee. Maria S. Cutts resigned effective 1/1/92.

APPOINTMENTS

Civil Defense Director. Board VOTED to appoint Acting Fire Chief Peter F. Phaneuf as Civil Defense Director to fill the unexpired term of Frank W. Aspinwall until June 30, 1992.

ADA Coordinator. (new Americans With Disabilities Act). Board appointed Janice C. Conlin (designated employee). Mrs. Conlin will work with Donald J. Floyd, 240 Parkerville Road, Southborough. The new Act states that meetings to be held by the town must be accessible to the handicapped. The Town must file its intentions within a year regarding all town-buildings.

Southborough Housing Opportunity Partnership Committee. Selectmen VOTED to appoint Robert P. Jachowitz, 67 School Street, as a member of SHOPC to fill the unexpired term of Southborough Housing Authority representative Marguerite J. Clifford until June 30, 1992.

7:45 p.m. to 8:15 p.m. State Representative Barbara Gardner gave an update to the Board regarding financial prospects for 1992.

8:15 p.m. to 8:21 p.m. Massachusetts Electric Pole Hearing was held re new pole to be erected on Taylor Way (off East Main St.) starting at Pole 7 East Main Street and extending 50 feet northerly on "Taylor Way" to new Pole X, per plan #D91-85 dated January 13, 1992. Abutter Myra McLaughlin agreed to placement of pole. Selectmen VOTED to approve petition of Mass. Electric.

8:30 p.m. to 9:20 p.m. Discussion re use of Mooney Field. Sean Palfrey, Chairman of the Recreation Commission, concurred with Agreement between the Little League Baseball and Youth Soccer. John Strazie (soccer) agreed in principle but has concerns with the permanent fence provision. Mike Backer spoke re Little League. Selectman McAuliffe approved the recommendation of the Recreation Commission Agreement that has been reached between Little League and the Soccer League and moved that the Selectmen instruct the Department of Public Works Superintendent to be ready to assist them in whatever way he can as stated at this meeting. Chairman Falconi seconded the Motion. VOTED: 2 to 0. Motion carried.

TREASURY WARRANTS SIGNED BY SELECTMEN

P271	\$53,556.83	1-28-92	Town Payroll
P273	131,519.99	1-28-92	School Payroll
G275	48,230.76	1-28-92	Federal Tax
G277	3,700.12	1-31-92	School Cafeteria
G279	34,284.83	1-31-92	School Payables
G281	<u>73,156.30</u>	1-31-92	Town Payables

Total: \$344,448.83

P283	\$41,152.92	2-4-92	Town Payroll
G285	<u>103,202.49</u>	2-4-92	Federal Tax/Ins.

Total: \$144,355.41

9:25 p.m. VOTED to adjourn the meeting .

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 3/24/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 10, 1992

7:00 p.m. Meeting convened in Conference Room A of the Town House.

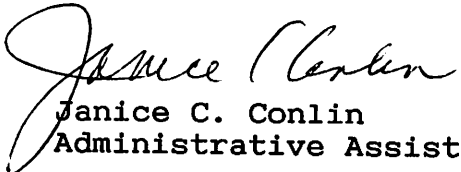
Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, and Administrative Assistant Janice C. Conlin.

Also Present: John W. Boland, Department of Public Works Supt.

Absent: Executive Secretary Marjorie R. Putnam

The Board discussed the total Department of Public Works budget of \$1,155,114 which is up 6.8%. The Selectmen stated that the Department of Public Works was formed to save money and therefore Mr. Boland needs to take a second look at his budget to see where he can incur more savings.

7:50 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 3/24/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 11, 1992

7:03 p.m. Meeting convened in the Hearing Room of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, and Administrative Assistant Janice C. Conlin

Others present: Police Chief William J. Colleary and Acting Fire Chief Peter F. Phaneuf.

Absent: Executive Secretary Marjorie R. Putnam

MINUTES APPROVED

Selectmen Cowles and Chairman Falconi VOTED 2 to 0 to approve Minutes of January 21, 1992.

RESIGNATION

Human Services Committee, Youth Commission, Police Chaplain. The Reverend Craig Reynolds resigned effective 2/2/92. He is moving from Southborough. Letter of appreciation will be sent to Reverend Reynolds.

APPOINTMENTS

Historic District Study Committee (ad hoc). The following were appointed by a 2 to 0 VOTE by Selectmen McAuliffe and Cowles: (Chairman Falconi did not enter into any discussion nor vote due to conflict of interest.

Donald M. Leavitt, 24 Main Street
David K. Falconi, 28 Woodbury road
George A. Hubley, Sr., 103 Southville road
Philip C. Beals, 2 Chestnut Hill Road

Their terms are to expire June 30, 1992. There are three more vacancies left to be appointed.

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SCHEDULED MEETINGS
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Selectmen met with the Acting Fire Chief Peter Phaneuf and Police Chief William Colleary to discuss their FY '93 budgets. No VOTE regarding their budgets was made at this meeting. The Board, however, suggested that the Chiefs institute consolidating dispatching and to facilitate this occurrence insert a Warrant Article to cover expenses to accomplish this.

TREASURY WARRANTS SIGNED BY SELECTMEN

G287	\$1,583.90	2-14-92	School Pay. Enc. 91
G289	945.19	2-14-92	School Cafeteria
G291	20,807.92	2-14-92	School Payables
P293	44,588.13	2-11-92	Town Payroll
P295	131,707.28	2-11-92	School Payroll
G297	47,759.78	2-11-92	Fed. Tax/Misc.
G299	<u>60,450.48</u>	2-14-92	Town Payables

Total: \$307,842.68

8:30 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

jcc/mrp

(Approved by Selectmen 3/24/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 18, 1992

7:30 p.m. Meeting convened in the Hearing Room of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

APPOINTMENTS

Recycling Committee. Board unanimously VOTED to appoint Jane A. Smith, 49 Deerfoot Road, to fill the unexpired term of Maria S. Cutts until June 30, 1992.

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SCHEDULED MEETINGS

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7:45 p.m. to 7:55 p.m. Michael Cupoli discussed his memo dated February 7, 1992 regarding putting in a soccer field on Neary School property. The Army Corps of Engineers agreed to perform the work and listed a general outline of information or documentation required prior to submitting this project for approval by its higher headquarters. This list is contained in January 31, 1992 letter from Douglas D. Stewart, Captain, US Army to Southborough Youth Soccer Association attention Michael D. Cupoli. Approval is needed from John W. Boland, Superintendent of Southborough Department of Public Works, a meeting needs to be held with the School Committee and a letter is to go to the Army Corps of Engineers regarding their requests. Board unanimously VOTED to honor request to have the Southborough DPW assist them in completing their project.

8:00 p.m. to 8:30 p.m. John Boland discussed Department of Public Works budget. Selectmen commended Mr. Boland for making the requested cuts in this budget and feel that there should be no more cuts made.

8:30 p.m. to 8:35 p.m. Brian Donovan presented a petition (47 signatures of registered voters) to place an Article in the Warrant for ATM 1992. The Article asks the town to restrict the placement of any permanent structure or fencing on existing Town Parks (Mooney Field, Choate Field, Fayville Field) that will prohibit the use of these parks as general open playgrounds for all citizens of all ages. This Article will be placed in the Warrant.

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OTHER BUSINESS TRANSACTED

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Board discussed letter from Roger Challen regarding the proposed State road widening project at Oak Hill Road/Central Street intersection at Turnpike Road. Selectmen announced that this will be discussed at Planning Board Hearing on Monday, March 9, at 7:45 p.m. Selectmen plan to attend.

TREASURY WARRANTS SIGNED BY SELECTMEN

P301	\$43,854.26	2-18-92	Town Payroll
G303	15,006.19	2-18-92	Federal Tax
G305	<u>5,147.00</u>	2-18-92	Acct/Treas/Sch.

Total: \$64,007.45

8:45 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 3/24/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 25, 1992

7:30 p.m. Meeting convened in the Hearing Room of the Town House with the pledge of allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

LICENSES

1-day Special License was granted to sell Wine and Malt Beverages only for Saturday, March 14, 1992. All supporting documents were in order.

Automatic Amusement Device License was granted to Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Manager, 50 Turnpike Road.

ANNUAL TOWN MEETING/SPECIAL TOWN MEETING

Board unanimously VOTED to call the Annual Town Meeting on April 13, 1992 at 7:00 p.m. at A. S. Woodward School.

Board unanimously VOTED to call a Special Town Meeting on April 13, 1992 at 7:30 p.m. at A. S. Woodward School.

Selectmen closed and signed the Warrants for the Annual Town Meeting and the Special Town Meeting.

BUDGETS CUT

Selectmen unanimously VOTED on the following budgets:

Legal Budget was reduced to \$37,800. Memo is to go to all pertinent departments reminding department heads they must obtain permission from the Board of Selectmen before they use the services of the Town Counsel.

Police Department Budget line item (travel) to be reduced by \$400.

Fire Department Budget line item (travel) to be reduced by \$200.

Department of Public Works Budget should not be cut any further. Advisory Committee concurs.

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SCHEDULED APPOINTMENTS

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7:52 p.m. to 8:25 p.m. Susan Peghiny, Chairman of the Recycling Committee, presented the committee's short-term and long-term recommendations. Several options were discussed as to whether to use outside companies or in-house personnel. The short-term plan would be to ask residents to either compost on their own property or take leaves only to Weston Nurseries on Rt. 135. Selectmen decided to take this under advisement and to confer with Superintendent of Public Works John Boland regarding the long-term recommendation.

8:25 p.m. to 8:35 p.m. Lisa Marks and Terry Bickford of MWRA (Massachusetts Water Resources Authority) discussed "Operation Watersense" project. They presented a sample of a package which will be sent to all residents explaining that MWRA would like to install up to \$30 worth of water saving fixtures at no direct charge. Fixtures include water efficient showerheads, faucet aerators and toilet tank water savers - plus a household leak survey and information of how to save water to control water and energy costs. The Towns of Northborough and Framingham have endorsed this program. This programs will save six million gallons per day. Letters will be sent to residents over the Selectmen's signature a month ahead. They hope to begin in August. MWRA stated that in the City of Quincy 90% of multi-family signed up and 59% of single family homes. Selectmen agreed that it is a super program.

8:45 p.m. to 8:55 p.m. Carl Kooyoomjian (Advisory Committee member) presented and discussed Southborough Public Safety Study Advisory Committee Final Report dated February 7, 1992.

8:55 p.m. to 9:22 p.m. Advisory Committee Chairman Joseph DiGiovanni and members discussed the Department of Public Works budget with the Selectmen. They agreed that it should not be cut any further.

9:22 p.m. to 9:40 p.m. William Davis, Chairman of the Personnel Board, discussed compensation for interim Fire Chief Peter Phaneuf. Personnel Board approves the recommendation of the Board of Selectmen (voted on December 26, 1991) that the annual salary of Acting Fire Chief Peter F. Phaneuf be placed at Grade 20, Step 4, which is \$47,269.00 effective January 1, 1992 through March 31, 1992.

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OTHER BUSINESS TRANSACTED

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Board noted February 17 letter from Fay School donating \$3,000 to the Town of Southborough. Letter of appreciation will be sent.

Board noted February 19 letter from Tri State Truck & Equipment, Inc., 251 Turnpike Road, thanking the fire fighters for a job well done at a recent cargo fire on their premises. The company offered free apparatus repair as a way of expressing their gratitude.

TREASURY WARRANTS SIGNED BY SELECTMEN

P307	\$50,986.19	2-25-92	Town Payroll
P309	129,495.65	2-25-92	School Payroll
G311	46,956.52	2-25-92	Federal Tax
G313	3,485.00	2-28-92	Woodward Heating/School
G315	3,305.54	2-28-92	Cafeteria
G317	31,902.32	2-28-92	School Payables
G319	<u>456,714.87</u>	2-28-92	Town Payables

TOTAL \$723,846.09

9:41 p.m. VOTED to adjourn the meeting

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 3/17/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 3, 1992

7:30 p.m. Meeting convened in the Hearing Room of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles (arrived 7:37 pm), and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam

APPOINTMENTS

Inspector of Animals. Board nominated Lindsay S. Robbins, 78 Deerfoot Road, for the year ending March 31, 1993. VOTE: 2 to 0. Selectman Cowles was not present at this time.

Historic District Study Committee (ad hoc). Board unanimously VOTED to appoint the following, their terms to expire June 30, 1992:

Richard E. Noble, 48 Main Street
Carol A. Gay, 25 Jericho Hill Road
Alice Brenda Gaffney, 205 Middle Road

Registrar of Voters. Board unanimously VOTED to appoint Philip C. Beals, 2 Chestnut Hill Road, to fill the unexpired term of David Roy LaRose until April 1, 1993.

Tree Warden. Board unanimously VOTED to appoint Brian C. Mauro, 2 Foley Drive, until June 30, 1992.

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SCHEDULED APPOINTMENTS
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7:45 p.m. Meeting with Advisory Committee. Budgets and Warrant Articles for FY '93 were discussed.

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OTHER BUSINESS TRANSACTED
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Board noted and discussed February 25, 1992 letter from the Southborough Personnel Board Chairman William N. Davis III. The Personnel Board asked to have a warrant article included in the Warrant for ATM 1992. Chairman Falconi stated that the Warrant was closed and signed on February 25, 1992. The Article asked for a sum of money to be used for the purpose of hiring an attorney specializing in labor negotiations to negotiate contracts with the various bargaining units as the agent of the Town under the

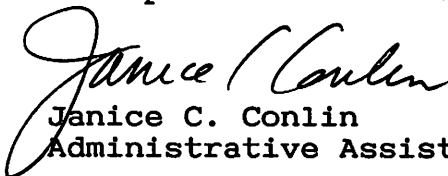
direction of the Selectmen. No dollar amount was given for the cost. Selectmen suggested that negotiations proceed along normal lines and if the Selectmen decide it is necessary to have a professional negotiator, then the Selectmen can make that determination in conjunction with the Advisory Committee. A Warrant Article is not necessary at this time. The Town and the unions have fared very well under the current system. Once lawyers are involved on both sides, it will be an expensive proposition. Selectmen decided not to open up the 1992 ATM Warrant. A letter will be sent to the Personnel Board stating that their request for a Warrant Article has been reviewed by the Selectmen but feel that after consultation with the Personnel Board and the Advisory Committee, if it is necessary to have professional negotiators, the situation can be addressed at that time. A Warrant Article is not necessary at this time.

TREASURY WARRANTS SIGNED BY SELECTMEN

Pay	\$43,204.22	3/3/92	Town Payroll
G323	14,736.84	3/3/92	Federal Tax
G325	<u>73,300.29</u>	3/3/92	Town Payables

Total: \$131,241.35

9:15 p.m. VOTED to adjourn the meeting.


 Janice C. Conlin
 Administrative Assistant

mrp
 (Approved by Selectmen 3/17/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 9, 1992

6:35 p.m. Meeting convened in the Conference Room A of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, and Administrative Assistant Janice C. Conlin.

Also Present: Acting Fire Chief Peter F. Phaneuf.

Absent: Executive Secretary Marjorie R. Putnam

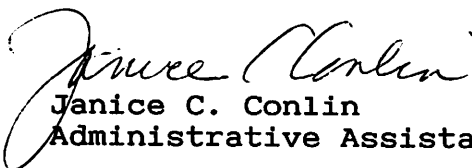
The Advisory Committee requested of the Selectmen that they ask Peter Phaneuf to tell them what the impact would be if he cut his budget by \$25,000-\$30,000.

Peter Phaneuf stated that he built his budget on a zero base and there is no ability to reduce this budget without being in conflict with the present labor contract. All the nonsalary items are at a minimum and the budget for salaries is based on the present contract. The Selectmen support the level of the budget as printed in the warrant.

7:15 p.m. Selectman McAuliffe moved that the Selectmen go into Executive Session to discuss items with Building Inspector Robert Garfield with regard to potential litigation and to discuss collective bargaining. After the executive session the Board returned to open session and attended a hearing at the Planning Board meeting with regard to the Oak Hill Road/Central Street/Route 9 intersection.

10:30 p.m. Selectman Cowles left after the executive session at 7:45 p.m. and did not return. However, at 10:30 p.m. Selectman McAuliffe moved that the Board return to executive session to discuss the same two prior issues and not return to open session. Chairman Falconi seconded the Motion. VOTE: 2 to 0. Motion carried.

11:30 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 3/24/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

THURSDAY MARCH 12, 1992

Present: Chairman James Falconi, Tom McAuliffe, Janice C. Conlin, Administrative Assistant.

6:30 p.m. Meeting adjourned in open session. An executive session to discuss the status of employment of Robert Garfield was cancelled due to that fact that Mr. Garfield was ill.

1. The Board of Selectmen received \$51,624 for Hurricane Bob as reimbursement from the federal government for damages and clean up.

2. The Town Clerk notified the Board that any Ballot questions to be on the May ballot must be submitted by April 8, 1992.

3. Representatives of the MBTA will be presenting a proposal to install a station for commuter rail next to Fitzgerald's store on Southville Rd. on March 31. The abutting towns, the three newspapers, radio and T.V. have been notified of the meeting.

4. A resident of Cherry St. filed a complaint with Mr. Falconi regarding two cars parking overnight in front of their property. Mr. Falconi contacted the police. If the parking continues, the residents can request no parking signs.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/19/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 17, 1992

7:30 p.m. Meeting convened in the Hearing Room of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

MINUTES APPROVED

Selectmen unanimously VOTED to approve Minutes of February 25 and March 3, 1992.

APPOINTMENTS

Cultural Arts Council. Board VOTED unanimously to reappoint for 2 years Elaine E. Sharron, 56 Sears Road, and Nancy Arone Bassett, 79 Sears Road, their terms to expire February 27, 1994.

Constable (to serve civil process). Board VOTED unanimously to reappoint Philip A. Robinson, 23 Bantry Road, P. O. Box 1303, Framingham, his term to expire March 10, 1993.

First Assistant Parking Clerk. Board VOTED unanimously to appoint Kevin J. Bolduc, 147 Central Street, Lowell 01853, his term to expire June 30, 1993.

Central Mass. Resource Recovery Committee. Board VOTED unanimously to reappoint John W. Boland, Jr., 12 Richards Road, as Representative, his term to expire March 15, 1993.

Public Weigher. Board unanimously to reappoint Michael J. Chase, 56 MacArthur Rd., Natick 01760 (for Almac), his term to expire March 22, 1993.

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SCHEDULED MEETINGS
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7:35 p.m. to 8:05 p.m. Joint meeting with the Planning Board re acceptance of Orchard Road as a public way. Certified Receipts were in order proving that the residents of Orchard Road had received notice of this Hearing. Planning Board members present were: Donald Morris, Charles Gaffney and Jean Bigelow. Also present were: Department of Public Works Superintendent John Boland and Harlow Clark (son of developer George Clark). Several Orchard Road residents were present including Richard F. Connors (3 Orchard Road) and Margarita Doherty (2 Orchard Road). Planning Board member Donald Morris and DPW Supt. John Boland discussed

their concerns and discussed with the residents some of the concerns they had. Some of the concerns expressed by Mr. Connors and Ms. Doherty was the length of time the opening in the sidewalk will remain and the residents don't want the construction equipment and pile of dirt to stay on the empty lot for "twenty years". Mr. Boland stated that he is satisfied with the road, knows of no major issues that he is aware of, and will put together a "punch list" which he will distribute to the developer, the Planning Board and Board of Selectmen. Mr. Boland also will check the State regulations regarding curb cuts. These are minor concerns which the developer agreed to take care of before the Annual Town Meeting. Selectmen unanimously VOTED to sign the Street Layout Order for Orchard Road.

8:05 p.m. to 8:25 p.m. Joint meeting with Board of Assessors re FY '92 tax rate. Present were: Chairman Paul Nelson, Arthur Sisson, Charles Johnson and Arthur Holmes (Assistant Assessor/Appraiser). Assessors reported that they have unanimously VOTED to keep the classification at a single tax rate. FY 1992 tax rate will be \$12/thousand, an increase of 13%. FY '91 tax rate was \$10.48. However, since property values have been lowered by the recent reevaluation project, taxes should be around the same amount. Problem with commercial buildings is they are not being utilized at their best use. The Assessors would rather have buildings being utilized as office space rather than warehouse space. Mr. Gaffney explained that Bytex moved from Southborough to Westborough as they wanted to expand and our zoning restricted them. They never approached the Planning Board nor any town department regarding their plans to expand. Board of Selectmen unanimously VOTED that the Town of Southborough accept the recommendation of the Board of Assessors and that the single tax rate be retained.

8:25 p.m. to 9:00 p.m. Meeting with Sewage Treatment Study for Southborough Committee (ad hoc). Chairman Robert Bezokas gave the presentation. Cost of professional study will be \$45,000. An Article has been placed in the ATM Warrant for this amount. At present the State DEP has no funds to help with this project. However MDC will support the Town due to an impact on the Sudbury Reservoir if the reservoir has to be activated in the future. The study will set the criteria where problems are and how bad. Last study was Turnpike Road (Rt. 9) about 8 years ago. Other studies before that are passe. The Sewage Treatment Study Committee will put together a "wish" list. If the Article gets "shot down" at ATM, legislators should be approached for help and support for next year. Administrative Assistant Conlin will contact Senator Ed Burke and State Representative Barbara Gardner to find out if they would be willing to find out if the Town could be reimbursed for this project.

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OTHER BUSINESS TRANSACTED

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Chairman Falconi read March 12, 1992 letter from Edwards and Kelcey, Inc. re Worcester Commuter Rail Extension Project March 31, 1992 Selectmen's Meeting.

Chairman Falconi announced that all Selectmen's meetings from now on will meet at 7:00 p.m.

TREASURY WARRANTS SIGNED BY SELECTMEN

P341	\$40,623.56	3-17-92	Town Payroll
G343	<u>14,067.92</u>	3-17-92	Federal Tax/Misc.

Total: \$54,691.48

G327	\$16,847.80	3-13-92	School Payables
G329	3,063.16	3-13-92	School Payables
G331	2,473.59	3-13-92	School Cafeteria
P333	46,725.03	3-10-92	Town Payroll
P335	131,051.06	3-10-92	School Payroll
G337	47,499.66	3-10--92	Fed. Tax/Misc.
G339	<u>35,504.92</u>	3-13-92	Town Payables

Total: \$283,165.22

9:05 p.m. VOTED to adjourn the meeting

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 3/31/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 24, 1992

7:00 p.m. Meeting convened in the Hearing Room of the Town House by pledging allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of February 10, 11, 18 and March 9, 1992. Chairman Falconi and Selectman McAuliffe approved the Minutes of February 4, 1992 (Selectman Cowles was absent at that meeting).

APPOINTMENTS

Full time Fire Chief. At 7:00 p.m. Chairman Falconi and Selectman McAuliffe VOTED to promote Peter F. Phaneuf, 179 Middle Road, from Captain to full time Fire Chief for a 3 year term, his term to run from March 24, 1992 to March 24, 1995. Selectman Cowles did not vote due to a conflict of interest. Chairman Falconi and Selectman McAuliffe VOTED that Peter F. Phaneuf's annual salary will be at Grade 20, Step 5, \$49,207.00 under the Salary Administration Plan effective immediately. Letter is to go to the Personnel Board asking for its approval. Selectman Cowles did not vote due to a conflict of interest. Mr. Phaneuf was present as well as the three Captains of the Fire Department - Captain George Killam, Captain John Mauro and Captain David Dockstader - who supported the Selectmen's vote.

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SCHEDULED MEETINGS

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7:15 p.m. to 7:20 p.m. Nancy Karis, representing Kindergroup of Southborough, discussed the Tot Lot Playground (in back of the Town House). The group had drafted a document which Chairman Falconi read into the record. This document assures the group that the Town owns the property. The Selectmen assured the group that the playground is covered under the Town's insurance. The Safety Committee can handle the inspections twice annually. The results of the inspections will be made available to the Kindergroup. It was suggested that inspections should be made around the first of April and around Labor Day. If Kindergroup performs any repairs or maintenance to the Tot Lot or purchase new equipment, they will notify the Building Inspector who shall inspect the improvements or problems on behalf of the Town. Selectmen unanimously VOTED to accept the recommendation of the Kindergroup as presented and read into the record.

7:21 p.m. to 7:59 p.m. Board unanimously VOTED to go into Executive Session with Town Counsel Frederick Busconi to discuss outstanding litigation and collective bargaining. The Board will reconvene at the end of the Executive Session.

8:00 p.m. to 8:50 p.m. Board unanimously VOTED to enter into regular session. Millis Consortium representative Doug Priest, Susan Peghiny, Chairman of the Southborough Recycling Committee, Department of Public Works Board, and Dept. of Public Works Supt. John W. Boland discussed the pros and cons of joining the Millis Consortium. Board unanimously VOTED to authorize the Town Counsel to work with the Recycling Committee in reviewing the Wheelabrator contract or any other legal issues that the committee wishes him to review with the Recycling Committee. The Selectmen suggested that everyone involved in this matter get together and come back with their decision to the Selectmen for action at the Annual Town Meeting.

8:51 p.m. to 9:15 p.m. Meeting was held to get the input from the Selectmen regarding upcoming public hearing on the Special Permit/Site Plan to be held by the Planning Board at 8:45 p.m. on March 30. This is for renovation and new building addition at 77 Turnpike Road (former Hong Chow Restaurant). Present were Town Planner Wayne Thies and Charles Gaffney of the Planning Board. Jim Fitzgerald (architect) gave the presentation. Mr. Fitzgerald represented the owner of the property Jake Soo Hoo. Mr. Fitzgerald stated that the Planning Board had approved it once but the permit has expired. Discussion centered around use of septic system, building use, landscaping, lighting, parking, etc. The Selectmen agreed with the plan as presented and want this property improved. Curb cuts were discussed. Town Planner Wayne Thies stated that the State will analyze the curb cut and the issue of cars coming off Rt. 9 entering the property. State offered to put in a sidewalk if Town approves.

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OTHER BUSINESS TRANSACTED

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Selectmen tabled second Agenda Item, "Vote on Warrant Articles and Budgets".

TREASURY WARRANTS SIGNED BY SELECTMEN			
P345	\$57,067.89	3-24-92	Town Payroll
P347	132,893.34	3-24-92	School Payroll
G349	74,720.61	3-24-92	Fed. Tax/Misc.
G351	45,315.12	3-27-92	School Payables
G353	2,233.72	3-27-92	School Cafeteria
G355	41,118.89	3-27-92	Town Payables
TOTAL	<u>\$353,349.57</u>		

9:15 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary
(Approved by Selectmen 4/7/92)

MINUTES OF EMERGENCY MEETING
BOARD OF SELECTMEN

Thursday, March 26, 1992

8:45 p.m. Meeting convened in the Hearing Room of the Town House.

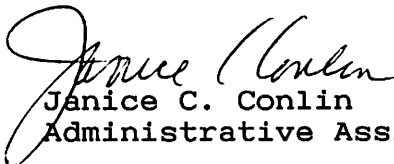
Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin and members of the Advisory Committee: Raymond Grenier, Joseph DiGiovanni (Chairman), Jeanne Sholl, and David Davidson. Also present were: Fire Chief Peter Phaneuf and Superintendent of Department of Public Works John Boland.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam

Purpose of meeting: Selectmen signed new Special Town Meeting Warrant adding a third Warrant Article to replenish the Reserve Fund for FY '92. (Art. 1 replaces water mains on Oak Hill Road/Central Street. Art. 2 replaces the Town House sewage disposal system.)

There was a discussion regarding the Annual Town Meeting in general such as overrides, etc.

10:00 p.m. Voted to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/19/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 31, 1992

7:04 p.m. Meeting convened in the Hearing Room of the Town House by pledging allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

MINUTES APPROVED

Selectmen unanimously VOTED to approve Minutes of March 17, 1992

APPOINTMENTS

Registrar of Voters. Board unanimously VOTED to reappoint Ethel N. Armstrong, 15 Flagg Road, her term to expire April 1, 1995.

Veterans' Grave Officer. Board unanimously VOTED to reappoint George A. Hubley, Sr., 103 Southville Road, his term to expire April 1, 1993.

SITE PLAN

77 Turnpike Road (former Hong Chow Restaurant). Board unanimously VOTED to approve the site plan as submitted at the Selectmen's meeting of March 24 noting that all of the concerns voiced by the Selectmen should be addressed and become part of that particular plan. These concerns include: (1) no sign location was shown on the plan, (2) lighting should be the same type of lighting that is at the A. J. Lane facilities at 225 Turnpike Road, (3) question of the deceleration lane coming off Route 9 into the facilities itself, (4) that final approval had not been received from the Board of Health, and (5) concerns regarding sidewalks. State is willing to put a sidewalk in if it is approved by the Town. A letter will be sent to the Planning Board incorporating the Board's vote.

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SCHEDULED MEETINGS

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7:30 p.m. to 7:55 p.m. Karen Challen read and discussed her letter of March 23 regarding safety issues on Oak Hill Road. On March 15 a neighborhood action group was formed. Their concerns are with heavy traffic, especially trucks, and speeding. The group is asking for guidance, direction, telephone numbers and addresses of people who will deal with this problem. She would like thickly settled signs for the entire street. There are no crosswalks and therefore she asked for crosswalks painted at the three side streets: Hilltop Drive, Walnut Drive and Maple Street. The group

would like the speed lowered. Police Chief Colleary stated that the speed limit of 35 miles per hour was established February 12, 1991. The process of establishing a speed limit is the Police Department conducts a traffic/speed study. This study is then presented to the Selectmen who send it to the State Department of Public Works in Worcester. Unfortunately, the State makes a study, takes the average speed and set it at that point. Therefore you take a chance that the speed limit would be raised. The Selectmen stated that there was no problem with having the Southborough DPW paint the crosswalks at the side streets specified. Re the truck exclusion request and request to direct trucks to Rt. 85, this only directs the problem to another location and Rt. 85 is overburdened now. However, the Selectmen will take another look at the truck exclusion request.

7:55 p.m. to 10:00 p.m. Meeting with Robert Joseph, Project Manager of Edwards & Kelcey, Inc. (consulting firm) and other representatives of the Massachusetts Bay Transportation Authority (MBTA) regarding the proposed Worcester Commuter Rail Extension Project. This meeting is just to gather input from town officials and residents. A preliminary analysis was presented of a possible station stop at the intersection of Route 85 and Southville Road. The MBTA is interested in all concerns and issues with respect to this area. No vote was asked for and none was given. Among the officials present were: State Representative Barbara Gardner, an Aide from State Senator Burke's office, Marlborough Mayor Michael Hogan, Candidate for Senate David Mignon, representatives from Westborough, and Ashland. Among the Southborough Town officials present were Department of Public Works Superintendent John Boland, Planning Board Chairman Mark Davis and other Planning Board members, Town Planner Wayne Thies, Public Works Planning Board and many interested citizens. About 100 people attended the meeting. Concerns were expressed but everyone seemed to be in favor of the Southborough site. Board unanimously VOTED to form a committee to work in conjunction with the Town of Ashland. The Selectmen asked that the MBTA stay in close contact with Southborough, surrounding towns and the legislative branch.

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OTHER BUSINESS TRANSACTED

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Chairman Falconi read into the record a Report from the Recycling Committee which will appear in the Southborough Villager.

Police Sergeant interviews have been conducted. Administrative Assistant Conlin is to meet with Police Chief Colleary April 1. Recommendations will be made for the Selectmen to act on at the next meeting on April 7.

TREASURY WARRANTS SIGNED BY SELECTMEN

P357	\$42,027.84	3-31-92	Town Payroll
G359	<u>79,819.21</u>	3-31-92	Fed. Tax/Ins.
TOTAL	\$121,847.05		

10:00 p.m. VOTED to adjourn the meeting

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 4/21/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Thursday, April 2, 1992

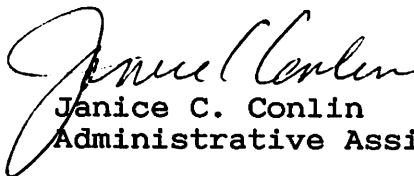
7:00 p.m. Meeting convened in the Conference Room A of the Town House.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam

7:30 p.m. Board met with Advisory Committee to discuss Warrant Articles and Budgets for Annual Town Meeting April 13, 1992.

10:30 p.m. Meeting adjourned.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 4/21/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, April 7, 1992

7:00 p.m. Meeting convened in the Hearing Room of the Town House by pledging allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam

7:05 p.m. Building Inspector Robert W. Garfield and his attorney Charles W. Swartwood III were present. Chairman Falconi quoted from the Open Meeting Law Section 23B (2) as the purpose of this meeting.

Attorney Swartwood asked that the meeting be held in Executive Session.

Selectmen then took a roll call VOTE to go into Executive Session. The Selectmen stated that the three Selectmen, Administrative Assistant Conlin, Town Counsel Frederick Busconi, Attorney Swartwood and Mr. Garfield will meet in Executive Session in the General Office. The regular meeting will be convened at the end of the Executive Session.

MINUTES APPROVED

Selectmen unanimously VOTED to approve Minutes of March 24, 1992.

APPOINTMENTS

Treasurer/Collector. Board unanimously VOTED to appoint Mary B. Guilford, 12 East Main Street, for 3 years, her term to run from 7/1/92 to 6/30/95.

Assistant Treasurer/Collector. Board unanimously VOTED to appoint Jennifer A. Bishop, 9 Break Neck Hill Road, for 1 year, her term to run from 7/1/92 - 6/30/93.

Southborough Cultural Arts Council. Board unanimously VOTED to reappoint Lynda J. Thomas, 130 Deerfoot Road, her term to expire 4/26/94.

Police Sergeant. Board read April 3 letter from Police Chief William Colleary listing his recommendations for promotion to Sergeant: Jane T. Moran, Michael T. Harpster, and Kevin J. Walsh. Chief also recommended that the new Sergeant start at Grade PS-8, Step 4, \$630.86 per week effective April 8, 1992. Board unanimously VOTED to promote Police Officer Jane T. Moran as Sergeant of the Southborough Police Department effective April 8, 1992. Her salary will be \$630.86 per week (Grade PS-8, Step 4) effective April 8, 1992. Chief Colleary was present.

MBTA Study Committee. This committee was created at Selectmen's meeting of March 31, 1992. The Board unanimously VOTED that this committee shall be a 7 member committee consisting of 5 residents representing a cross-section of the town plus a representative of the Board of Selectmen and a representative of the Planning Board. The Board then VOTED (2 to 0 - Chairman Falconi not voting) the following as members of the MBTA Study Committee, their terms to expire 6/30/92:

Kathleen B. Bartolini, 8 View Hill Road
Patricia M. Capone, 21 Richards Road
John L. Kendall, Jr., 5 Cottage Street
Heinz K. Franz, 3 Hammond Street
Bonnie J. Phaneuf, 179 Middle Road
James W. Falconi (rep. the Board of Selectmen), 34 Oregon Road
Mark W. Davis (representing the Planning Board), 13 Skylar Drive.

PERMITS

Permits were granted by the Board to Use, Open, Obstruct or Occupy the following public ways: (a) NET - Cordaville Road to place 2 ducts from manhole to grass across street to ComGas property. (b) Edward W. Kovary, 37 Overlook Drive, temporary use - repairing fire damage.

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SCHEDULED MEETINGS

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7:22 p.m. Meeting reconvened in open session in the Hearing Room.

7:22 p.m. to 7:28 p.m. Public Hearing was held on (1) petition by New England Telephone and Massachusetts Electric Co. requesting the following: **Boston Road** - place two poles on the southerly side of Boston Road beginning at a point approximately 353 feet east of Central Street and continuing easterly for approximately 98 feet - 2 new J.O. Poles. 2 existing J.O. Poles to remain. Representing NET was Matthew S. Hurley, Manager, Right-of-Way, Engineering Dept. Since no abutters appeared for or against, the Selectmen VOTED unanimously to grant said petition. (2) petition by New England Telephone and Mass. Electric Co. requesting the following: **Marlborough Road (Route 85)** - place one pole on the easterly side of Marlborough Road at a point approximately 40 feet south of the northerly corner of Acre Bridge Road. - 1 new J.O. Pole - 1 existing J.O. Pole to remain. Since no abutters appeared for or against, the Selectmen VOTED unanimously to grant said petition.

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OTHER BUSINESS TRANSACTED

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Dog Warrant. Selectmen unanimously VOTED that Chairman Falconi sign this Warrant enabling the Animal Control Officer to pick up unlicensed dogs for the next year.

Country Estates Subdivision (off High Street). Board noted letter of March 31 from John W. Boland, Superintendent of Southborough Department of Public Works, listing four issues which must be addressed by the Selectmen. The Selectmen stated that before they could vote on this issue, more information will be need from Mr. Boland especially regarding the amount of the bond covering the completion of the subdivision as approved.

Donation to Salvation Army. Board noted March 31 letter from Police Chief William Colleary requesting permission to donate a large quantify of old bicycles which have been recovered and never claimed. Board unanimously VOTED to grant the Chief's request.

ATM 1992 Budgets and Warrant Articles. Selectmen voted on the budgets and articles they would or would not support, as follows:

FY 1993 Budgets

Selectmen unanimously approved all budgets listed in the Warrant except for the following:

Legal

Chairman Falconi voted against the FY 1993 Budget figure of \$37,800. He felt it should be a higher amount in order to hire a professional collective bargaining person for the next round of union contracts.

Fire and Police Budgets

Selectmen put a hold on a decision on these budgets until after meeting with the Advisory Committee on Thursday, 4/9.

Building Department.

Chairman Falconi voted nay.

Plumbing and Wiring Inspectors

A hold was put on these two budgets.

Historical Commission

Voted to reduce \$900 request to \$400. They did not receive their grant.

Articles

- #27 Police Computer System. To be postponed indefinitely.
#20 DPW equip. snow/ice 2 Sel. voted for 1 voted against.
#22 Recycling Program - a hold was placed on this article.
#21 DWP brush chipper - 3 Selectmen voted against this article.
#25 Eng. Study/Sewage - a hold was placed on this article.
#29 MetroWest funding - a hold was placed on this article.
#32 Maintenance of equipment was reduced from \$3,000 to \$1,000.
#41 Consultant - Central Dispatch - to be postponed indefinitely.
#38 Electronic Voting System. Selectmen voted against this article.
- #42 Consolidating Southborough Fire/Police Dispatchers - Selectmen placed a hold on this article.
- #43 Build 2 soccer fields - a hold was placed on this article.

TREASURY WARRANTS SIGNED BY SELECTMEN

P361	\$42,544.14	4-07-92	Town Payroll
P363	133,858.74	4-07-92	School Payroll
G365	45,237.73	4-17-92	Federal Tax
G367	70,745.23	4-10-92	Town Payables
G369	<u>2,983.25</u>	4-10-92	School Cafeteria

TOTAL: \$295,369.09

9:00 VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam

(Approved by Selectmen 5/19/92)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Tuesday April 7, 1992

Present: Chairman James Falconi; Selectman Thomas McAuliffe; Janice C. Conlin, Administrative Assistant; Town Counsel Frederick Busconi.

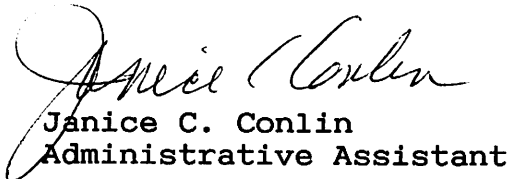
7:00 p.m. A motion was made and seconded to go into executive session in the General Office to discuss a personnel matter. The Selectmen would then reconvene in open session at the conclusion of the executive session. The roll call vote was unanimous.

Robert Garfield, Building Inspector, and his attorney, Charles B. Swartwood III were present.

The hearing was continued until April 28, 1992 at 7 p.m. so that Mr. Swartwood can have the audio tape of March 9, 1992 Selectmen's meeting transcribed. He was not present at the March 9 meeting.

The meeting adjourned at 7:08 p.m.

Respectfully submitted,



Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 3/30/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

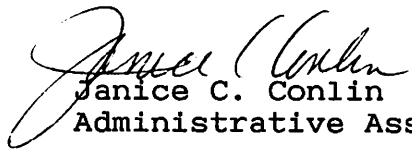
Monday, April 13, 1992

6:45 p.m. Meeting convened in the A. S. Woodward Memorial School.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, and Administrative Assistant Janice C. Conlin.

Purpose of meeting: Selectmen unanimously VOTED to sign contract of Geo-Flow Leaching System, 498 Cottage Street, Lewiston, Maine, to upgrade the septic system of the Town House.

6:55 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/19/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Wednesday, April 15, 1992

7:05 p.m. Meeting convened in the Hearing Room of the Town House by pledging allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam

BALLOT QUESTIONS

Selectmen VOTED to place two debt exclusion override questions on the ballot for the May 11, 1992 Town Election:

OVERRIDE QUESTION NO. 1

Shall the Town of Southborough be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount of \$500,000 required to pay for the bond issued in order to remove or replace town-owned fuel storage tanks (Article 35)?

OVERRIDE QUESTION NO. 2

Shall the Town of Southborough be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount of its assessed share of \$95,000 required to pay for the bond issued in order to remove or replace Algonquin Regional High School fuel storage tanks. (Article 40)?

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OTHER BUSINESS TRANSACTED

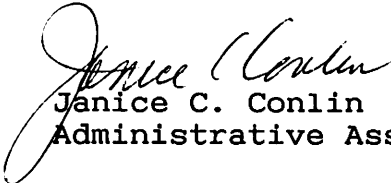
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79 Mt. Vickery Road Board noted letter from Building Inspector Robert Garfield regarding an unsafe condition of a two-story shed on this property owned by Donald C. & Pamela A. Vorce (Map 20, Lot 22). Board VOTED to send a letter via certified mail to the property owners stating they must destroy and remove the structure within 30 days or the Board will authorize the Southborough DPW to enter on the property to destroy and remove the structure. The Town will lien the property for the cost.

153 Cordaville Road Board noted letter from Building Inspector Robert Garfield regarding an unsafe condition of a barn on this property owned by Anthony Gulbankian (Map 28, Lot 01). Board

VOTED to send a letter via certified mail to the property owner stating that he must destroy and remove the structure within 30 days or the Board will authorize the Southborough DPW to enter on the property to destroy and remove the structure. The Town will lien the property for the cost.

7:20 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/19/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, April 21, 1992

7:00 p.m. Meeting convened in the Hearing Room of the Town House by pledging allegiance to the flag.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam

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ACTION ON AGENDA ITEMS

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MINUTES APPROVED Selectmen VOTED to approve Minutes of March 31 and April 2, 1992.

BLUE CROSS AND BLUE SHIELD OF MA. PARTICIPATING AMBULANCE PROVIDER FEE SCHEDULE. Selectmen VOTED to approve this schedule as presented by the Fire Department.

ROTARY CLUB ANNUAL CLEANUP DAY ON MAY 9. Selectmen VOTED to approve this request. A copy of Dr. Ovid Fraser's letter dated April 11 requesting approval is to be sent to John Boland, Superintendent of the Dept. of Public Works.

STATE AID FOR HIGHWAYS. Board VOTED to sign Memo of Agreement between Commonwealth and the Town re State Aid for Highways (C.121 of Acts of 1990) as requested by John Boland, Supt. of DPW.

SPECIAL LICENSE. As requested by Stephen C. White, Headmaster of Fay School, the Board VOTED to grant a Special License for a dinner/auction to be held at the Reinke Building, Middle Road, on Saturday, May 2, 1992 from 6:00 p.m. to midnight. Fay School complied with all of the Board's requirements and will present a certificate of insurance for \$1 million payable to the Town before the event.

DONATION FROM ST. MARK'S SCHOOL IN LIEU OF TAXES. Board noted April 6 letter contributing \$10,000 to the town. A letter of appreciation is to be sent.

TREASURY WARRANTS SIGNED BY SELECTMEN

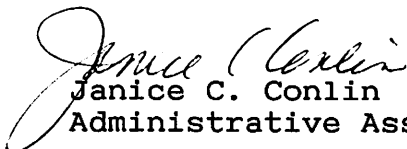
P371	\$39,784.64	4-17-92	Town Payroll
G373	13,772.64	4-14-92	Federal Tax
G375	<u>37,385.02</u>	4-17-92	School Payables

Total: \$90,942.30

G377	\$62,010.44	4-24-92	Town Payables
G379	3,123.27	4-24-92	School Cafeteria
G381	39,615.94	4-24-92	School Payables
P383	43,656.84	4-21-92	Town Payroll
P385	132,343.47	4-21-92	School Payroll
G387	<u>45,358.00</u>	4-21-92	Federal Tax

Total \$326,107.96

7:45 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/19/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 5, 1992

6:45 p.m. Meeting convened in Conference Room A.

Present: Chairman James W. Falconi, Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, John Boland, DPW Superintendent, Ray Grenier, Advisory Committee.

The Selectmen voted unanimously by roll call to go into executive session to discuss union negotiations and the Board will reconvene in open session in the hearing room at the end of the executive session.

The executive session adjourned at 7:40 p.m. and the open session convened in the second floor hearing room. The Selectmen met with the MBTA Committee to discuss goals and objectives. This committee reconvened in Conference Room A to organize and Mr. Falconi left the Selectmen's meeting to attend the MBTA committee meeting

MINUTES APPROVED

Selectmen unanimously VOTED to table the approval of minutes to the next meeting.

The Board of Selectmen unanimously awarded bids to Web Engineering; \$7,660 for Site Investigation with regard to the leaking fuel tank at the DPW Garage and \$1,720 for underground storage tank cleaning and piping removal.

The Board of Selectmen signed a Statement of Understanding between the American Red Cross Disaster Services and the Town.

The Board of Selectmen unanimously approved open road permits for Oak Hill Road to 25 Walnut Drive and 67 Sears Road.

The Board of Selectmen unanimously awarded a contract for \$13,200 to H2O Engineering Consultants Assoc. Inc., 6 Page Place, Woburn, MA to engineer the replacement of water lines on Oak Hill Road.

TREASURY WARRANTS SIGNED BY SELECTMEN

P389	\$ 48,956.40	4-28-92	Town Payroll
G391	16,943.57	4-28-92	Federal Tax/Misc.
G393	<u>73,778.56</u>	5-01-92	Town Payables

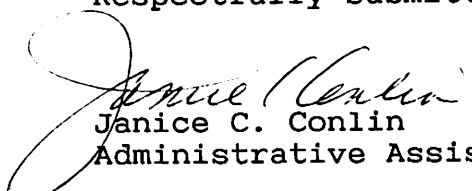
Total: \$139,678.53

P395	\$ 41,610.23	5-05-92	Town Payroll
P397	130,765.08	5-05-92	School Payroll
G399	<u>106,682.05</u>	5-05-92	Federal Tax/Misc.

Total: \$279,057.36

The Meeting adjourned at 8:20 P.M.

Respectfully submitted,



Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/19/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 19, 1992

6:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Selectman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

MOTION was made, seconded and unanimously VOTED that Selectman Thomas W. McAuliffe be the Chairman of the Board of Selectmen until next Town Election on May 10, 1993.

6:35 p.m. Board unanimously VOTED to go into Executive Session in the General Office for the purpose of union negotiations and a personnel matter.

7:30 p.m. Board convened in Open Session in the Hearing Room.

MINUTES APPROVED

Board unanimously approved the Minutes of March 12, March 26, April 7, 13, 15 and 21, and May 5, 1992.

RESIGNATION

Board noted letter dated May 13 letter from Carolyn Connors resigning from the Youth Commission effective immediately.

PERMITS

Road Open Permits requested by Commonwealth Gas were unanimously approved for 17 Walnut Drive & Pole 7 Chestnut Hill Road and 20' north of aqueduct.

SPECIFICATIONS

Police Department Civilian Dispatcher specs were unanimously approved for new position.

Ground Maintenance contract specs were unanimously approved.

TRANSFER STATION

\$100 annual fee was discussed. Selectman Falconi made a MOTION to amend the fee to \$60. VOTE: Chairman McAuliffe and Selectman Cowles voted against. Selectman Falconi voted for. MOTION did not carry. Annual Fee remains at \$100.

Transfer Station Regulations were approved with amendment: "A maximum of two stickers will be issued per residence."

SUMMER SCHEDULE

Board VOTED unanimously to meet once a month in the summer:

At 7:30 p.m. on the following Tuesdays: June 9, July 7, August 11, and September 8.

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OTHER BUSINESS TRANSACTED

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Selectmen declared May 23, 1992 as LAWRENCE TUCKER DAY. Mr. Tucker will be 95 years old this year.

TREASURY WARRANTS SIGNED BY SELECTMEN

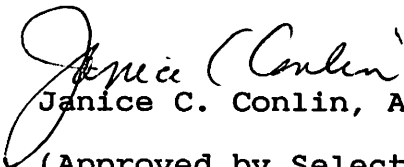
P401	\$40,165.84	5/12/92	Town Payroll
G403	16,143.39	5/12/92	Federal Tax/Misc.
G405	29,190.83	5/15/92	School Payables
G407	<u>229,686.41</u>	5/15/92	Town Payables

Total: \$315,186.47

P409	\$46,105.25	5/19/92	Town Payroll
P411	132,480.85	5/19/92	School Payroll
G413	<u>45,258.98</u>	5/19/92	Federal Tax/conf.

Total: \$223,845.08

8:30 p.m. VOTED to adjourn the meeting.



Janice C. Conlin, Administrative Assistant

(Approved by Selectmen 6/9/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 9, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles (arrived @ 7:40 p.m.), Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen VOTED (2 to 0 as Sel. Cowles was not present at this time) to approve Minutes of May 19, 1992.

CONTRACTS/AGREEMENTS

A one-year Grounds Maintenance Contract was awarded (2 to 0 VOTED) to Joe Prior Lawn Care Service, 46 Atwood Road, Southborough, for \$22,395.00.

2 Soccer Fields at Neary School (Art. 43 ATM 1992). Selectmen signed Agreement with a unit of the United States Army Reserve. (See 7:45 p.m. appointment for more details.)

PERMITS

Selectmen granted Permits to Open Roads requested by New England Telephone for 43 Edgewood Road and 5 Foley Drive to place telephone conduits.

FEE INCREASES

Increase of Electrical Fees, Plumbing/Gas Fees and Sealer of Weights & Measures Fees were approved by the Selectmen to be effective July 1, 1992 (as recommended by Wiring Inspector James McCaw, Plumbing/Gas Inspector Ronald Courtemanche and Sealer of Weights and Measures Edgar A. Phaneuf). VOTE: Chairman McAuliffe and Selectman Cowles for. Selectman Fantoni, against. MOTION carried.

RESIGNATIONS

Letter was received from Robert J. Ruch resigning from the Recycling Committee effective as of May 21, 1992.

IN LIEU OF TAXES

Check for \$530 was received 5/27/92 from Southborough Housing Authority.

APPOINTMENTS

Annual Appointments - All terms Expire on June 30 of Year

The following appointments were unanimously voted by the Board of Selectmen, unless otherwise indicated:

ADMINISTRATIVE ASSISTANT TO THE BOARD OF SELECTMEN - 3 years

Janice C. Conlin	20 Pinecone Lane	1995
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AMERICANS WITH DISABILITIES ACT (ADA) - 1 year

Coordinator

Janice C. Conlin	20 Pinecone Lane	1993
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ANIMAL CONTROL OFFICER - 1 year

Charles F. Hamel	224 Boston Road	1993
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BOARD OF APPEALS - 5 years

Joseph B. Gill	22 High Street	1997
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BOARD OF APPEALS - 1 year

Jonathan R. Karis (Alt.)	18 Red Gate Lane	1993
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Salvatore M. Giorlandino (Alt.)	8 John Matthews Road	1993
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BUILDING DEPARTMENT - 1 year

Wiring Inspector

James A. McCaw	6 Stub Toe Lane	1993
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Assistant Wiring Inspector

Richard C. Trudel	16 Teresa Road, Hopkinton	1993
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CIVIL DEFENSE DEPT. OPERATIONAL STAFF - 1 year

Director and Chief of Fire Service

Peter F. Phaneuf	179 Middle Road	1993
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Deputy Director & Chief of Police Service

William J. Colleary, Jr.	91 Southville Road	1993
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Communications Staff Technicians

Charles E. Wood	144 Marlboro Road	1993
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William H. Thorpe	65 Main Street	1993
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Michael A. Manzelli	10 Bryden Road	1993
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Anthony F. Alessi	206 Southville Road	1993
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John L. Hubley	206 Southville Road	1993
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Medical Officer

Timothy P. Stone	42 Main Street	1993
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Transportation Officer

Michael G. Gulbankian	40 Mt. Vickery Road	1993
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Chief, Water Service

Donald A. Buzzell	179 Woodland Road	1993
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Legal Officer

Frederick A. Busconi	92 Framingham Road	1993
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VOTE: Ch. McAuliffe and Sel. Cowles voted for
Sel. Falconi voted against

Civil Defense Department (continued)

Operations Staff

John Mauro, Sr.	35 Boston Road	1993
George F. Killam	61 Richards Road	1993
Kevin R. Moran	91 Mt. Vickery Road	1993
James J. Colleary	51 Central Street	1993
George A. Hubley, Jr.	210 Southville Road	1993
David J. Dockstader	260 Parkerville Road	1993
John D. Mauro, Jr.	3 Memorial Dr., Northboro	1993

Inspector of Buildings

Robert W. Garfield	115 Thalia Drive Feeding Hills, MA 01030	1993
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CONSERVATION COMMISSION - 3 years

Edgar A. Phaneuf, Jr.	171 Middle Road	1995
Denson L. Satterfield, Jr.	20 Turnpike Road, Fayville	1995

CONSERVATION COMMISSION - 1 year (Associate)

Catherine D. Alsterlund	82 Middle Road	1993
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ENERGY CONSERVATION MANAGER - 1 year

Robert W. Garfield	115 Thalia Drive Feeding Hills, MA 01030	1993
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EMERGENCY PLANNING TEAM (SARA TITLE III) ad hoc - 1 year

FIRE DEPARTMENT:

Fire Captain		
John D. Mauro, Jr.	3 Memorial Drive Northboro, MA 01532	1993

POLICE DEPARTMENT:

Police Chief		
William J. Colleary, Jr.	91 Southville Road	1993

CIVIL DEFENSE DEPARTMENT:

Capt. John D. Mauro, Jr.	3 Memorial Drive Northboro 01532	1993
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DEPT. OF PUBLIC WORKS

Supt. John W. Boland, Jr.	12 Richards Road	1993
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WATER DIVISION:

Supt. Donald A. Buzzell	179 Woodland Road	1993
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HEALTH DEPARTMENT:

Ella S. Walsh	32 Vale Street Clinton 01510	1993
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LOCAL COMMUNITY REPRESENTATIVE:

Michael R. Caisse	85 Mt. Vickery Road	1993
Christopher McCarthy	54 Flagg Road	1993

LOCAL BUSINESS COMMUNITY REPRESENTATIVE:

Richard B. Crowley	5 Kathleen Drive Franklin, MA 02038	1993
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CONSERVATION COMMISSION REPRESENTATIVE:

Richard V. Upjohn	65 Deerfoot Road	1993
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Emergency Planning Team (Sara Title III) (continued)

PUBLIC INFORMATION REPRESENTATIVE:

Margaret Head Meehan 6 Bantry Road 1993

BOARD OF SELECTMEN REPRESENTATIVE:

James W. Falconi 34 Oregon Road 1993

FAYVILLE VILLAGE HALL COMMITTEE - 1 year

Caesar T. Ghiringhelli 26 Central Street, Fayville 1993

Denson L. Satterfield, Jr. 20 Turnpike Road, Fayville 1993

FENCE VIEWERS - 1 year

William G. Turner 5 Flagg Road 1993

Marc Ross 14 Fairview Drive 1993

FIELD DRIVER - 1 year

Frank J. Rossi, Jr. 7 View Hill Road 1993

FIRE WARDEN - 1 year

Peter F. Phaneuf 179 Middle Road 1993

HERITAGE DAY COMMITTEE (ad hoc) - 1 year

Note: VOTE: 2 to 0. Selectman Falconi abstained.

Warren G. Buzzell 8 Mitchell Street 1993

David K. Falconi 28 Woodbury Road 1993

Beth A. Wittcoff 3 Skylar Drive 1993

Leslie W. Tuttle 32 Jericho Hill Road 1993

Arlyne K. Luloff 1 Foley Drive 1993

Harriet Swart 17 Bryden Drive 1993

Denise M. Burke 10 Carolyn Terrace 1993

Janet S. Sussman 17 Fairview Drive 1993

HISTORICAL COMMISSION - 3 years

Donald M. Leavitt 24 Main Street 1995

Jannette V. Soucy 2 Brigham Street 1995

HISTORIC DISTRICT STUDY COMMITTEE (ad hoc) - 1 year

Note: VOTE: 2 to 0. Selectman Falconi abstained.

Donald M. Leavitt 24 Main Street 1993

David K. Falconi 28 Woodbury Road 1993

George A. Hubley, Sr. 103 Southville Road 1993

Philip C. Beals 2 Chestnut Hill Road 1993

Richard E. Noble 48 Main Street 1993

Carol A. Gay 25 Jericho Hill Road 1993

Alice Brenda Gaffney 205 Middle Road 1993

INSECT PEST CONTROL - 1 year

Brian C. Mauro 2 Foley Drive 1993

METROPOLITAN AREA PLANNING COUNCIL - 3 years

Charles E. Gaffney 205 Middle Road 6-19-95

METROWEST GROWTH MANAGEMENT COMMITTEE - 1 year

James W. Falconi	34 Oregon Road	1993
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MUNICIPAL COORDINATOR (Right-To-Know Law) - 1 year

Joseph C. Mauro	19 Lamplighter Drive Shrewsbury, MA 01545	1993
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OPEN SPACE PRESERVATION COMMISSION - 5 years

Ronald N. McAdow, Jr.	6 Wood Street	1997
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POUND KEEPER - 1 year

Joseph Mauro	37 Boston Road	1993
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DEPUTY POUND KEEPER - 1 year

Charles F. Hamel	224 Boston Road	1993
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PROCUREMENT OFFICER, CHIEF - 1 year

Janice C. Conlin	20 Pinecone Lane	1993
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PUBLIC WEIGHERS & WEIGHERS OF COAL - 1 year

[For Almac Moving & Storage Co.]		
Charles L. Hunt, Pres.	1129 Autumn Creek Circle Westerville, OH 43081	1993

Leslie Geiger	10 Roath Street, Apt. 4 Worcester, MA 01604	1993
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William Dastou	9 Rhodora Street Lowell, MA	1993
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RECREATION COMMISSION - 3 years

John G. Palfrey, Jr.	3 Cordaville Road	1995
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Patricia Richardson	28 Deerfoot Road	1995
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RECYCLING COMMITTEE (ad hoc) - 1 year

Ronald H. Campbell	251 Cordaville Road	1993
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Mary Catherine Baldelli	15 Carolyn Terrace	1993
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Margaret Davis Hart	7 Clifford Street	1993
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Deborah McHorney	107 Pine Hill Road	1993
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Elizabeth Henry-Veeneman	269 Cordaville Road	1993
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Jane A. Smith	49 Deerfoot Road	1993
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Paul K. Vaillette	11 Gilmore Road	1993
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Susan Faccenda Peghiny	4 Latisquama Road	1993
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Melinda C. Hallisey	67 Flagg Road	1993
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SAFETY COMMITTEE (ad hoc) - 1 year

Janice C. Conlin	20 Pinecone Lane	1993
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William J. Colleary, Jr.	91 Southville Road	1993
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Ella S. Walsh	31 Vale St., Clinton 01510	1993
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Peter F. Phaneuf	179 Middle Road	1993
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P. Brent Trottier	50 Deerfoot Road	1993
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Mary B. Guilford	29 East Main Street	1993
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Robert W. Garfield (ex-officio)	115 Thalia Drive Feeding Hills, MA 01030	1993
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SEWAGE TREATMENT FOR SOUTHBOROUGH STUDY COMMITTEE (ad hoc)-1 yr.

Conservation Member:

Edgar A. Phaneuf, Jr. 171 Middle Road 1993

Planning Board Member:

Leo Bartolini, Jr. 62 Oak Hill Road 1993

Citizens-at-Large:

Thomas A. Gittins 73 Flagg Road 1993

Edward C. Davis 11 Clifford Street 1993

Robert B. Bezokas 12 Maple Street 1993

Private School Representatives:

Robert Eddy St. Mark's School, Box 9105 1993

George Greathead Fay School, 48 Main St. 1993

Board of Health Representative:

Philip G. Mauch 46 Framingham Road 1993

Business Community Representative:

Howard W. Barss III H. W. Barss & Co., Inc. 1993

21 Boston Rd., Box 234

SOUTHBOROUGH COUNCIL ON AGING - 3 years

Frank J. Landry, Jr. 11 Highland Street 1995

Myrtle E. Lange 21 Ward Road 1995

Mary Anne Cole 48 Oregon Road 1995

SHOPC (ad hoc) - 1 year

Selectmen Representative:

James W. Falconi 34 Oregon Road 1993

Planning Board Representative:

Jean Bigelow 15 Granuaile Road 1993

Housing Authority Representative:

Robert P. Jachowicz 67 School Street 1993

Private Citizens:

Robert C. Dumont 15 Latisquama Road 1993

Donna B. Berryman 43 Main Street 1993

Elizabeth A. Meyer 18 High Street 1993

James H. Hickey 25 Sears Road 1993

SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE - 3 years

Patricia A. Richardson 28 Deerfoot Road 1995

Administrative Assistant:

Janice C. Conlin 20 Pinecone Lane 1995

School Committee Representative:

Catherine D. Alsterlund 82 Middle Road 1993

S. O. S. Representatives:

Kathleen B. Bartolini 8 View Hill Road 1993

Robin A. Denman 140 Main Street 1993

SOUTH MIDDLESEX OPPORTUNITY COUNCIL - 1 year

Public Representative of the Board of Selectmen to Board of Directors:

Edgar A. Phaneuf, Jr. 171 Middle Road 1993

TOWN ACCOUNTANT - 3 years

Dorothy M. Phaneuf 171 Middle Road 1995

TOWN BUILDINGS CUSTODIAN - 1 year

Lewis D. Maida	33 Main Street	1993
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TOWN COUNSEL - 1 year

Frederick A. Busconi	92 Framingham Road	1993
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VOTE: Ch. McAuliffe and Sel. Cowles for

Sel. Falconi against

Selectman Falconi questioned Town Counsel's billing. He felt that there should be more details and more documentation as to the nature of the matters discussed with him. He also felt that the Town Counsel was used too much unnecessarily. Sel. Falconi made a MOTION to have the Advisory Committee make a study of Town Counsel billing. Motion was not seconded and failed.

Selectmen instructed Administrative Assistant Conlin to set up a meeting with Town Counsel Busconi to discuss using a standard format for his future billing.

TOWN CEMETERY STUDY COMMITTEE - 1 year

Cornelius A. Ferris	17 Parkerville Road	1993
Richard J. Capello	7 Gilmore Road	1993
Robert B. Bezokas	12 Maple Street	1993
Charles B. Swartwood, III	80 Sears Road	1993

TREE WARDEN - 1 year

Brian C. Mauro	2 Foley Drive	1993
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TRUST FUND ADVISORY COMMITTEE (ad hoc) - 1 year

George D. McClelland	12 Reservoir Drive	1993
Russell B. Millholland	35 Woodbury Road	1993
Raymond Grenier	2 Lovers Lane	1993

VETERANS' AGENT AND BURIAL AGENT - 1 year

Irene Burkis Tibert	138 Woodland Road	1993
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WESTBOROUGH HOSPITAL ADVISORY BOARD OF THE

ROBERT F. KENNEDY SCHOOL - 1 year

Mary-Jane F. Boland	35 East Main Street	1993
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YOUTH COMMISSION - 3 years

Alice Brenda Gaffney	205 Middle Road	1995
Kathleen M. Lengel	61 Deerfoot Road	1995
Martin R. Luloff	1 Foley Drive	1995

Annual Police Dept. Appointments - terms expire on June 30 of yr

The following Police Department appointments were voted by the Board of Selectmen: (The vote was 2 to 0. Chairman Thomas W. McAuliffe did not vote on any Police Department appointment.)

Police Chief - 3 years

William J. Colleary, Jr.	91 Southville Road	1995
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Constable - 1 year			
William J. Colleary, Jr.	91 Southville Road	1993	
Jail Keeper - 1 year			
William J. Colleary, Jr.	91 Southville Road	1993	
Sergeants - 1 year			
William H. Webber	173 Dutcher Street	1993	
	Hopedale, MA 01757		
Frank W. Cain, Jr.	141 Southville Road	1993	
Regular Officers - 1 year			
Charles A. Keller, Jr.	87 Turnpike Road, 01745	1993	
Robert J. Durran	13 Oregon Road	1993	
David C. Hagen	61 Front Street	1993	
	Hopkinton, MA 01748		
Kevin J. Walsh	30 Bigelow Road	1993	
Frank W. Moore	30 Oregon Road	1993	
James F. Finneran III	27 Birch Hill Road	1993	
	Northborough 01532		
Michael T. Harpster	25 Oregon Road	1993	
William C. Harpster	25 Oregon Road	1993	
Executive Secretary/Dispatcher - 1 year			
Jane P. Gray	4 Boston Road	1993	
Dispatchers (full time) - 1 year			
Joseph E. Bennett	12 Leonard Drive	1993	
David A. Monroe	156 Woodland Road	1993	
Dispatchers (part time) - 1 year			
Francis J. Fiorvanti	20 Central St., 01745	1993	
Douglas McLellan	24 Break Neck Hill Road	1993	
Scott Henderson	8 Reservoir Drive	1993	
Reserve Officers - 1 year			
Theodore Pietrasiak	12 Cherry Street, 01745	1993	
Ronald G. Mattioli	135 Parkerville Road	1993	
Richard L. Mattioli	34 Ideal Road	1993	
	Worcester, MA 01604		
Paul R. Nelson	9 Oak Hill Road, 01745	1993	
Craig A. Moran	70 East Main Street	1993	
	Hopkinton, MA 01748		
Joseph E. Bennett	12 Leonard Dr.	1993	
David A. Monroe	156 Woodland Road	1993	
Scott Henderson	8 Reservoir Drive	1993	
Michael H. McAuliffe	132 Marlboro Road	1993	
Joseph E. Bennett, Jr.	25 Lexington Road	1993	
	Millbury, MA 01527		

Police Dept. (continued):

Special Officers - 1 year

Jane P. Gray	4 Boston Road	1993
Edgar A. Phaneuf, Jr.	171 Middle Road	1993
John W. Boland, Jr.	12 Richards Road	1993
Calvin J. Mauro	25 Park Street	1993
Lewis D. Maida	33 Main St. (TOWN HOUSE)	1993
George R. Boothby	7 Cherry Street, 01745	1993
George F. Killam	61 Richards Road	1993
Peter F. Phaneuf	179 Middle Road	1993
David J. Dockstader	250 Parkerville Road	1993
John D. Mauro, Jr.	3 Memorial Drive	1993
	Northboro, MA 01532	
Francis J. Fiorvanti	20 Central Street, 01745	1993
James J. Colleary	51 Central Street, 01745	1993
Frank J. Mattioli	40 East Main Street	1993
George A. Hubley	103 Southville Road	1993
Kevin J. Kenney	32 Briarwood Road	1993
	Framingham, MA 01701	
Douglas N. McLellan	24 Break Neck Hill Road	1993
James A. McCaw	6 Stub Toe Lane	1993
Charles R. O'Connell	191 Main Street	1993
Joseph E. Hubley	135 East Main Street	1993
	Westboro, MA 01581	
John L. Kendall, Jr.	5 Cottage Street	1993
David Maida	33 Main Street	1993
Robert W. Clewes	9 White Bagley Road	1993
Matthew Shimkus	8 Lynnbrook Drive	1993
Timothy J. Slatkavitz	12 Oregon Road	1993

Chaplain - 1 year

Rev. Thirburse F. Millott, 20 Boston Road	1993
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SCHEDULED APPOINTMENTS

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7:35 p.m. to 7:40 p.m. Fred Smith, Chairman of the Southborough Scholarship Advisory Committee, presented \$1,000 scholarship checks to Philip Farese (4 Darlene Drive), Thomas Ingle (1 Atwood Street), and Holly Moore (30 Overlook Drive).

7:45 to 7:58 p.m. Meeting re building 2 soccer fields on Neary School property (Art. 43, ATM 92). Mike Backer, Mike Cupoli and Carl Kooyoomjian spoke re the work the U. S. Army Engineering Corps promised to do. Town Planner Wayne Thies and DPW Supt. John Boland met with the Army Corps. They hope to accomplish their goal in August or September, during the second week of maneuvers. Town is to provide refreshments (coffee breaks and lunch). About 10-20 people will be involved and they hope to

have a full week which should accomplish the task. Mr. Backer assured the Selectmen that the Agreement before them is straightforward. After the scope of the job has been written up, they will give the Town more information in writing. The Selectmen unanimously VOTED to sign the Agreement with "a unit of the United States Army Reserve" subject to Town Counsel Frederick Busconi approving as to form.

8:00 p.m. to 8:10 p.m. Meeting re proposals by the various inspectors to increase Electrical Permit Fees, Plumbing/Gas Permit Fees, and Sealer of Weights & Measures Fees. Present were James McCaw (Electrical Inspector) and Edgar Phaneuf (Sealer of Weights & Measures). Plumbing/Gas Inspector Ronald Courtemanche could not be present. Board VOTED (2 to 1) to approve the fee increases as presented to the Board by the Electrical Inspector, Plumbing/Gas Inspector and the Sealer of Weights & Measures. Chairman McAuliffe and Selectmen Cowles voted for. Selectman Falconi voted against as he felt fees should not be increased at this time.

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OTHER BUSINESS TRANSACTED

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Albro/Brentwood Project. Selectmen VOTED (2 to 0) to send a letter to the Chairman of the Zoning Board of Appeals that the Selectmen are opposed to making Albro go through the whole process again. Selectman Falconi did not vote due to a conflict of interest.

Sod for Soccer Field. Board unanimously VOTED that the cost for the sod is to be paid from the Department of Public Works budget.

TIP. Board noted letter to Planning Board from DPW Supt. John Boland offering support and endorsement for priority projects in Southborough as listed in his letter dated June 8.

Acre Bridge Road/Marlborough Road Intersection. Board would like DPW Supt. John Boland to take another look at this intersection for safety factors.

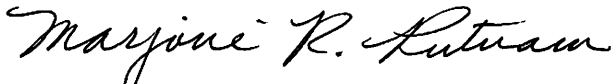
TREASURY WARRANTS SIGNED BY SELECTMEN

G415	\$3,383.50	5-29-92	School Cafeteria
G417	62,051.73	5-29-92	School Payables
G419	423,533.20	5-29-92	Town Payables
P421	52,164.27	5-26-92	Town Payroll
G423	18,018.37	5-26-92	Federal Tax/Misc.
Total	\$559,151.07		

P425	\$45,325.48	6-2-92	Town Payroll
P427	140,371.21	6-2-92	School Payroll
G429	48,314.29	6-2-92	Federal Tax
G341	97,289.43	6-5-92	Town Payables
Total	\$331,300.41		
P433	\$44,916.65	06-9-92	Town Payroll
G435	15,528.24	06-9-92	Federal Tax
G437	31,438.56	06-12-92	Town Payables
G439	1,507.98	06-12-92	School Cafeteria
G441	4,737.42	06-12-92	School Payables
Total	\$98,128.85		

9:20 p.m. Board unanimously VOTED to go into Executive Session to discuss Southborough Police Contract negotiations. The Selectmen will not reconvene at the end of the Executive Session.

9:21 p.m. adjourned regular session.



Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 7/7/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, July 7, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Pro Tem Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin (after meeting with the Advisory Committee arrived at 8:25 p.m.), and Executive Secretary Marjorie R. Putnam.

Absent: Chairman Thomas W. McAuliffe (on vacation).

MINUTES APPROVED

Selectmen VOTED 2 to 0 to approve Minutes of June 9, 1992.

CONTRACTS

Use of transfer station. Selectmen VOTED 2 to 0 to sign Agreement with Ronald Campbell dba Campbell Rubbish Removal for FY 1993. This contract is the usual contract, the only difference being that Campbell, before the last business day of September, shall deliver to the Board of Selectmen a complete list of his Southborough residential customers and a check for \$100 per customer on that list.

APPOINTMENTS

Full time dispatcher for the Police Department. Selectmen VOTED 2 to 0 to appoint Richard L. Mattioli, 34 Ideal Road, Worcester, MA 01604, his term to expire June 30, 1993. Selectmen also VOTED that Mr. Mattioli will start at Grade 8, Step 5, \$10.57/hour, effective July 7, 1992.

Selectmen VOTED 2 to 0 to reappoint the following to the MBTA Study Committee for 1 year, their terms to expire June 30, 1993:

Kathleen B. Bartolini, 8 View Hill Rd.
Patricia M. Capone, 21 Richards Rd.
John L. Kendall, Jr., 5 Cottage St.
Heinz K. Franz, 3 Hammond Street
Bonnie J. Phaneuf, 179 Middle Road
James W. Falconi (rep. the Bd. of Selectmen, 34 Oregon Rd.
Mark W. Davis (representing the Planning Board), 13 Skylar Dr.

Selectmen VOTED 2 to 0 to create an ad hoc COMMITTEE TO AWARD DESIGN OF UST's and appoint the following members, their terms to expire December 31, 1992:

Janice C. Conlin, 20 Pinecone Lane
John W. Boland, Jr., 12 Richards Road
Michael J. Sullivan, 15 Valley Road
Peter F. Phaneuf, 179 Middle Road
Dennis M. DiSalvo, Superintendent of Schools

MOTION was made by Selectman Falconi, seconded by Selectman Cowles and VOTED 2 to 0 to create an ad hoc committee to be entitled **COMMERCIAL GROWTH PLANNING COMMITTEE**. This committee will consist of 7 members, their terms to expire June 30, 1992:

Town Planner or Planning Board Representative
Board of Selectmen's representative
Board of Assessor's representative
Open Space Preservation Commission representative
2 members from the business community at large and/or 3 members from the business community at large or 1 citizen at large.

PERMITS TO OPEN ROADS

Board VOTED 2 to 0 to grant the following permits requested by COM/GAS: (1) from Sears Road to 61 Presidential Drive (to install gas service), and (2) Pine Hill Road (Lot 15) (to install gas service).

Board VOTED 2 to 0 to grant permit requested by Christensen Boyles Corp. for the purpose of borings - MetroWest Water Supply Tunnel.

Board VOTED 2 to 0 to grant permit requested by Consigli Constr. Co. to connect to the existing water line on the east side of Middle Road.

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SCHEDULED APPOINTMENTS

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7:45 p.m. to 7:50 p.m. Police Chief William J. Colleary was present and recommended that Richard L. Mattioli, 34 Ideal Road, Worcester, MA, be appointed as full-time dispatcher for the Police Department and be paid at Grade 8, Step 5, effective July 7, 1992. Mr. Mattioli's term will expire 6/30/93. The Board VOTED 2 to 0 as recommended by Police Chief Colleary.

8:20 p.m. to 9:00 p.m. Discussion regarding central dispatching. Present were Jeanne Sholl (Advisory Committee), Fire Chief Peter Phaneuf, Police Chief William Colleary, John Boland (SDPW Supt.) and Bill Thorpe of Mass. Communications. Fire Chief Phaneuf proposed using Harvard Primate donation monies (\$6,500) to purchase a dispatching computer (for hardware and software). John Boland wants central dispatching and wants to be included in the process from now on. Police Chief Colleary expressed an urgent need for new portable police radios. Selectmen suggested that Janice Conlin, both Chiefs, John Boland and Advisory Committee representative meet to further discuss this matter.

9:02 p.m. to 9:05 p.m. Joint meeting was held with the majority of the remaining members of the Southborough Housing Authority:

Mary Rose A. Monfalconi, Esther E. Lesieur and Robert P. Jachowitz. This meeting was called to fill the vacancy caused by the death of SHA member Fred J. Sanchioni, Jr. The name of Charles H. Brewer, 49 Boston Road, was placed in nomination. A roll call vote was taken. All presented voted for Mr. Brewer to fill this vacancy until the date of Town Election day, May 10, 1993.

9:05 p.m. to 9:30 p.m. Meeting with Town Counsel Frederick A. Busconi regarding his billing practices. Selectman Falconi requests more documentation for time spent such as the list of cases. Mr. Busconi stated that he will put more details in his billing to support his hours from now on.

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OTHER BUSINESS TRANSACTED

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Road Opening Permit. Board noted letter dated 7/7/92 from John W. Boland, SDPW Supt. regarding a permit application from Rosewood Excavation Corp. to open Parkerville Road for the purpose of installation of water mains for the proposed Alexandra Hill Subdivision. Mr. Boland asked that the permit be temporarily postponed and the matter referred to Town Counsel. Mr. Boland does not want the issuance of this permit to be misconstrued and lead to a false indication that work on the subdivision may proceed. Selectmen VOTED 2 to 0 to postpone the issuance of this permit.

Board noted letter dated 7/7/92 from John W. Boland, SDPW Supt. regarding the Dept. of Environmental Protection concerning the planned Material Recycling Facility (MRF) in Central Mass. Mr. Boland asked for a show of support from the Selectmen. Selectmen VOTED 2 to 0 to send a letter to the Central Mass. Resource Recovery Committee stating that Southborough strongly supports and wholeheartedly endorses the efforts of that committee in its current effort to establish a Material Recovery Facility (MRF) in Central Massachusetts. The ATM of 1992 authorized the Selectmen to enter into long term contracts for the disposal of recyclables.

Re: ATM 1992 Art. 40. The Board VOTED (2 to 0) to permit the Algonquin Regional School Committee to borrow the sum of \$95,000 for the purpose of removing and replacing the underground fuel storage tanks at Algonquin Regional High School. This was also voted by ballot at Town Election.

Selectmen unanimously VOTED to sign application for Incentive Aid Grant - regional efforts to enhance revenue through local rooms excise tax - with Marlborough, Southborough and Sudbury.

Board noted letter of appreciation received from Jan & Bruce Sturgeon for "blind-drive" sign at 40 Atwood Road.

TREASURY WARRANTS SIGNED BY SELECTMEN

FISCAL YEAR 1992

P443	\$42,834.40	6-16-92	Town Payroll
P445	300,562.28	6-16-92	School Payroll
G447	73,106.89	6-16-92	Federal Tax
G449	20,615.15	6-19-92	Town Payables
G451	2,904.62	6-19-92	School Cafeteria
TOTAL	<u>\$440,023.34</u>		

P453	\$60,264.69	6-23-92	Town Payroll
G455	18,015.62	6-23-92	Federal Tax
G457	26,151.68	6-26-92	Town Payables
G459	12,077.37	6-26-92	School Payables
TOTAL	<u>\$116,509.36</u>		

P461	\$42,301.98	6-30-92	Town Payroll
G463	26,355.03	6-30-92	Federal Tax
G465	61,369.34	7-02-92	Town Payables
TOTAL	<u>\$130,026.35</u>		

P467	\$33,976.76	7-07-92	Town Payroll
G469	28,560.86	7-10-92	Town Payables
TOTAL	<u>\$62,537.62</u>		

FISCAL YEAR 1993

P001	\$53,205.49	7-1-92	School Payroll Enc.
P003	7,347.46	7-1-92	School Payroll
G005	623.97	7-2-92	Town Payables
TOTAL	<u>\$61,176.93</u>		

P007	\$11,001.39	7-07-92	Town Payroll
G009	15,829.07	7-07-92	Federal Tax
G011	71,982.37	7-10-92	Town Payables
TOTAL	<u>\$98,812.83</u>		

9:31 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 8/18/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, July 21, 1992

6:45 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin.

The Board of Selectmen convened in open session at 6:45 p.m and immediately voted unanimously by roll call vote to enter into executive session for the purpose of contract negotiation. The Board will convene in open session at the conclusion of the executive session.

7:50 p.m. The Board reconvened in open session.

A motion was made by Selectmen Cowles, which was seconded, and unanimously VOTED by the Board to sign a three year contract, July 1, 1992 through June 30, 1995, for Administrative Assistant Janice C. Conlin.

Board VOTED to take under advisement for further consideration the contract of Department of Public Works Superintendent John W. Boland.

The Board unanimously VOTED to award the contract for reflectorized pavement marking to Traffic Markings Inc. of Franklin, MA, in the amount of \$3,620 as they were lowest bidder.

The Board of Selectmen approved unanimously an open road permit (requested by Rosewood Excavation Corp. of Framingham) for Parkerville Road and authorized John Boland, DPW Superintendent, to sign agreements related to the permits to install drainage in the road after Town Counsel Busconi has approved the contracts as to form.

The Board of Selectmen VOTED unanimously to spend the FY '92 donation (\$13,500) from the Harvard Medical School New England Regional Primate Research Center (1 Pine Hill Road) on the proposal submitted by Fire Chief Peter Phaneuf for computers, etc. The money donated in FY '93 will be designated for radios for the Police Dept.

The Board of Selectmen unanimously voted to dissolve the Human Services Committee (ad hoc) at its request.

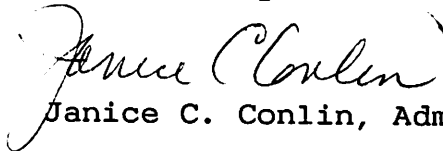
TREASURY WARRANTS SIGNED BY SELECTMEN

P029	\$47,042.01	7-21-92	Town Payroll
G031	15,882.92	7-21-92	Federal Tax
G033	41,544.74	7-24-92	Sch. Pay. Enc. '92
G035	<u>60,608.68</u>	7-24-92	Town Payables

TOTAL \$165,078.35

The meeting adjourned at 8:40 p.m.

Respectfully submitted,



Janice C. Conlin, Administrative Assistant

(Approved by Selectmen 8/18/92)

MINUTES OF MEETING - BOARD OF SELECTMEN

August 4, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman James W. Falconi, and Executive Secretary Marjorie R. Putnam.

Absent: Selectman Davis O. Cowles and Administrative Assistant Janice C. Conlin (both on vacation)

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SCHEDULED APPOINTMENTS

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7:35 p.m. to 7:45 p.m.. Hearing on application by Massachusetts Water Resources Authority (known as MWRA) for the storage in tanks underground of 8,500 gallons of fuel - Diesel 6,000 gallons; gasoline - 2,500 gallons on property located at Route 30 Sudbury Reservoir Dam (nearest cross street: Boston Road). Board noted legal ad as it appeared in the Worcester Telegram of July 24, 1992. Certified mail receipts were in order notifying abutters of hearing. Present for MWRA, William Martin. Present for town: Fire Chief Peter Phaneuf. Mr. Martin stated that MWRA is building three new buildings to house its staff. Fuel is required for the fleet. They are moving their staff from the Natick facility to Southborough. Mr. Martin stated that he made an error on his application and that the figures should be reversed: diesel 2,500 gallons and gasoline 6,000 gallons. He has made application to MEPA and no one has made an objection to this license request. Selectman Falconi questioned whether or not the Wetland Protection Act was involved in this transaction. Mr. Martin replied that it was more than 100 feet away from any wetlands. Fire Chief Phaneuf presented a memorandum dated August 4, 1992 addressed to the Selectmen recommending approval of the license requested by MWRA for the installation of two fuel storage tanks at this location with four conditions. This memo listing the four conditions was read into the record. Mr. Martin appreciated and agreed with all four conditions. Chairman McAuliffe stated that he did not know what impact would be due to the application being amended at this hearing as it was advertised in reverse. However, the Selectmen approved the request with the noted changes and agreed to attach as part of the license Fire Chief Phaneuf's August 4 memo listing the four conditions. Mr. Martin was given a new application to complete and return to the Selectmen for their signature. Town Counsel will be consulted regarding the legality of the change in the application at this hearing which differs from the legal ad. No abutters appeared at this hearing. No objections were received. Therefore, Selectman Falconi made a MOTION, seconded by Chairman McAuliffe, and VOTED that the Board approve the application as corrected from the MWRA for a license to store underground 6,000 gallons of gasoline and 2,500 gallons of diesel fuel, totalling 8,500 gallons of fuel to be stored underground. Also as part of this license to be attached is the list of recommendations put forth by Fire Chief Phaneuf in a memo dated August 4, 1992 listing four conditions which must be adhered to.

7:45 p.m. to 8:00 p.m. Meeting to award contract for design of underground storage tanks (USTs). Present for town: Fire Chief

Peter Phaneuf and DPW Superintendent John Boland. Present for the schools: Dennis DiSalvo, Superintendent of Schools. Also present: J. Randall Huber, Executive Vice President of Bayside Engineer Associates of Somerville. Fire Chief Phaneuf stated that the UST Design Award Study Committee and Counsel for the Schools, Naomi Steinberg, reviewed all the RFP's. The committee recommended that the Selectmen award the contract to Bayside Engineering Associates, Inc. of Somerville. Therefore Selectman Falconi made a MOTION, seconded by Chairman McAuliffe, and VOTED that the Selectmen enter into an agreement for engineering services for the removal and/or replacement of underground storage tanks at various locations for the stipulated sum of \$38,790.

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OTHER BUSINESS TRANSACTED AND/OR DISCUSSED

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Central dispatching computer system was discussed. Selectmen asked Fire Chief Phaneuf to clarify the record regarding the expenditure of the \$13,500 donated by Harvard Primate to the safety departments. (Selectmen voted on 7/21/92 to allot this money to the Fire Department for computers, etc. as proposed by the Fire Chief. \$500 of this money was approved to be spent on refurbishing the Fire Dept. brush truck.) Chief Phaneuf discussed this in detail.

Enhanced 911 was discussed. Selectmen would like to set up a meeting with representatives of New England Telephone and suggested a tentative date of Tuesday, September, at 8:30 p.m. Administrative Assistant will contact New England Telephone to set up a firm date.

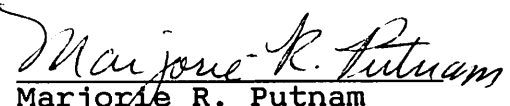
Median at Woodland Road and Rt. 9. Selectmen have had a request to have this closed. Fire Chief Phaneuf has submitted his written recommendation. Selectmen asked DPW Superintendent Boland if he would submit his written recommendation.

Edgewood Road - speeding complaint. Selectmen want Police Chief Colleary to contact Mr. Amar H. Naeemi, Edgewood Road, and report back to the Selectmen.

TREASURY WARRANTS SIGNED BY SELECTMEN

P037	\$59,573.74	7-28-92	Town Payroll
P039	46,527.37	7-28-92	School Payroll
P041	2,000.00	7-28-92	Police P/R-Union
G043	29,452.34	7-28-92	Federal Tax
G045	78,430.19	7-31-92	Town Payables
TOTAL	\$215,983.64		
P047	\$52,289.16	8-4-92	Town Payroll
G049	17,844.60	8-4-92	Federal Tax
G051	59,163.03	8-4-92	Insurance
TOTAL	\$129,296.79		

8:35 p.m. VOTED to adjourn the meeting.


Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 8/18/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

August 18, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen unanimously approved Minutes of July 7, July 21 and August 4, 1992.

APPOINTMENTS

Advisory Committee to Metropolitan Area Planning Council. (Re: Sudbury River non-point source pollution project funded by Department of Environmental Protection) Selectmen unanimously VOTED to appoint Town Planner Wayne Thies and Southborough Department of Public Works Superintendent John Boland to represent the Board of Selectmen on this committee.

Worcester County Advisory Board. Selectmen unanimously VOTED that Chairman Thomas W. McAuliffe represent the Selectmen on this Board. Chairman McAuliffe will attend the meetings of the Jail Committee.

Commercial Growth Planning Committee (ad hoc) Board unanimously VOTED that James W. Falconi, 34 Oregon Road, be the Selectmen's representative on the Commercial Growth Planning Committee.

RESIGNATIONS

Board of Assessors. Charles W. Johnson resigned from the Board of Assessors effective August 31, 1992. Board noted August 18 letter from the Board of Assessors asking to meet with the Selectmen in order to fill this vacancy. Letter is to be sent to the Assessors asking them to meet with the Selectmen on Tuesday, September 8 at 7:35 p.m. to discuss the review process. A date will then be set to interview and possible appointment at a later date.

Open Space Preservation Commission. Mary D. Davis resigned effective July 31, 1992 (term to be filled: June 30, 1993).

LICENSES

Class II - Automobile Dealer's License. Board unanimously VOTED to issue a new license to William Stapleton, 145 Boston Road, due to a dba change from Southboro Gulf to Southboro Mobil.

PERMITS

Permit to Open Parkerville Road, requested by Rosewood Excavation Corp. for water main for Alexandra Hill Subdivision, was granted by a unanimous VOTE of the Board.

Permits to Open, requested by COM/GAS, to open the following roads for the purpose of installing new gas service, were unanimously granted by a unanimous VOTE of the Board:

...62 Pine Hill Road	...Lot 13 Pine Hill Road
...29 Pine Hill Road	...12 Parkerville Road
...29A Pine Hill Road	...5 Hillside Avenue
...29B Pine Hill Road	

AMERICANS WITH DISABILITIES ACT (ADA)

Chairman McAuliffe read in its entirety "Town of Southborough Municipal Grievance Procedures". Selectmen unanimously VOTED to adopt these Procedures to meet the requirements of the Act. These procedures are to be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs and benefits by the Town of Southborough.

NEW ADDITIONAL ELECTRICAL PERMIT FEE

A new State law has mandated requiring installers of alarm systems to be licensed and has resulted in the necessity for an additional inspection by the Electrical Inspector. Therefore, Selectmen unanimously VOTED that the Electrical Inspector can charge a fee of \$20 for the installation of a separate alarm system. This fee will be charged only for inspections of just an alarm system in an existing home or business and will not be charged over and above any other electrical inspection fee for work being done in conjunction.

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SCHEDULED APPOINTMENTS
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7:45 p.m. to 8:46 p.m. Meeting was held with the MBTA Study Committee. Presentation was made by Kathleen Bartolini, Chairman. A complete set of Minutes was presented to the Selectmen. The Town has 30 days from August 24 to address concerns in writing. The Committee has no definite recommendation at this time. More detailed traffic information is needed. Selectmen decided to schedule a public input hearing for Thursday, September 10, 1992 at 7:30 p.m.

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OTHER BUSINESS TRANSACTED


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Board noted July 11 letter from the State Highway Department, District #3 Office, Worcester, regarding Bridge No. S-20-14, Bridge Street over Conrail. This bridge needs to be rebuilt. The State will keep the Selectmen informed of its progress in this matter.

TREASURY WARRANTS SIGNED BY SELECTMEN

P013	\$49,068.36	7-14-92	Town Payroll
P015	35,527.73	7-14-92	School Payroll Enc.92
P017	9,935.25	7-14-92	School Payroll
G019	196,774.87	7-14-92	Federal Tax/Misc.
G021	1,974.87	7-17-92	School Cafeteria
G023	1,292.32	7-17-92	School Payables Enc.92
G025	5,376.43	7-17-92	School Payables
G027	19,380.58	7-17-92	Town Payables
TOTAL	<u>\$319,330.41</u>		
P053	\$45,721.95	8-11-92	Town Payroll
P055	45,747.21	8-11-92	School Payroll
G057	26,238.40	8-11-92	Federal Tax
G059	6,658.61	8-14-92	Sch. Payable/Enc.
G061	6,956.37	8-14-92	School Payables
G063	104,501.79	8-14-92	Town Paybles
TOTAL	<u>\$235,824.33</u>		
P065	\$43,707.71	8-18-92	Town Payroll
G067	15,467.95	8-18-92	Federal Tax
TOTAL	<u>\$59,175.66</u>		

9:30 p.m. VOTED to adjourn the meeting.


Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 11/10/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 8, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

EMPLOYMENT TERMINATION

Police Department. At the September 3 request of Police Chief William J. Colleary, the Board unanimously VOTED to reaffirm Police Chief Colleary's letter of August 24, 1992 addressed to Ms. Jane Gray regarding her immediate discharge as Executive Secretary/Dispatcher for the Police Department.

PROMOTION

Police Department. Board unanimously VOTED to postpone for two weeks action on Police Chief William Colleary's request of September 3 to (a) to promote Richard L. Mattioli from Dispatcher to Executive Secretary/Dispatcher, and (2) to advertise the Dispatcher opening created by the promotion.

PERMITS

Permit to Open 35 Pine Hill Road requested by COM/GAS to install new gas service was unanimously granted.

Signs. Board unanimously VOTED to grant request of St. Mark's Episcopal Church to place 4 "Episcopal Church Welcomes You" signs on the boundaries of Southborough as stated in July 6 letter from Helen Seward, Worship Team Chairperson.

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SCHEDULED MEETINGS

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7:35 p.m. to 7:40 p.m. Meeting with Board of Assessors to discuss procedure to be followed to fill vacancy caused by the resignation of Assessor Charles Johnson. Present for Assessors: Chairman Paul Nelson, Assessor Arthur Sisson and Assistant Assessor/Appraiser Arthur Holmes. Letter dated August 18 from the Board of Assessors was read in its entirety. Assessors recommended the appointment of Lawrence Heine, 171 Parkerville Road, to fill this vacancy. Selectmen stated they felt the fair way would be to advertise via newspaper and cable television the availability of this position (until Annual Town Election May 10, 1993 and meet in joint session to vote on the candidate to be appointed. Candidate(s) will be interviewed at that time. Assessors agreed with this procedure. Joint meeting will be held at 9:00 p.m. on Tuesday, September 22, 1992.

7:45 p.m. Selectman Falconi excused himself from participating in the next discussion regarding Autosmith due to a conflict of interest. Selectman Falconi then left the table.

7:45 p.m. to 8:08 p.m. Meeting with Louis Aswad dba Autosmith, 264 Cordaville Road, re violations re his Class II Auto Dealer's License. The following documents were read into the record:

1. Autosmith License (CLII-6-92). Conditions on license: "(a) that no more than two cars be on the lot at any one given time; (b) no For Sale signs on cars on property; (c) that the cars be held within the area shown on Assessors' Map 9, Lot 11."

2. 5-28-92 letter from Building Inspector Robert Garfield stating violations to license and to Special Permit granted by ZBA on November 15, 1982.

3. Letter from abutter Edward J. Young, 195 Woodland Road, stating that Autosmith has blatantly disregarded the terms of the Special Permit and Class II license.

4. Sept. 3, 1992 letter from Peter H. Roche, 182 Woodland Road, (ZBA member and an abutter) stated that the situation "is still as bad or have gotten worse" as stated in his attached correspondence regarding this site.

Many abutters were present. One presented pictures showing the condition of the site. Abutters would like place cleaned up as it "looks like a junkyard".

Ms. Martin, representing Robert Strelke an abutter, stated that Mr. Strelke objects to the amount of business parked beyond pavement into grassy area of the house he is trying to sell. He suggested a fence should be erected between his property and the gas station property.

Mr. Garfield stated that at his recent inspection there were four cars marked "for sale". He had received three written complaints. At times there have been 19 cars on the lot, sometimes as many as 30 cars. A trailer on the lot has been there a long time.

Mr. Louis Aswad and his brother were running the business together but due to finances, Louis Aswad is running the business by himself. He apologized for the state of his property. He had no excuse but stated he would do his best to bring his property into conformity. The amount of cars left on his property were by people who left the cars to be repaired, incurred financial problems and could not afford the repairwork and just left them there to be sold. Mr. Aswad does not have the title to the cars, therefore, he cannot sell them. Mr. Aswad said he needed at least a couple of weeks to get rid of the cars, clean up the landscape. He will call Campbell's Rubbish to take away the trash.

Selectmen McAuliffe and Cowles VOTED (2 to 0) to continue this hearing to 7:00 p.m., Tuesday, September 22, 1992.

Selectmen stated that by September 22, 1992, if this property has not been cleaned up, the cars have not been removed, and this property is still in violation, the Class II License will be revoked at the continued Hearing at 7 pm.

Abutters agreed to this proposal.

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OTHER BUSINESS TRANSACTED

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Board noted September 2, 1992 letter from Attorney Philip J. Coppola representing Peter Poulos from 36 Fox Hill Road, Framingham. Mr. Poulos is filing suit against the Police Department and the negligent failure of the Police to properly investigate allegations of criminal conduct regarding the Antique Mall of Southborough.

8:15 p.m. Selectmen unanimously VOTED to adjourn to an Executive Session to be held in the General Office "to consider the discipline or dismissal of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual." [Open Meeting Law, section (2)] (re: Joseph Hubley). Selectman Falconi excused himself from participating due to a conflict of interest. Selectmen will reconvene at the conclusion of the Executive Session.

10:40 p.m. Selectmen reconvened to the Hearing Room at the end of the Executive Session. No votes were taken at the Executive Session. The Executive Session is to be continued at 7 p.m. on September 9, 1992.

TREASURY WARRANTS SIGNED BY SELECTMEN

G069	\$4,152.14	8-28-92	School Pay. FY92
G071	9,930.64	8-28-92	School Pay. FY93
G073	881,036.83	8-28-92	Town Payables
G075	27,439.45	8-25-92	Federal Tax
P077	45,597.21	8-25-92	School Payrolls
P079	47,871.84	8-28-92	Town Payroll
TOTAL	<u>1,016,028.11</u>		
P081	\$45,022.75	9-1-92	Town Payroll
G083	16,169.74	9-1-92	Federal Tax
G085	62,669.62	9-1-92	Insurance, Misc.
TOTAL	<u>\$123,862.11</u>		

Treasury Warrants Signed by Selectmen (cont.)

G087	\$134.33	9-11-92	School Pay. Enc.
G089	20,277.67	9-11-92	School Payables
G091	82,958.48	9-11-92	Town Payables
G093	68,724.23	9-08-92	Federal Tax/Asses.
P095	70,463.15	9-08-92	School Payroll
P097	42,468.02	9-08-92	Town Payroll
TOTAL	<u>\$285,025.88</u>		

10:40 p.m. Meeting adjourned.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 10/7/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Thursday, September 10, 1992

7:30 p.m. Meeting convened at Fire Headquarters, 21 Main St.

Present: Chairman Thomas W. McAuliffe, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Also present: Members of the MBTA Study Committee: Kathleen Bartolini, Patricia Capone, John Kendall, Jr., and Heinz Franz.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam.

7:30 p.m. Board presented scroll to Chris Sahs for participating in the finals of the eight-man shell, the coxswain rowing event, in the 1992 Summer Olympics in Barcelona, Spain.

7:32 p.m. Meeting with Barbara Murphy, Chairman of the Council on Aging. Selectmen approved and signed the AVCOA Agreement (transportation plan for elderly and handicapped).

7:35 p.m. Public Hearing was held for input for EIR Scoping of the extension of the MBTA to Worcester.

9:30 p.m. Meeting adjourned.



Janice C. Conlin
Administrative Assistant

mrp

(Approved by Selectmen 8/10/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 22, 1992

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Zoning Board of Appeals. Board unanimously VOTED to appoint Jonathan R. Karis, 18 Red Gate Lane, as a full member of the ZBA to fill the unexpired term of Joseph F. Prior, Jr. Selectmen asked that the now vacant Alternate position be advertised via cable, etc.

Board of Assessors. Kirk A. Carter, 53 Deerfoot Road, was appointed to fill vacancy until next Town Election May 10, 1993. (For further details see Scheduled Meeting at 9:37 p.m.)

RESIGNATIONS

James A. Higgiston resigned from the Southborough Board of Library Trustees effective September 15, 1992. Selectmen would like to present Mr. Higgiston with a scroll at an appropriate time.

CONTRACTS

Road Materials and Services for Department of Public Works. As per recommendation of DPW Superintendent John Boland, Selectmen unanimously VOTED to award the contracts to the following suppliers:

<u>Item</u>	<u>Materials & Services</u>	<u>Company</u>
#1	Liquid Asphalt	All States Asphalt, Inc.
#2	Pavement Reclamation	All States Asphalt, Inc.
#3	Bituminous Concrete(In Place)	Brox Industries, Inc.
#4	Bituminous Concrete(At Plant)	Bardon Trimount, Inc.
#5	Various Aggregates (Delivered)	Pyne Sand & Stone Co., Inc.
#6	Various Aggregates (At Plant)	Kimball Sand Co., Inc.
"	" " " "	Pyne Sand & Stone Co., Inc.
#7	Placing Cold Mix Pavement	E.C.Murray Const. Co., Inc.
#8	Stone Chip Seal	All States Asphalt, Inc.

Removal and/or Replacement of Underground Storage Tanks at Various Locations in Northborough and Southborough. As per recommendation of Bayside Engineering, Selectmen unanimously VOTED to award to the G. A. S. Companies of Stoneham the contract for the above in the amount of \$375,000.00 as this company was the lowest responsible bidder. Selection Committee concurred with this recommendation.

Construction of Water Main and Appurtenances for Central Street/Oak Hill Road. At the recommendation of DPW Superintendent John Boland, the Board unanimously VOTED to award the contract to Zenone Inc. of Northborough for the bid amount of \$227,972.40.

LICENSES

Special License (1-day). Selectmen unanimously VOTED to grant a special license to sell wine and malt beverages requested by Charles F. Hamel, Jr. for Saturday, September 26, 1992 from noon until midnight for a wedding reception to be held at the main dinning room at Fay School.

PERMITS

Heritage Day Celebration. As requested by the Heritage Day Celebration Committee, it was unanimously VOTED to grant a parade permit for Monday, October 12, 1992 from 9 a.m. to 12 noon. Route will begin at St. Anne's Church parking lot, proceed on Route 30 towards East Main Street, and continue westward onto Common Street, finishing at the Pilgrim Church parking lot.

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SCHEDULED APPOINTMENTS

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Before the following meeting began, Selectman Falconi excused himself from participating due to a conflict of interest.

7:00 p.m. to 7:05 p.m. Scheduled: continued hearing regarding Autosmith, 264 Cordaville Road (from September 8, 1992) re Class II License violations. Owner Louis Aswad was present. Selectman Cowles stated that he visited the premises today and found everything in order. Mr. Aswad did a good job and did everything he said he would do. No abutter spoke on this issue. Chairman McAuliffe also inspected the premises and is satisfied that the owner has lived up his promises stated at the last meeting. Mr. Aswad was informed that the Board of Selectmen expects this property to remain in the condition it currently is in. Mr. Aswad replied that this would be no problem. MOTION was made, seconded and VOTED (by Chairman McAuliffe and Selectman Cowles) that Mr. Aswad's Class II current license continue to function as he has met with all the requirements as set forth by the Board of Selectmen at the hearing on September 8. This property is to remain clean, neat and have the correct number of cars.

7:20 p.m. to 7:25 p.m. Underground Conduit Hearing on petition of New England Telephone Co. Tom Glennon, representing New England Telephone, gave a brief presentation. Petition requested to lay and maintain underground conduits, etc. under Newton Street beginning at pole #101 located on the westerly side of Newton Street, place approximately 95 feet of conduit southerly to pole

#102, then continuing southerly , place approximately 126 feet of conduit to Pole #103. Beginning at pole #102 place approximately 55 feet of conduit easterly across Newton Street to property line. Total trench: 276 feet. This is for the benefit of Mr. Kwan's property. No one appeared for or against this petition. Therefore, the Selectmen unanimously VOTED to grant this petition.

7:30 p.m. to 8:10 p.m. Meeting with Russell Millholland and Ed Goldstein of Great Media Cable. Purpose of this meeting was to hear where we are with the cable, what direction we are going to, if there any problems, etc. Discussion centered around price increases and the reasons behind them, availability of equipment to tape various meetings, etc. Mr. Goldstein will check to see if there is any extra equipment available. At present, the schools have the equipment. Mr. Millholland stated that he will follow through with Mr. Goldstein.

8:30 p.m. to 9:37 p.m. Public Hearing with New England Telephone representative Jack Doherty regarding 911 and E-911. Also present were: Fire Chief Peter Phaneuf and Police Chief William Colleary. Discussion centered around why Southborough is not able to use the emergency number 911 and how soon will E-911 be in place. At present the biggest problem is there are about 53 streets in Southborough with the same name as Marlborough. Mr. Doherty stated that E-911 is still about four years away. Selectmen instructed Fire Chief Phaneuf to pursue with vigor getting 911 as soon as possible. If we get no satisfaction with New England Telephone within a reasonable time, Southborough will have to contact the State Department of Utilities.

9:37 p.m. to 10:00 p.m. Joint meeting with the Board of Assessors Paul Nelson and Arthur Sisson to fill vacancy on their Board until next Town Election May 10, 1993. This vacancy was caused by the resignation of Assessor Charles Johnson. Assessor Sisson nominated Laurence F. Heine, 171 Parkerville Road. Chairman McAuliffe nominated Kirk A. Carter, 53 Deerfoot Road. A roll call vote was taken as follows: Assessors Sisson and Nelson voted for Laurence F. Heine. Selectmen McAuliffe, Cowles and Falconi voted for Kirk A. Carter.

10:00 p.m. to 10:04 p.m. Action on request of Police Chief William Colleary to fill vacancy of Executive Secretary Dispatcher. Chief Colleary asked that Dispatcher Richard L. Mattioli be promoted to this position. Selectmen do not want to fill this position at this time. However, the Selectmen will allow Chief Colleary to hire an individual to fill the vacancy of a dispatcher, nothing else. Chief Colleary will post the availability of this position on Wednesday, September 23, 1992.

10:05 p.m. to 10:20 p.m. Meeting with Police Union representative Sergeant William H. Webber to act on a filed police grievance regarding two sergeants working overtime. Chairman McAuliffe read letter dated September 4 regarding this matter which was denied by Police Chief William J. Colleary. Letter dated July 20 was also read into the record asking the grievance to be placed on the agenda of the next Selectmen's meeting. Original grievance was filed back in December of 1991. By mutual agreement it was continued to a later date. July 23, 1992 letter from Sgt. Webber was read.

Sgt. Webber stated that they have "worked it out". The Chief has resolved the problem and has said he doesn't have a problem with two sergeants working on the same shifts providing the sergeants don't abuse it. According to Sgt. Webber, it happened once in two years.

Police Chief Colleary stated that under the police union contract and under M.G.L. Chapter 41, s. 97A, scheduling is done by the Chief of Police. Selectmen assured him that no one is trying to change that fact.

Selectmen asked Sgt. Webber to work out an Agreement to be signed by all parties concerned.

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OTHER BUSINESS TRANSACTED

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Board noted September 14 letter from State DPW, Worcester, regarding Conrail Bridge No. S-20-5 over Route 85. The superstructure on this bridge is rapidly deteriorating and plans are being made to replace this bridge (in about 2 years). Meanwhile repairs will be made prior to the end of this year and new signs have been already been installed - 20 miles per hour and loads not to exceed 6 tons.

TREASURY WARRANTS SIGNED BY SELECTMEN

P099	\$49,270.97	9-15-92	Town Payroll
P101	74,907.51	9-15-92	School Payroll
G103	31,191.53	9-15-92	Federal Tax
G105	<u>7,637.43</u>	9-15-92	Misc. Payables
TOTAL			\$163,007.44

10:21 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary
(Approved by Selectmen 10/27/92)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 7, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Minutes of September 8, 1992 were approved by a unanimous VOTE.

RESIGNATION

Southborough Cultural Arts Council. Sandra Neff resigned effective 10/2/92. Letter of appreciation will be sent to Ms. Neff.

VACANCY IN ELECTED OFFICE

Letter was received from the Board of Library Trustees asking to meet with the Selectmen to fill vacancy on its Board. Selectmen will schedule a joint meeting on October 27 at 8:15 p.m. to appoint someone to fill this position until next Town Election on 5/10/93.

CONTRACT AWARD

7:31 p.m. Selectmen Falconi excused himself from any participation in the discussion and awarding of the contract for heating oil for the Town due to a conflict of interest. Selectman Falconi left the table.

Chairman McAuliffe and Selectman Cowles VOTED (2 to 0) to award the heating oil contract for the Town to Falconi Brothers, Inc., 29 Boston Road, Southborough, MA. Falconi's escalation price per gallon was the lower of the two bidders:

<u>Boston Low Price</u>	<u>Price Per Gallon</u>	<u>Escalation</u>
.6520 cents	.7020 cents	.05 cents

7:32 p.m. Selectman Falconi returned to the table.

PERMITS

Amendment to Code of the Town of Southborough, Chapter 207 (Traffic Rules and Regulations). At the request of the School Department, the Police Department and the Southborough Department of Public Works, the Board of Selectmen unanimously VOTED to amend the Code of the Town of Southborough, Chapter 207 (Traffic Rules and Regulations) by adding the following intersections to Schedule V:

Place Yield Signs...

On Fisher Road at its intersection with Jericho Hill Road, and
On Jericho Hill Road at its intersection with Northboro Road,
according to attached sketch.

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SCHEDULED APPOINTMENTS

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7:35 p.m. to 7:44 p.m. Student Government of the Woodward Middle School gave a presentation regarding the need to improve recycling. Giving the presentation were Sarah Shomphe, Amy Lodge, Kara Bolesky and Shannon Janko. A copy of this presentation will be sent to the Southborough Recycling Committee.

7:45 p.m. to 7:46 p.m. Public Hearing was held on petition (Plan #964858 9/17/92) of New England Telephone and Massachusetts Electric Company to locate poles, wires, etc. along the following public ways:

Southville Road. Place one pole on the southerly side of Southville Road at a point approximately 22 feet west of the easterly corner of North Street...1 new J. O. Pole.

North Street. Place 3 poles on North Street beginning at a point approximately 118 feet north of Southville Road and continuing northerly for approximately 230 feet...3 new J. O. Poles.

Matthew Hurley, Manager, Right-of-Way, represented NET. This petition is for the building on North Street. No tree cutting is planned.

As no one appeared for or against this petition, the Selectmen unanimously VOTED to grant petition as presented.

7:48 p.m. Selectmen had a brief meeting with Representative Barbara Gardner and brought her up to date regarding the Metropolitan District Commission firing range (off Framingham Road) contract. Selectmen unanimously VOTED to extend the contract with the State Department of Police for a period of one year, contact to expire December 31, 1993. This is not renewable.

8:15 p.m. to 8:45 p.m. Discussion regarding the proposed closing of Route 9/Woodland Road crossing. Tim Shine (164 Woodland Road) gave a brief presentation. Many residents expressed their desire to have this crossing closed. Jack Nemensky (149 Woodland Road) stated he is against the closing as it will only push the traffic onto other overburdened roads. Selectmen VOTED to take this proposed closing under advisement for two weeks and will discuss

this issue again on October 27 at 7:00 p.m. In the meantime, Selectmen will discuss this with Fire Chief Peter Phaneuf, Police Chief William Colleary and DPW Supt. John Boland.

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OTHER BUSINESS TRANSACTED

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As per October 5 request of DPW Superintendent John W. Boland, the Board unanimously VOTED to authorize the Southborough Department of Public Works to expend a sum not to exceed \$10,000 from the bond held for Country Lane (unfinished subdivision off High Street) for the purpose as stated in his letter.

7:55 p.m. to 8:04 p.m. Police Officer Claim filed. Present was Scott Busconi, Esq. (acting for Town Counsel Frederick Busconi) Chairman McAuliffe read in its entirety Comm. of Mass. Labor Relations Commission "Notice of Charging Party's Option to Elect Probable Cause Determination By In Person Investigation or Written Submissions" filed October 5, 1992 (Case No. MUP-9165) against the Town. "Summary of basis of charge: On September 22, 1992, Selectman James Falconi made a threatening and coercive statement regarding the filing of grievances. He threatened the employment of unit member Cain for filing grievances. An investigation is scheduled for Monday, March 1, 1993 at 1:00 P.M. Selectmen read actual words spoken by Selectman Falconi at September 22, 1992 Selectmen's meeting. Also, Selectmen read letter proposed by the Police Union for the Selectmen to sign withdrawing Selectman Falconi's comments made on September 22. The union want this signed document to be posted at the Police Station for 30 days. Chairman McAuliffe stated that the Board is well aware of the rights of the Police Department as spelled out in its contract. He stated he would not sign this document. Selectmen Cowles and Falconi stated they also would not sign said document. Selectmen then instructed the Town Counsel to proceed with the Selectmen's written response.

TREASURY WARRANTS SIGNED BY SELECTMEN

G107	\$42,826.70	9-25-92	School Payables
P109	49,092.42	9-22-92	Town Payroll
G111	17,630.07	9-22-92	Federal Tax/Misc.
G113	2,092.42	9-25-92	Sch. Pay. Enc.
G115	1,134.63	9-25-92	Sch. Pay. Enc. Grant
G117	2,263.16	9-25-92	School Cafeteria
G119	85,112.90	9-25-92	Town Payables
TOTAL	\$200,152.30		
P121	\$54,962.44	9-29-92	Town Payroll
G123	141,215.67	9-29-92	School Payroll
G125	102,583.54	9-29-92	Federal Tax/Ins.
G127	110,856.32	10-2-92	School Payables

Treasury Warrants signed (cont.)

G129	17,760.00	10-2-92	Drainage Project
G131	33,548.85	10-2-92	Town Payables
TOTAL	<u>\$460,926.82</u>		
P133	\$43,768.20	10-6-92	Town Payroll
G135	16,183.74	10-6-92	Federal Tax
G137	101,315.30	10-6-92	Misc. Payables
TOTAL	<u>\$161,267.24</u>		

8:45 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/27/92)

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

OCTOBER 20, 1992

PRESENT: Thomas W. McAuliffe, Chairman, James Falconi, Janice C. Conlin, Administrative Assistant

ABSENT: Davis O. Cowles, out of town on business.

PRESENT FOR THE SCHOOL COMMITTEE: Norman M. Clement, Chairman; Catherine D. Alsterlund, Andrew W. Davis, Dennis DiSalvo, Superintendent of Schools.

The meeting was called to order at 7:30 p.m.

James Falconi moved that the Board of Selectmen go into executive session for the purpose of discussing contract negotiations and will not reconvene in open session. The motion was seconded. Mr. McAuliffe and Mr. Falconi voted in favor of the motion.

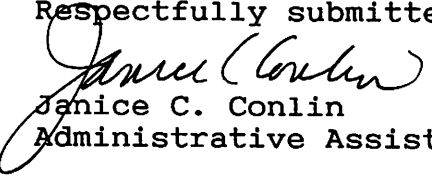
Ms. Conlin reviewed her projections for FY 94 thru FY 99 that indicate that if the Town spends an additional 3% each year over the next five years, has \$250,000 in "free cash" and receives state aid equal to FY 93, the budget should remain in balance.

The Selectmen suggested that the Town explore disability insurance as an alternative to accumulating sick time. The Selectmen also stated that they would agree to a three year contract with 2% each year as maximum cost of living increase. Mr. DiSalvo indicated that MTA is advising a 4.5% increase. Both boards agreed that we should gather data including the cost of living index and to continue to communicate with each other. The School Committee then left.

The Board then discussed the status of the two unsigned contracts, the DPW and the Police. The Board voted to send a letter to the DPW Union stating that the Board is ready to sign the contract as last submitted. The Board also voted to offer the Police Union a 0% increase for FY 92 and FY 93 and seven day week vacation would remain. A letter would be sent to the Police Union with this offer.

The meeting adjourned at 9:17 p.m.

Respectfully submitted,



Janice C. Conlin
Administrative Assistant

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 27, 1992

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of September 22 and October 7, 1992.

RESIGNATIONS

Recycling Committee. Board accepted resignation from Mary Baldelli effective October 13, 1992.

APPOINTMENTS

Southborough Cultural Art Council. Board unanimously VOTED to appoint the following, their terms to expire October 27, 1994:

Bette Mikonis Troy, 16 Stub Toe Lane
David R. Schuster, 1 Wood Street
Sharon G. Sanford, 6 Pinecone Lane
Christina E. Daley, 4 Sadie Hutt Lane
Frederick M. Scott, 1A Bigelow Road
Laura M. Scott, 1A Bigelow Road

Recycling Committee. Board unanimously VOTED to appoint Seth Weinroth, 15 Blackthorn Drive, to fill the vacancy of Mary Catherine Baldelli, his term to expire 6/30/93.

Special Municipal Employees (Advisory Committee). Board unanimously VOTED to appoint (under Chapter 268A), the following, their terms to expire 6/30/95:

Joseph A. DiGiovanni, Jr., 10 Flagg Road
David H. Davidson, 19 Skylar Drive
Thomas R. Emig, 19 Maplecrest Drive

Constable (for the purpose of serving Civil Process). Board unanimously VOTED to re-appoint John A. Lowe, 11 Cedar Street, Westborough 01581, his term to expire 9/15/93.

CONTRACTS

Mined Road Salt. As recommended by DPW Supt. John Boland, the Board unanimously VOTED to award contracts to the following: low bidder, Eastern Minerals, 130 Plain Street, Lowell, as per bid

\$26 .50/ton delivered; and Alternate Contract to Akzo Salt, Inc., Clarks Summit, PA, as per bid \$27.87/ton delivered, should Eastern Minerals fail to fulfill the terms of its contract.

Firing Range. Board signed contract extension (voted on 10/7/92).

Fayville Village Hall Roof Repair. No bids were received. This will be put out to bid again in the spring of 1993.

WINTER PARKING BAN

Board unanimously VOTED to adopt the following winter parking ban for the 1992/1993 season:

There will not be any parking on any public way in the Town of Southborough from 12 midnight until 6:00 a.m.; and furthermore, there will not be any parking on any public way during any snow storm in the Town of Southborough. Vehicles parked will be towed at the owner's expense (according to the Town's Code).

This Ban will be in effect from December 1, 1992 through March 15, 1993.

Illegal parking during unusual storms occurring before or after the ban will be dealt with according to Section 152-6 of the Code of the Town of Southborough.

PERMITS

Road Opening requested by New England Telephone Co. was unanimously granted by the Board for Newton Street (Pole 101 to Pole 103) in order to place 5-PVC conduit.

Road Opening requested by COM/GAS was unanimously granted by the Board for:

91 Newton St. - to install gas service
Central St. to 77 Turnpike Rd. - to install gas service
Main St. to 1 Cordaville Rd. - to install gas service.

Road Opening requested by Bartolini Buildings, Inc. was unanimously granted by the Board for Marlborough Road in order to connect to Town water line.

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SCHEDULED MEETINGS

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7:00 p.m. to 7:45 p.m. Continued discussion regarding proposed Route 9/Woodland Road crossover closing. Chairman read Police Department accident report from 1/1/90 - 1/1/92. Planning Board

and Town Planner Wayne Thies were present. Many interested residents were present and expressed their concerns. Mr. Thies suggested a temporary closedown and then take traffic count of Break Neck Hill Road, Cordaville Road, Oregon Road, and Edgewood Road, and possibly Oak Hill Road. It would greatly impact on Route 85 which is heavily travelled now. The State is willing to close it off temporarily. The State will stop paving I-495 in November, then stop for a couple of months. DPW Supt. John Boland agrees with Mr. Thies' suggestion. Selectmen Cowles is not in favor of a temporary closing. He felt that once it is closed, it stays closed. It divides the Town to close crossovers. People living on Cordaville Road (Rt. 85) are not in favor of the closing as it is difficult now to get out of their driveways. Police Chief Colleary needs to increase radar patrol on Woodland Road. The Board would like to study the situation further and work in conjunction with DPW Supt. John Boland, Town Planner Wayne Thies, and the Chief of Police. Chairman McAuliffe stated that he is not in favor of temporarily closing the crossover until more information is received. A traffic count will be conducted to determine what impact will be made on various roads. Selectman Falconi made a MOTION that the Selectmen work with the SDPW, Planning Board, the Town Planner and do a traffic study, traffic count for the possible affected roads by the Route 9 crossover closing. At that time it will be determined if the Board should enact a temporary 60 day closing of the Woodland/Rt. 9 crossover and do further traffic studies to see where that traffic actually is going to go and what impact it will have on all the other roads concerned. Motion was seconded by Chairman McAuliffe.

VOTE: Chairman McAuliffe and Selectman Falconi for the Motion. Selectman Cowles voted against. MOTION CARRIED.

Mr. Boland and Mr. Thies suggested waiting until Route I-495 is finished and inclement weather has passed. Perhaps the crossover could be temporarily closed after January 1, 1993. After all the information needed has been received, the Selectmen will hold another meeting on this issue.

7:45 p.m. to 8:45 p.m. Dog Hearing requested by residents of Atwood Road vs. Bixby family dog at 37 Atwood Road. Letter of complaint dated July 6, 1992 from Gerald Wilkerson, 39 Atwood Road, was read into the record. Letter signed by the residents of Atwood Road, dated September 18, asking for a dog hearing was read into the record. Letters dated September 24 addressed to the Bixby family (certified) and to the residents notifying of the hearing was read into the record. Selectmen sworn in all those who planned to testify: Atwood Road residents, Joanne and Sharon Bixby and Animal Control Officer Charles F. Hamel.

After hearing testimony from both sides and a report and recommendation from the Animal Control Officer, the Board of Selectmen unanimously VOTED that the Bixby dog is a public

nuisance and that the dog (an Australian Cattle Terrier owned by Sharon Bixby) violated the relevant sections of the Code of the Town of Southborough pertaining to constraint; and further to impose upon the owner of said dog an ORDER that the dog be restrained on a permanent basis while in the Town of Southborough. Failure to comply with this Order under M.G.L. Chapter 140 is one hundred dollars (\$100).

[Police had to be called to handle the unruly Dog Hearing crowd and to encourage them to leave the Town House quietly.]

8:45 p.m. to 8:55 p.m. Board met jointly with the Board of Library Trustees to fill the Library Trustee vacancy until next Town Election May 10, 1993. Vacancy was caused by the retirement of Library Trustee James Higgiston. Present were: Library Trustees Natalie J. Fantony, Elizabeth B. White, Fred B. Williams (Chairman), and Helen C. "Puff" Uhlman. Fred Williams nominated Marion C. O'Neill. Also present and interviewed were the two candidates: Marion C. O'Neill and Richard Upjohn. Selectman Cowles nominated Richard Upjohn. Roll call VOTE: For Ms. O'Neill: Fred Williams, Elizabeth White, Fred Williams, Helen Uhlman, James Falconi and Thomas McAuliffe. For Mr. Upjohn: Davis Cowles. Marion C. O'Neill, 10 Blackthorn Drive, will fill the vacancy until May 10, 1993.

8:55 p.m. to 9:10 p.m. Town Cemetery Study Committee gave an update and presented Recommendation for a Future Cemetery Site report prepared by S E A Consultants Inc. to the Board. Present were: members Robert Dumont, Charles Swartwood, and Robert Bezokas. Mr. Dumont gave a brief presentation. The Committee has discussed a variety of options continually coming back to the conclusion that the best solution for cemetery needs is in the lands between the present cemetery and land currently owned by the M.D.C. on Middle Road. The committee needs money to hire S E A to do an engineering study. There is no way to go to the M.D.C. without data. Need to persuade the M.D.C. Selectmen unanimously VOTED support the Town Cemetery Study Committee request and to fund \$8,550 from the Cemetery Trust Fund to perform the required initial engineering work to make sure the Town receives technical approval from the MDC regarding its property located on Middle Road.

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OTHER BUSINESS TRANSACTED

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Re: Chapter 81, State Aid Highways - Selectmen signed certified copies of votes and appropriations taken at ATM 1992.

Re: Chapter 90, State Aid Highways - Selectmen signed acknowledgment that Southborough's apportionment shall be \$64,234.00.

Steve Ryan (Chairman of Youth Commission) asked the Selectmen to form a Southborough Aids' Action Committee and that members be from the Board of Selectmen (Selectman Cowles said he would be willing to serve), School Committee, Youth Commission (Mr. Ryan said he would be willing to serve), and Board of Health. Selectmen stated they would vote later on this request.

Building Inspector is to be asked to enforce the town's sign by-law. There are many illegally placed political signs which should be removed by the people and not by the Building Inspector.

TREASURY WARRANTS SIGNED BY SELECTMEN

G139	\$71,507.71	10-16-92	Town Payables
G141	50,001.57	10-13-92	Federal Tax/Misc.
P143	145,811.16	10-13-92	School Payroll
P145	<u>46,433.91</u>	10-13-92	Town Payroll
Total	\$313,754.35		
P147	\$49,495.69	10-20-92	Town Payroll
G149	21,459.28	10-20-92	Federal Tax/Misc.
G151	<u>4,202.16</u>	10-20-92	School Cafeteria
Total	\$75,157.13		
G153	\$3,566.11	10-30-92	Sch. Pay. Enc. 92
G155	26,791.84	10-30-92	School Payables
G157	35,705.02	10-30-92	School Payables
P159	53,345.72	10-27-92	Town Payroll
P161	146,260.08	10-27-92	School Payroll
G163	102,678.25	10-27-92	Federal Tax/ Underground Tanks
G165	<u>213,066.93</u>	10-30-92	Town Payables
Total	\$581,413.65		

9:40 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 4/27/93)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN
NOVEMBER 3, 1992

PRESENT: Thomas W. McAuliffe, Chairman; Selectmen Davis O. Cowles, James F. Falconi, Janice C. Conlin, Administrative Assistant, Scott Busconi, representing Town Counsel.

Present for the Police Union: William Webber, David Hagen, and Michael Harpster

The meeting was called to order at 8:50 p.m.

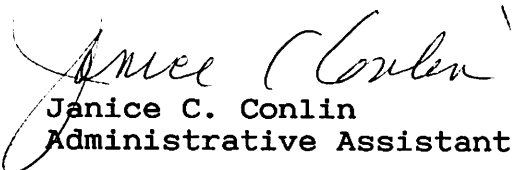
James Falconi moved that the Board of Selectmen go into executive session for the purpose of discussing contract negotiations and will not reconvene in open session. Mr. Cowles seconded the motion. Mr. Cowles, Mr. McAuliffe, and Mr. Falconi voted in favor of the motion.

The Union rejected the offer of 0% cost of living increase and maintain the seven day vacation. As a counter offer the Selectmen offered to maintain the seven day vacation and 5% as of Jan. 1, 1992. The Union caucused and then rejected this offer also. The Selectmen asked the union to go back to their membership and state this last offer. If this is unacceptable, come back to the Selectmen within two weeks with a counter offer.

The Union also requested a letter from James Falconi with regard to the last grievance filed by Sgt. Cain. Mr. Falconi stated he would agree to write a letter to clear up the misunderstanding.

The meeting adjourned 9:40 p.m.

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 3/30/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 10, 1992

6:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of August 18, 1992.

PERMITS

Road Opening Permit. Board unanimously VOTED to grant the following permits requested: (1) to Commonwealth Gas Permit for emergency repairs made at 11 and 12 Cross Street, and (2) to The Barrich Companies requesting to open Jericho/Fisher Roads to extend water line (with 3 fire hydrants) to the NE side of Andrews Way.

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SCHEDULED MEETINGS
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6:30 p.m. to 7:20 p.m. Board interviewed candidates for full time Police Dispatcher, as follows:

6:35 p.m. David Audette	6:50 p.m. Lynn Perry
6:42 p.m. Timothy Moran	7:00 p.m. Dale Sawvelle, Sr.

Selectmen unanimously VOTED to appoint Dale Sawvelle, Sr., 370 Bolton Street, Marlborough, MA 01752, as full time Police Dispatcher, to start at Grade 8, Step 1, \$8.98/hour, starting on November 23, 1992.

7:30 p.m. to 7:40 p.m. Meeting with Board of Assessors re tax rate/classification. Present were: Arthur Sisson (Chairman), Paul Nelson, Kirk Carter and Assistant Assessor/Appraiser Arthur Holmes. Board unanimously VOTED to support the recommendation of the Board of Assessors of a single tax rate. Tax rate is subject to approval by the State Department of Revenue.

7:40 p.m. to 8:40 p.m. Discussion regarding long and short term goals for the Southborough Department of Public Works. Present were: Public Works Planning Board, Advisory Committee, and DPW Superintendent John Boland. Supt. Boland read DPW Planning Board Report dated September 24, 1992. The intention since forming the DPW is to house all town equipment and personnel at the Highway Garage at 147 Cordaville Road. Items on the "A" list needs immediate attention. Items on the "B" list will need attention in

the not-to-distant future. Items on the "C" list can wait until "A" and "B" issues have been addressed. Since this was an information meeting only, no vote was taken.

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OTHER BUSINESS TRANSACTED

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Board noted Oct. 29 announcement from the State announcing the formation of a Citizens Advisory Committee and Request for Nominations re Worcester Commuter Rail Extension, EOE #9154. Nominations for the CAC deadline is December 15, 1992 and should be submitted to Secretary Susan Tierney.

Selectman Falconi stated that he will attend Veterans' Day services at the Memorial on the Common on November 11.

It was noted that this is the last day the Town House would have a rotary telephone system. The new digital system telephones will be installed by Executone Information Systems, Inc.

TREASURY WARRANTS SIGNED BY SELECTMEN

P167	\$42,536.06	11-03-92	Town Payroll
G169	<u>76,810.83</u>	11-03-92	Federal Tax/Ins.
Total	\$119,346.89		
P171	\$50,725.56	11-10-92	Town Payroll
P173	146,369.65	11-10-92	School Payroll
G175	49,731.52	11-10-92	Federal Tax
G177	<u>130,355.83</u>	11-13-92	Town Payables
Total	\$377,182.56		

8:45 p.m. VOTED unanimously to adjourn the meeting.

Marjorie R. Putnam
Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 4/27/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 24, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

APPOINTMENTS

Open Space Preservation Commission. Board unanimously VOTED to appoint Crawford L. Cutts, 1 High Street, to fill vacancy caused by the resignation of Mary Davis. His term will expire 6/30/93.

MetroWest Open Space Task Force. Board unanimously VOTED to appoint Elaine W. Beals, 2 Chestnut Hill Road, (Chairman of the Open Space Preservation Commission) to replace Lisa H. Fargo.

Aids' Action Committee. Board unanimously VOTED to create this committee and that the members shall be:

Davis O. Cowles, 33 Pinecone Lane (Selectmen's representative)
Catherine D. Alsterlund, 82 Middle Rd. (School Committee rep.)
Timothy P. Stone, 42 Main St. (Board of Health representative)
Steven M. Ryan, 69 Oregon Road (Youth Commission)
Margaret C. Steinberg, 4 Wyndemere Drive.

LIQUOR LICENSES

At the request of the following package stores, the Board unanimously VOTED to allow them to open on the Sunday before Thanksgiving and each Sunday thereafter until New Year's Day: Fitzgerald's General Store, Turnpike Food & Liquor Market, and Bill's Package Store.

PERMITS

Permit to Open Roads requested by COM/Gas for the purpose of installing gas service to house were unanimously granted for the following: 50 Sears Rd., 25 Oak Hill Rd., and 110 Marlborough Road.

UNION CONTRACT

Department of Public Works Contract for Fiscal 1992/1993 was unanimously VOTED to be signed between the Town and the American Federation of State, County and Municipal Employees Council 93 (AFSCME, Council 93).

INCREASE IN PAY

At the November 17, 1992 request of the Planning Board and the Conservation Commission, the Board unanimously VOTED to grant an increase in pay for Joan Ferretti, their Executive Secretary. Her new special rate will be \$12.24 per hour effective November 25.

UPGRADE OF POSITION OF RECEPTIONIST

Board unanimously VOTED that the position of Receptionist be upgraded from Grade 6 to Grade 7.

NO PARKING SIGNS

As recommended by Police Chief William J. Colleary regarding the parking problem on Parkerville Road (north) near the Schepens property at 9 Middle Road, the Board unanimously VOTED the following:

That the Code of the Town of Southborough, Chapter 207 (Vehicles and Traffic), Article V (Stopping, Standing and Parking), Section 207-18 (Restricted Parking) be and is hereby amended as follows:

By adding at the end of Article V "Stopping, Standing, and Parking", Section 207-18 "Restricted Parking", the following:

<u>Street</u>	<u>Side</u>	<u>Location</u>
Parkerville Road (N)	West	Extending from Main Street intersection to the bridge, a distance of approx. 1/8 mile.

Additional sign to be erected: "Do Not Block The Driveway"

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OTHER BUSINESS TRANSACTED

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Board noted November 19, 1992 letter from Eva Benda, 11 Clemmons Street, regarding the condition of Clemmons Street, especially in the winter. Letter is to go to Ms. Benda explaining that the Board is aware of this problem and sponsored an article at the Annual Town Meeting of 1983 to appropriate \$25,000 to engineer and design a plan to construct a drainage system for Clemmons Street. The Selectmen sponsored this article with the understanding that the residents of that area would attend Town Meeting to support the article. When the Article came up, no one was present from Clemmons Street to either speak on this article or to vote for the

article. The Article failed by a majority vote. Since 1983, no further complaints or inquiries on this issue have been received. According the DPW Superintendent John Boland, Clemmons Street is at the top of the list of roads that are in need of maintenance and drainage improvements.

TREASURY WARRANTS SIGNED BY SELECTMEN

P179	\$48,623.41	11-17-92	Town Payroll
G181	<u>17,216.64</u>	11-17-92	Federal Tax
Total	\$65,840.05		
P183	\$54,632.21	11-24-92	Town Payroll
P185	144,960.72	11-24-92	School Payroll
G187	50,749.10	11-24-92	Federal Tax
G189	37,535.36	11-27-92	School Payables
G191	25,201.41	11-27-92	School Payables
G193	509.00	11-27-92	Sch. Pay. Enc. '92
G195	6,174.07	11-27-92	School Cafeteria
G197	<u>241,119.89</u>	11-27-92	Town Payables
Total	\$241,119.89		

8:10 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

Approved by Selectmen 12/8/92

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN
November 24, 1992

PRESENT: Thomas W. McAuliffe, Chairman; Selectmen Davis O. Cowles, James W. Falconi, Raymond Grenier, Advisory Committee, Janice C. Conlin, Administrative Assistant, Scott Busconi, representing Town Counsel.

Present at 7:25 p.m. for the Police Union: William Webber, David Hagen.

The meeting was called to order at 7:00 p.m.

James Falconi moved that the Board of Selectmen go into executive session for the purpose of discussing contract negotiations and will convene in open session at the close of the executive session. Mr. Cowles seconded the motion. Mr. Cowles, Mr. McAuliffe, and Mr. Falconi voted in favor of the motion.

The Union sent a letter dated November 9, 1992 rejecting the offer by the Selectmen of seven day week vacations with a 0% increase in the first year and 5 % increase as of January 1, 1993. The Union offered an alternative of reducing their court time from a guaranteed four hours to two hours. So far this year court time has amounted to \$2,050, the budget amount is \$5,600. Therefore, the most that would be saved is about \$2,800 and it cost about \$14,000 to fund the two additional vacation days. These days are offered to the full-time employees as per the contract at time and a half. The Selectmen unanimously voted to reject the offer by the Union.

At 7:25 p.m. David Hagen and William Webber, representing the Union, were invited into the room. A letter in response to the grievance filed by Sgt. Cain was presented to the Union. The Union representatives felt that this letter would resolve the grievance but they would confer with Sgt. Cain and Attorney Shapiro to confirm that the issue is resolved. Mr. McAuliffe told the Union that the Selectmen could not accept their offer. He offered that the Town would agree to a 5% raise as of July 1, 1992 and a 5 day week vacation as of June 30, 1992. This is the Selectmen's last and final offer due to the fact that there is not money in the budget to cover the cost of a 5% increase and the cost of the additional two days per week vacation.

Mr. McAuliffe then read into the record the attached grievance submitted to the Chief of Police regarding Ms. Jane Gray, a member of the NAGE Union. The Selectmen voted unanimously to not schedule a hearing in 14 days but to allow the grievance to go to step three, arbitration if Ms. Gray so desires.

The meeting adjourned into open session at 7:40 p.m.

Respectfully submitted,



Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 3/30/93)

MINUTES
BOARD OF SELECTMEN

TUESDAY DECEMBER 1, 1992

Present for the Selectmen : Chairman Thomas W. McAuliffe, Davis O. Cowles, James W. Falconi; Janice C. Conlin, Administrative Assistant.

Present for the Board of Health: Chairman Philip G. Mauch, Timothy P. Stone, Suzanne Traini.

Present for the Planning Board: Charles Gaffney, Lee Bartolini, Jean Bigelow.

Present for the Conservation Commission: John Leeds.

The meeting was called to order at 7:30 p.m.

The Boards were meeting to resolve the structure of the operation of the staff for the Health, Building, Conservation and Planning Departments. The suggestion was made that the Planner be the Administrator of these departments. His role would be to supervise the executive secretaries and coordinate the work load with the Health Agent and the Building Inspector. All the respective Boards would work through him with regard to the daily operation of the offices. The Planner would report to the Administrative Assistant and any unresolved issues would be referred to the elected or appointed boards who will meet together to reach a solution. This structure was by consensus agreed by all present.

The Administrative Assistant was instructed to confer with the Planner to ask him if he is willing to act in this capacity and if he agrees, she will revise his job description and set up another meeting with the boards to discuss this along with a budget etc.

Other issues that were discussed to be addressed are:

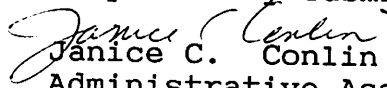
1. How to handle inquiries by the public with regard to development? Ex. Inquiries by interested parties with regard to property to be auctioned off; should these departments refer them to an engineering firm, should a fact sheet be produced and then handed out.

2. The secretaries should not be in the same room? This would reduce the interruptions and limit conversation?

3. Are the secretaries doing work and/or answering question that should be handled by the Health Agent, Building Inspector and Planner or perhaps in the reverse the Agent, Building Inspector and Planner are doing tasks that should be handled by the secretaries.

The meeting adjourned at 8:25 PM

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

Approved by Selectmen 12/8/92

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 2, 1992

6:35 p.m. Meeting convened in Conference Room A, first floor of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Also present were: Jennifer Bishop, NAGE Steward, Mark Evliadees, and Jane Gray (grievant).

The following was transcribed by Marjorie R. Putnam from tape:

Chairman McAuliffe: The Board of Selectmen's meeting is called to order. The first item on the agenda is to address [referred to November 30, 1992 letter to Jane E. Gray]:

The Board of Selectmen will meet at 6:30 pm on Wednesday, December 2, 1992 in Conference Room A, first floor of the Town House, 17 Common Street, Southborough, MA, in reference to the grievance submitted on behalf of Jane E. Gray of 59 Frye Street, Marlborough, MA 01752.

Let me state for the record, if I may, that the Board of Selectmen has always been ready, willing and able to listen to any type of proposal that might settle a grievance that comes before us, but I have to say that with all the evidence that this Board has had, and has before it, and having reviewed all of that evidence, that this Board is not going to change its mind at this point on the action that was taken by the Chief of Police and reaffirmed by the Board of Selectmen and would strongly suggest that, quite frankly, you take the next step in the process which will probably be Binding Arbitration.

Attorney Evliadees: I disagree. We are having a hearing on a grievance that is going forward...issue is that we just go forward to binding arbitration.

McAuliffe: You should go forward to Arbitration, absolutely, as a result of the evidence that has been presented to this board. There is no question in this board's mind that the Chief acted as he should have and that, in fact, Ms. Gray was not terminated without just cause. She most certainly was terminated with just cause. It is the unanimous feeling of this board, after spending many, many hours reviewing the evidence that we have.

Atty Evliadees: Can I ask the Board what is the evidence that was put in front of you on the grievance.

McAuliffe: We have a full report which was presented to this Board by the Police Department.

Atty Evliadees: You have in evidence the management side but not the grievant's side.

McAuliffe: That's correct.

Atty Evliadees: What I am asking you ...

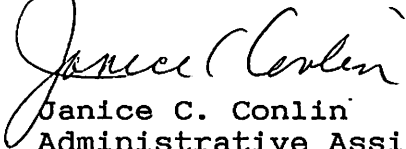
McAuliffe: No I have not.

Atty Evliadees: You've heard only one side of the coin in making the determination...

McAuliffe: I want to make it perfectly clear you may proceed in any manner that you so desire. What I am suggesting to you is, I'll make it clear, that this Board feels very strongly that this is going to have to be resolved by Binding Arbitration. It is not going to be resolved here tonight. I want to be fair and honest with you up front.

Atty Evliadees: I won't waste the Board's time. This is the first step. The Fair enough.

6:45 p.m. Meeting was adjourned.


Janice C. Conlin
Administrative Assistant

[December 22, 1992 approved by Board of Selectmen by unanimous vote.]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 8, 1992

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously approved Minutes of 11/24/92 and 12/1/92.

APPOINTMENTS

Constables (for the purpose of serving civil process. Board VOTED unanimously to re-appoint Shawn P. McCarthy, 1321 Worcester Road, Unit 601, Framingham, 01701; and Jerrald M. Vengrow, 20 Arlene Drive, Framingham 01701, their terms to expire 12/4/93.

Sealer of Weights & Measures. Board VOTED unanimously to re-appoint Edgar A. Phaneuf, 171 Middle Road, his term to expire 12/17/93.

Youth Commission. Board VOTED unanimously to appoint Carolann R. Kane, 2 Waterview Terrace, to fill unexpired term of Carolyn Connors, her term to expire 6/30/93.

Special Police Officer. Board VOTED unanimously to appoint Michael P. Aspesi, 3 MacNeill Drive, his term to expire 6/30/93.

MBTA Citizens Advisory Committee. Board VOTED unanimously to nominate the following (to be established by the State Secretary of Environmental Affairs):

James W. Falconi, Selectman, 34 Oregon Road
Wayne Thies, Town Planner, 17 Common Street, P.O.Box 9109
Kathleen B. Bartolini, 8 View Hill Road
(Chairman of the MBTA Study Committee)
Alternate: Patricia M. Capone, 21 Richards Road.

RESIGNATION

Open Space Preservation Commission. Board noted resignation received from Lisa Fargo effective 11/16/92.

CONTRACTS

Selectmen VOTED to sign amendment to extend services to cover FY '93-95 (to include 5% increase to \$17,700 for each of the 3 years), as requested by Auditor Jones, Camp & Association.

PERMITS

Board VOTED unanimously to grant a permit to open Lovers Lane (Lots 2 and 3) requested by Etruscan Developers, Inc. of Marlborough for the purpose of water connection.

1993 LICENSES RENEWED

Club - All Alcoholic and Common Victualler

Fayville Athletic Assoc., Inc. Austin M. Maguire, Manager

Package Goods Stores/Wine & Malt and Common Victualler

Rt. 9 Beer & Wine, Inc., Franklin H. Spinner, Manager

Capasso Farms, Inc., John F. Sherry, Manager

Steven M. Ryan & Sons, Inc. dba Fitzgerald's General Store,

Eileen E. Ryan, Manager

Package Goods Stores/All Alcoholic and Common Victualler

Bill's Package Store, Inc., William J. Fletcher, Manager

William Mauro dba Mauro's Market

Turnpike Food & Liquor Mart, Inc., Stanley Kerbel, Manager

Restaurants/All Alcoholic and Common Victualler

Giombetti & Francis, Inc. dba Andrea Restaurant, George P.

Francis, Jr., Manager

Ipanema Restaurant and Lounge, Inc.,

Frank X. Kavanagh, Manager

Cork's Inc. dba Owen O'Leary's, Kevin F. Gill, Manager

Southville Associates, Inc. dba Carpenters', Alan R. Wilcox, Mgr.

White's Corner Restaurant, Inc., Frank J. Rossi, Jr., Manager

Restaurant/Wine & Malt and Common Victualler

Dimitrios Fetfatsidis dba Southborough House of Pizza & Restaurant

Common Victuallers Only

Richard Gentile dba Ben's Deli

Patricia A. Bennett dba Lugia's Sub Shop

Maureen Haley dba Maureen's

Cheryl Bannon dba McCarthy's

Domino's Pizza, Mark Wysocki, Manager

Class I Automobile Dealer Licenses (new and second-hand vehicles)

Petry Equipment, Inc.

Farrell Motors, Inc. dba Farrell Volvo, 78 Turnpike Road

Farrell Motors, Inc. dba Farrell Volvo, 251 Turnpike Road

Ingersoll-Rand Company

Eagle Trailer Sales and Service

Clark-Wilcox Company

1993 Licenses Renewed (continued)

Class II Automobile Dealer Licenses (second-hand vehicles only)

Ted's of Fayville, Inc.

William L. Stapleton, Sr. dba Southborough Mobil

Charles Grant Ellis, Jr. dba Ellis Imports

Hugh M. Dalzell dba Country Motors (with conditions)

Custom Automotive Enterprizes, Inc. dba Autosmith (with cond.)

Richard P. Aswad & Louis H. Aswad

Automatic Amusement Device License

Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Manager

(6 video games and 2 pinball machines)

Public Entertainment on Sunday

Ipanema Restaurant and Lounge, Inc., Frank X. Kavanagh, Mgr.

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SCHEDULED MEETINGS

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8:10 p.m. to 8:30 p.m. Liz Henry, Chairman of the Recycling Committee, discussed two proposals to deal with recycling needs as mentioned in the Committee's November 30, 1992 memo to the Board. Also were present were other members of the Recycling Committee, Public Works Planning Board, and John Boland, DPW Superintendent. The Board of Selectmen unanimously VOTED to endorse all of the recommendations of the Recycling Committee in their report and as discussed at this meeting.

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OTHER BUSINESS TRANSACTED

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Board noted November 30 letter from Thomas Starr, 28 Pinecone Lane, regarding the water problem in his basement due to an underground brook which has shifted forcing him to install a basement drain system and sump pump. He asked for the Town's help in obtaining necessary reviews and approvals of a new drain line from the sump pump to the Town storm drainage system. Board noted December 8 letter from Board of Health stating it had no problems with this issue if the sump pump and drain line are installed as shown on plan submitted by the Starrs. Board noted December 8 letter from DPW Superintendent John Boland recommending approval of Mr. Starr's request based on the understandings and stipulations listed in Mr. Boland's December 8 letter. Therefore, the Board of Selectmen unanimously VOTED to approve the request of Thomas Starr which includes all of the Dec. 8 recommendations of the DPW Superintendent and Dec. 8 letter from Board of Health; and that Town Counsel draw up an Agreement to protect the Town against any liability with regard to Mr. Starr's connecting a pipe from his home to the storm drain.

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OTHER BUSINESS TRANSACTED

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Board noted copy of a letter dated December 1, 1992 from the Metropolitan District Commission to Wayne Thies, Town Planner, regarding a public meeting to be held on Thursday, December 10 at 7:30 p.m. to present the final draft of the Sudbury recreation plan. Meeting is to be held at the Southborough Fire Station. Selectmen noted that the MDC did not send a copy of this letter to the Board. Chairman McAuliffe will attend this meeting but expressed his concern that the Selectmen were not notified directly.

Board noted letter Planning Board sent on December 7 to the MEPA Unit of the Mass. Office of Environmental Affairs re Bose Expansion EIR (EOEA #8596) expressing the Planning Board's concerns re this project. The Selectmen expressed concern that the Selectmen's input was not requested. Administrative Assistant Conlin is to follow up to see when notification was sent out.

Since receiving copies of the above issues, the Board instructed Administrative Assistant to notify all boards that the Selectmen wish to be informed of any and all situations that have any major impact on the Town of Southborough.

Re: Re-appointment of Building Inspector Robert W. Garfield for a three year term. Selectmen postponed action on this appointment until a later date.

TREASURY WARRANTS SIGNED BY SELECTMEN

P199	52,342.50	12-01-92	Town Payroll
G201	18,049.09	12-01-92	Federal Tax
G203	<u>358,011.99</u>	12-01-92	Town Payables
Total	\$428,403.58		
P205	\$81,321.95	12-08-92	Town Payroll
P207	147,538.71	12-08-92	School Payroll
G209	104,538.08	12-08-92	Fed. Tax/Misc.
G211	15,099.40	12-11-92	School Payables
G213	<u>83,412.49</u>	12-11-92	Town Payables

Total \$431,910.63

9:05 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary
(Approved by Selectmen 1/19/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 22, 1992

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of December 2, 1992.

APPOINTMENTS

Building Inspector. Selectman James W. Falconi made a MOTION, seconded by Selectman Cowles, to appoint Robert W. Garfield, 115 Thalia Drive, Feeding Hills, MA to a three year term as Building Inspector, term to expire December 2, 1995. The Board VOTED as follows: Chairman McAuliffe and Selectman Falconi voted for the appointment. Selectman Cowles voted against the Motion. MOTION CARRIED. Mr. Garfield was present

Open Space Preservation Commission. Board unanimously to appoint Susan Ziegler, 39 Woodbury Road, to fill the unexpired term of Lisa Fargo, her term to expire June 30, 1994.

RESIGNATION

Recycling Committee. Board noted letter of resignation received from Ronald Campbell, effective 12/14/92. Letter of appreciation is to be sent to Mr. Campbell.

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SCHEDULED MEETINGS
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7:15 p.m. - 7:20 p.m. Sewage Treatment for Southborough Study Committee Chairman Robert Bezokas presented proposed articles to be published and discussed public relations for the committee. Mr. Bezokas presented a copy of Article One which is to be published in the newspaper. This is to educate the citizens of Southborough as why a sewage study is required. Questionnaires will be sent out, information compiled to be ready for the Annual Town Meeting. A public information meeting will be scheduled regarding this issue prior to ATM '93.

7:37 p.m. - 7:50 p.m. NAGE Grievance Hearing was held on grievance filed November 30, 1992 by Edith L. Levangie and Maureen M. Colleary. Present were Edith Levangie, Maureen Colleary, Jennifer Bishop (NAGE Steward) and representative of NAGE Eric Mahoney. The Selectmen heard NAGE Steward's statement that the Union felt

their members should be paid time and a half if they work beyond their regularly scheduled hours. The Selectmen's position, based on Town Counsel Busconi's opinion, is that an employee should work 40 hours or eight hours a day before receiving time and a half. Also, the temporary person that was hired worked less than 20 hours and is not covered by the NAGE contract.

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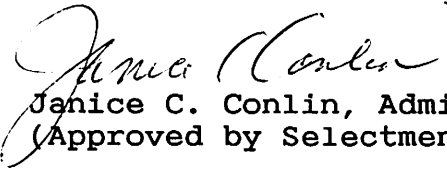
OTHER BUSINESS TRANSACTED

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TREASURY WARRANTS SIGNED BY SELECTMEN

P215	\$57,066.37	12-15-92	Town Payroll
G217	<u>97,972.76</u>	12-15-92	Fed. Tax/Debt
TOTAL \$155,039.13			
P219	\$59,067.62	12-22-92	Town Payroll
P221	146,450.01	12-22-92	School Payroll
G223	53,923.83	12-22-92	Federal Tax
G225	246,285.73	12-22-92	Town Payables
G227	1,465.91	12-24-92	Hidden Brook
G229	<u>2,309.02</u>	12-24-92	School Cafeteria
TOTAL \$509,502.12			

7:50 p.m. Board VOTED unanimously to go into Executive Session with department heads to discuss contract negotiation strategy and will not be returning into regular session. Regular meeting adjourned at this time.


Janice C. Conlin, Administrative Asssistant
(Approved by Selectmen 1/19/93)

mrp

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 19, 1993

7:00 p.m. to 8:15 p.m. Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, and Administrative Assistant Janice C. Conlin met in Conference Room A in Executive Session with Police Union representatives.

8:15 p.m. Regular meeting convened in the Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

Absent: Selectman James W. Falconi. Chairman McAuliffe announced that Selectman Falconi's absence was due to the fact that at 5 p.m. he became the proud father of a son James Roderick Falconi

MINUTES APPROVED

Selectmen VOTED to approve Minutes of December 8 and 22, 1992.

APPOINTMENTS

Southborough Cultural Arts Council. Board VOTED to re-appoint the following:

Elizabeth Adams Crowley, 8 Ledge Hill Road, term expires 1/13/95
Sandra N. Ekberg, 5 High Street, term expires 1/22/95
June A. St. Andre, 17 Sadie Hutt Lane, term expires 1/22/95

Constable (for the purpose of serving civil process). Board VOTED to re-appoint Eugene P. Kelly, 7 Johnson Road, Southborough, his term to expire 1/21/94.

Reserve Police Officer. Board VOTED to appoint Timothy J. Slatkavitz, 12 Oregon Road. Appointment to be effective 1/29/93. Term to expire June 30, 1993.

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SCHEDULED MEETINGS
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8:15 p.m. - 9:35 p.m. Ron McAdow (member, Open Space Preservation Commission and President of Southborough Open Land Foundation) gave a presentation regarding the proposed Bay Circuit Trail (trail below Fayville Dam) going through a small portion of Southborough. Also present was Mr. French (MDC), members of the Planning Board, Kathy Bartolini (Chairman, MBTA Study Committee), Elaine Beals

(Chairman, Open Space) and interested residents of the proposed trail area. This is a 200 mile recreational foot trail - walking, snowshoeing - no motorized vehicles allowed. This trail is not tied in with MDC but it is important to obtain its cooperation. The issue of insurance was brought up. The trail crosses private and public lands. If the public is not charged, there is no liability. The Open Space Preservation Commission would like the support of the Board of Selectmen. Residents expressed concerns re traffic, safety, policing, usage, etc. Mr. McAdow stated that the Open Space Preservation Commission would police the trail. If a major problem occurred, the trail could be closed. Where the trail would cross (Clemmons and Nichols Street) is a dangerous corner to park. Selectmen took no action on this request at this time and stated this subject would be discussed again at Selectmen's January 26, 1993 meeting.

9:35 p.m. to 9:42 p.m. Board discussed with George Hubley, Sr. ATM 1993 Article 33 to purchase a new flag pole. Mr. Hubley had recently met with the Advisory Committee who want Mr. Hubley to withdraw his support from the Article and agree to have the pole maintained for another year. They also wanted George to approach the Rotary Club to try to solicit private donations to purchase the new permanent flag pole Mr. Hubley suggests the Town install. It is made of fiberglass and has an internal halyard thereby preventing theft of the flag which has occurred in the past. Selectmen stated they will continue to support this Article to replace the steel pole with the fiberglass pole.

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OTHER BUSINESS TRANSACTED

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Selectmen VOTED to approve the starting salary for the new receptionist - Jackie Mahoney - at Grade 7, Step 6 (\$10.47/hour).

Selectmen agreed to participate in "Patchwork of Peace" - a Sister Cities project with Southborough, Kent, England.

Transfer Station Stickers. Selectmen VOTED to prorate stickers for new residents only effective January 1, 1993. Rate will be \$2 per week.

TREASURY WARRANTS SIGNED BY SELECTMEN

G231	\$47,592.10	12-31-92	School Payables
P233	55,865.65	12-29-92	Town Payroll
G235	18,087.30	12-29-92	Federal Tax
G237	<u>51,969.03</u>	12-31-92	Town Payables
Total	\$173,514.08		

Treasury Warrants Signed by Selectmen (continued)

P239	\$47,784.13	1-05-93	Town Payroll
P241	146,355.14	1-05-93	School Payroll
G243	<u>50,895.33</u>	1-05-93	Federal Tax/Ins.
Total	\$245,034.60		
G245	\$18,128.20	1-15-93	School Payables
P247	54,606.21	1-12-93	Town Payroll
G249	19,559.85	1-12-93	Federal Tax
G251	<u>65,997.06</u>	1-15-93	Town Payables
Total	\$158,291.32		
P253	\$46,812.11	1-19-93	Town Payroll
P255	145,855.05	1-19-93	School Payroll
G257	<u>50,502.13</u>	1-19-93	Federal Tax/Misc.
Total	\$243,169.29		

9:46 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 4/27/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, January 26, 1993

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

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SCHEDULED MEETINGS

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7:01 p.m. to 7:03 p.m. NET/Mass. Electric pole hearings. Representing New England Telephone was Matthew S. Hurley. These petitions are for new houses. Since no abutters appeared for or against, Board unanimously VOTED to grant petitions for the following:

Lynbrook Road. Relocate Pole #10 approximately 14 feet northeasterly to a point approximately 1,168 feet northeast of Main Street (Rt. 30) 1 new J.O. Pole and 1 Existing J.O. Pole to be removed. (Plan NET #958031 dated 12/14/92).

Lovers Lane. Place two poles on Lovers Lane beginning at a point approximately 1,015 feet southeast of Lynbrook Road and continuing southerly for approximately 100 feet. 2 new J.O. poles. (Plan NET #958048 dated 12/14/92).

7:10 p.m. Board unanimously VOTED to go into Executive Session in the General Office to discuss collective bargaining. Selectmen stated they would reconvene at the completion of the Executive Session.

8:10 p.m. to 8:35 p.m. Ron McAdow (Open Space Preservation Commission) met with the Board to continue discussion from January 19, 1993 regarding the Bay Circuit Trail (trail below Fayville Dam). The recreation plan proposed by the MDC does not have anything to do with the Bay Circuit Trail. Concerns re lack of parking facilities at Clemmons and Nichols Streets was expressed by Robert Lebewohl and George McCarthy, residents in that area. Mr. McAdow felt that parking is not an issue as people expect to walk a long way. Some of the route goes on public ways. The public is not going to be invited. Selectmen expressed concerns regarding public safety, maintenance and liability. Selectmen unanimously VOTED to take this matter under advisement. [At @ 10:00 pm Selectmen unanimously VOTED to send a letter to the MDC not approving anything at this time.]

8:35 p.m. to 9:07 p.m. FY '94 Fire Department budget was discussed with Fire Chief Peter Phaneuf. [Selectman Cowles left the table and did not participate in the Fire Department budget/article discussion.] Budget is increased 1/2 of 1 %. Chief Phaneuf also discussed two proposed warrant articles: Ambulance and breathing apparatus. Selectmen VOTED 2 to 0 to approve the Fire Department budget as submitted and to support the two warrant articles proposed by Chief Phaneuf.

9:08 p.m. to 9:55 p.m. FY '94 Budget was discussed with the Department of Public Works Superintendent John Boland. Selectmen would like Mr. Boland to review his budget and see if there is some way to decrease his budget by \$37,000.

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OTHER BUSINESS TRANSACTED

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Board noted December 23, 1992 letter from Greater Media Cable donating Public Access equipment:

1 Velbon PX781K Tripod w/Dolly	6 Microphone Extension Cables
1 Audio Mixer	2 Panasonic AGBP212 Battery
6 Panasonic WM1100 Microphones	50 VHS VIDEOTAPES MAXELL PIT120
6 Atlas MIC Stands	

Letter of appreciation is to be sent to Greater Media Cable and inform it that this equipment should be delivered to Richard P. Griffin, Jr. at the Margaret Neary School, 53 Parkerville Road, Mr. Griffin will be responsible for the equipment for the Town.

TREASURY WARRANTS SIGNED BY SELECTMEN

P259	\$55,775.78	1-26-93	Town Payroll
G261	18,897.56	1-26-93	Federal Tax
G263	<u>93,961.74</u>	1-29-93	Town Payables

Total \$168,635.08

10:00 p.m. VOTED to adjourn the meeting.



Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 4/27/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 2, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam.

LICENSES

Special One-Day License. Board VOTED to grant a Special License to Fay School (through its Parents' Association) for a 1950's Fundraiser on Saturday, February 27, 1993, at the Reinke Building from 7 p.m. to 12 midnight.

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SCHEDULED APPOINTMENTS

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7:30 p.m. Discussed FY '94 Budget with Treasurer/Collector Mary Guilford. Selectmen placed a HOLD on this budget. Town Counsel is to submit a report on back taxes.

7:55 p.m. Discussed FY '94 Budget with Police Chief William Colleary. Budget to be reduced by \$29,068. Selectmen VOTED to approve as reduced.

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OTHER BUSINESS TRANSACTED

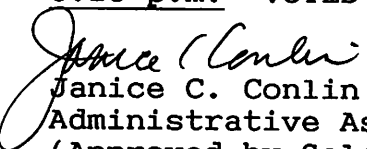
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Chairman McAuliffe announced that he has decided to seek another term on the Board of Selectmen. This will be his eighth term.

TREASURY WARRANTS SIGNED BY SELECTMEN

P265	\$44,326.44	2-2-93	Town Payroll
P267	144,589.45	2-2-93	School Payroll
G269	48,592.82	2-2-93	Federal Tax
G271	72,127.57	2-2-93	Insurance
Total	\$309,636.28		

8:15 p.m. VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant
(Approved by Selectmen 4/6/93)

SPECIAL SESSION MINUTES

BOARD OF SELECTMEN

FEBRUARY 12, 1993

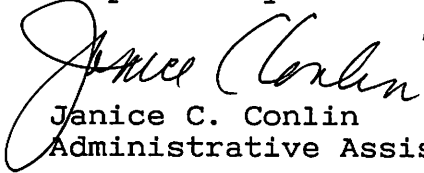
PRESENT: Selectmen Thomas W. McAuliffe, Chairmen; Davis O. Cowles, James W. Falconi, Janice C. Conlin, Administrative Assistant.

The meeting was called to order at 6:53 p.m.

The motion was made to appoint Demitrios M. Moschos, 1700 Mechanics Bank Tower, Worcester, MA 01608-1477 as Special Counsel to handle a legal matter and to appoint him as a Special Municipal Employee under Chapter 269A. The motion was seconded by Selectmen Cowles and the vote was unanimous.

The meeting adjourned 6:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Janice Conlin", is written over the typed name and title.

Janice C. Conlin
Administrative Assistant

[Approved by Selectmen February 23, 1993]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, February 23, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board VOTED unanimously to approve Minutes of February 12, 1993.

PERMITS

Permit to Open Road at 18 Latisquama Road requested by COM/GAS for emergency repairs was approved by unanimous VOTE.

CONTRACTS

Board unanimously VOTED to award contract for one cab and chassis for Department of Public Works to E. C. Murray Construction Co., Inc. for one International Model 4700 @ \$14,910.

Board unanimously VOTED to award contract to S E A Consultants Inc. for preliminary phase of consolidation of DPW personnel and facilities. The amount not to exceed \$6,200.

Board unanimously VOTED to sign Chapter 90 Project Request for resurfacing Marlborough and Framingham Roads.

ANNUAL TOWN MEETING 1993

Treasurer/Collector Budget for FY '94. Treasurer/Collector Mary Guilford asked that \$10,000 be put back in her budget in case Article 7 fails (which asks for new computer system and software). Selectman Falconi made a Motion that \$10,000 be put back in her budget. Motion died for lack of a second. The Treasurer/Collector budget will go in the ATM 1993 Warrant as submitted at \$128,565. This does not include the additional 20 hours of labor of \$10,000.

Department of Public Works Budget for FY '94. Selectmen VOTED unanimously to cut \$39,000 from this budget.

Board asked Administrative Assistant to ask the Personnel Board to meet with them to discuss their Article (Art. 19) regarding hiring a negotiating attorney for union contracts.

Article 35, proposed by Sewage Study Committee regarding studying sewage treatment alternatives for the Town, will be discussed at a public hearing prior to the Annual Town Meeting. Selectmen plan to attend this meeting.

Board signed ATM Warrant for April 12, 1993 Annual Town Meeting.

APPOINTMENTS

As recommended by Police Chief William J. Colleary, Board unanimously VOTED to promote Richard L. Mattioli from Dispatcher to Executive Secretary/Dispatcher. His rate of pay will be at Grade 9, Step 5 (\$11.09/hour) effective 12:01 a.m. on Thursday, February 25, 1993.

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SCHEDULED APPOINTMENTS
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7:40 p.m. to 7:45 p.m. New England Telephone conduit hearing under the surface of the following public way:

Northboro Road: Beginning at Pole #46, located on the northerly side of Northboro Road, place conduit southerly across Northboro Road turning and heading westerly along the southerly side of Northboro Road to proposed telephone manhole for approximately 862 feet. Beginning again at proposed telephone manhole, place conduit westerly along the southerly side of Northboro Road to Pole #54 for approximately 889 feet. Total trench: 1,751 feet of conduit and one manhole.

Matthew Hurley represented New England Telephone Company and explained the purpose of this petition. No abutters appeared for or against the petition. DPW Supt. John Boland stated that a Road Opening Permit will have to be obtained before this work can begin. February 9 letter from abutter Paul J. Maggiore of The Maggiore Companies was read stating that should the relocation of NET conduits be necessary when his company begins development construction, NET be responsible for the associated costs of same. No action was taken on this request. Selectmen unanimously VOTED to grant NET petition as presented.

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OTHER BUSINESS TRANSACTED
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Re: Judith G. Cononico, 1 Sunrise Drive. Letter from Town Clerk Paul Berry asked to start Ms. Cononico (part-time secretary I) at Grade 8, Step 3. According to the NAGE contract, new employees must start at Step 1. Therefore, the Board VOTED to approve her starting salary at Grade 8, Step 1, until Mr. Berry can justify that Ms. Cononico should be paid at Step 3.

Pine Hill Road. Request was received from residents for speed control on this road. As recommended by Police Chief William J. Colleary, "Thickly Settled" signs should be erected. This would control the speed at 35 m.p.h. Letter will go to DPW John Boland authorizing the signs, copy to go to Pine Hill Road residents.

TREASURY WARRANTS SIGNED BY SELECTMEN

G273	518.40	2-12-93	School Enc. 1992
G275	6,148.28	2-12-93	School Cafeteria
G277	53,969.81	2-12-93	School Payables
G279	31,351.71	2-12-93	School Payables
P281	49,788.15	2-09-93	Town Payroll
G283	124,604.78	2-09-93	Fed. Tax/Assessment
G285	103,483.14	2-12-93	Town Payables
Total	<u>\$369,864.27</u>		
P287	\$43,672.00	2-16-93	Town Payroll
P289	143,284.79	2-16-93	School Payroll
G291	47,894.53	2-16-93	Federal Tax
Total	<u>\$234,851.32</u>		
G293	\$26,934.82	2-26-93	School Payables
G295	3,709.99	2-26-93	School Cafeteria
P297	64,515.53	2-23-93	Town Payroll
G299	21,685.17	2-23-93	Federal Tax
G301	522,945.27	2-26-93	Town Payables
G303	24,374.84	2-26-93	School Payables
Total	<u>\$664,165.62</u>		

8:40 p.m. Board VOTED unanimously to go into Executive Session to discuss collective bargaining. Selectmen will not reconvene at the conclusion of the Executive Session.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 4/6/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 2, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen approved Minutes of February 23, 1993 by a 2 to 0 vote.

APPOINTMENTS

Selectmen VOTED 2 to 0 to NOMINATE as Inspector of Animals: Lindsay S. Robbins, 78 Deerfoot Road, Southborough, her term to expire March 31, 1994.

CONTRACTS

Police Union Contract for FY 92/93. Chairman McAuliffe and Selectman Falconi signed contract with Massachusetts Coalition of Police/Local #167 which was also signed by Sgt. William H. Webber, President and Officer David C. Hagen.

Mass. Highway Dept. M.G.L. Ch. 90, sect. 34, clause 2(a). Selectmen signed document - second apportionment of Chapter 33 funds = \$158,056.

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OTHER BUSINESS TRANSACTED

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Selectmen VOTED to reconsider their prior vote regarding FY '94 budget of the Southborough Department of Public Works. Board voted to return \$39,000 to this budget and leave it as shown in the Warrant - \$1,090,745.

Board read February 24 letter from Recycling Committee announcing recycling program kickoff on Saturday, March 6, 1993 at the Transfer Station. Ribbon-cutting ceremony to begin at 1:00 p.m. As Chairman McAuliffe will be out of the State, Selectman Falconi will attend.

Administrative Assistant Conlin stated that a Town resident asked that Audio Journal be put on Southborough's Channel 12. Audio Journal is a service that broadcasts 17 hours a day, seven days a week, local and national newspapers and magazines for a Special Interest Program by over 200 volunteers. This is for the visually impaired and print handicapped. This will be the background

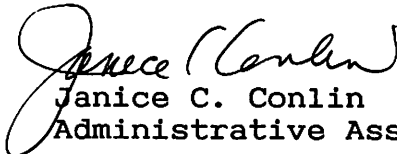
audio to Channel 12. It means the purchasing of a receiver which would cost \$120 and they will provide the service. This service can be interrupted by tapes such as the School Committee meetings, etc. Selectmen VOTED to go ahead with putting the Audio Journal in place.

TREASURY WARRANTS SIGNED BY SELECTMEN

P305	\$48,929.50	3-2-93	Town Payroll
P307	143,088.33	3,2-93	School Payroll
G309	<u>50,683.28</u>	3-2-93	Federal Tax/Misc.

Total: \$242,701.11

7:50 p.m. Selectmen then VOTED to go into Executive Session to discuss with the Management Team collective bargaining for the new union contracts. At the conclusion of the Executive Session, the Board stated they would not return into regular session.


Janice C. Conlin
Administrative Assistant

mrp

(Approved by Selectmen 4/6/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 9, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman James W. Falconi, and Administrative Assistant Janice C. Conlin.

Absent: Selectman Davis O. Cowles and Executive Secretary Marjorie R. Putnam.

LICENSES

Common Victualler's. Board VOTED 2 to 0 to grant license to Elia Nassios dba Pizza Master, 90 Southville Road (formerly Marie's Variety Store).

APPOINTMENTS

Special Municipal Employee. Board VOTED 2 to 0 to appoint Advisory Committee member Claire Carberry Reynolds, 104 Main Street, (under M.G.L. Chapter 268A), her term to expire June 30, 1995.

Veterans' Grave Officer. Board VOTED 2 to 0 to appoint George A. Hubley, Sr., 103 Southville Road, his term to expire April 1, 1994.

Registrar of Voters. Board VOTED 2 to 0 to appoint Philip C. Beals, 2 Chestnut Hill Road, his term to expire April 1, 1996.

Central Mass. Resource Recovery Committee. Board VOTED 2 to 0 to appoint John W. Boland, Jr., 12 Richards Road, as its representative, his term to expire March 15, 1994.

Public Weigher. Board VOTED 2 to 0 to appoint Roger Moss, 116 Ruggles Street, Westborough, MA 01581 (for Brown Van & Storage Co., Fayville, formerly Almac), his term to expire March 9, 1994.

Special Police Officer. As recommended by Police Chief William J. Colleary, the Board VOTED 2 to 0 to appoint Dale J. Sawvelle, Sr., 370 Bolton Street, Marlborough 01752, his term to expire June 30, 1993.

Special Counsel. Board VOTED 2 to 0 to hire Demitrios M. Moschos, Esquire, regarding employee benefits.

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OTHER BUSINESS TRANSACTED

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Board noted March 5 letter from Town Clerk Paul Berry announcing that ballot questions for the 1993 Annual Town Election should be filed with his office by Monday, April 5, 1993.

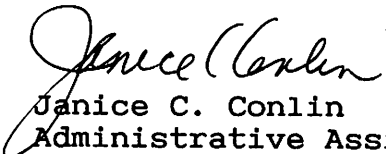
Plowing of Unfinished Subdivisions. Board discussed reimbursement for the Town's plowing of unfinished subdivisions. Selectman Falconi has requested of DPW Supt. John Boland to present to the Selectmen the status of billing and what is owed to the Town by the respective subdivisions. It appears the only one the Town can collect from is Liberty Estates as apparently it has sufficient bond money. Presidential is an on-going situation. Presidential has not paid for last winter and not paid for the current winter. Chairman McAuliffe suggested that letters should be sent to try to get the town reimbursed for plowing, etc. of the unaccepted streets. It was noted that Presidential Estates Subdivision is under FDIC at this point. Perhaps the bill can be submitted to FDIC.

TREASURY WARRANTS SIGNED BY SELECTMEN

P311	\$50,825.85	3-09-93	Town Payroll
G313	56,772.58	3-09-93	Fed. Tax/Asssessmt.
G315	37,643.85	3-12-93	School Payables
G317	<u>90,445.31</u>	3-12-93	Town Payables

Total: \$235,687.59

7:45 p.m. Board VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 4/6/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, March 30, 1993

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously approved and released the following Executive Session Minutes:

8/15/89	10/23/90	4/24/91	10/28/91
8/14/90	11/27/90	6/05/91	10/29/91
9/06/90	12/04/90	7/24/91	11/03/92
9/27/90	2/12/91	8/06/91	11/24/92
10/11/90	4/03/91	10/01/91	4/07/92

PERMITS

Road Opening Permit granted to New England Telephone for Northboro Road (NET Pole #46; Elec. P. #54).

STEP INCREASE

Chairman McAuliffe and Selectmen Falconi VOTED to recommend to the Personnel Board that the annual salary of Fire Chief Peter F. Phaneuf be raised from Grade 20, Step 5 (\$51,667) to Grade 20, Step 6 (\$53,786) effective March 24, 1993. [Selectman Cowles did not vote due to a conflict of interest.)

CONTRACTS

Board VOTED that Chairman McAuliffe sign Public Works Facilities Planning Phase A Feasibility Study - Letter Agreement Proposal by S E A Consultants Inc. Cost not to exceed \$6,200.

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SCHEDULED MEETINGS
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7:00 p.m. to 7:23 p.m. NAGE Grievance Hearing filed by Police Dispatcher David A. Monroe. Present were: David Monroe, NAGE President John Hubley, NAGE representative Garrett Mahoney, and Police Chief William J. Colleary. Grievance Complaint filed March 4, 1993 by Mr. Monroe was read into the record. Mr. Monroe asked that the policy be returned for the bidding of shifts by seniority. He has attained seniority over the other dispatchers. Mr. Monroe quoted NAGE contract Article VII that "Seniority shall govern and control in choice of vacations, days off and hours of work and in decreases in the working force." Police Chief Colleary stated that NAGE contract Article XXV Hours of Work and

Overtime, second paragraph "The work shifts shall be regulated at the direction of the Chief of Police." Mr. Monroe is on the 4 to 12 shift and wants a split shift to enable him to go to school and to work at an extra job to pay for the schooling. Selectmen unanimously VOTED to take this grievance under advisement.

7:35 p.m. to 7:50 p.m. Road acceptance hearings for Davis Road (ATM Article 44) and Ashley Road (ATM Article 45). Present were: Planning Board Chairman Mark Davis, Planning Board member Charles Gaffney, DPW Supt. John W. Boland, and residents of Davis Road. John Butler (4 Davis Road) and John Cook (8 Davis Road) expressed their concerns. DPW Supt. Boland stated that due to the weather, he has not been able to prepare a punch list for these two roads. Hopefully, before Town Meeting the frost will have come out of the ground. Planning Board stated that they have hold-back money - around \$10,000 in bonds. Concern was expressed regarding water staying at the end and the need for markers at the cross-overs for proper I.D. for emergency vehicles. DPW Supt. Boland recommended that the Selectmen proceed with the Street Layout and that the punch list will be ready by the Annual Town Meeting. Selectmen unanimously VOTED to sign the Street Layout Orders for Davis Road and Ashley Road. These will be submitted to the Town Clerk together with the legal descriptions of each road, the street release forms signed by residents of each road, and the Roadway Acceptance Plan of Land in Southborough Mass. dated February 5, 1993 by Connorstone, Inc. for each road.

8:05 p.m. to 10:15 p.m. Advisory Committee, Capital Budget Planning Committee met to discuss the following subjects: (1) Transfer Station Stickers, (2) Department of Public Works Warrant Articles, and (3) Annual Town Meeting final review. Also present were: Public Works Planning Board and DPW Superintendent John Boland. Subjects discussed:

Transfer Station Stickers

A new regulations form was presented to the Board re FY 1994 Transfer Station Stickers. Residents will have the choice of applying for a FY 1994 sticker via mail. The deadline for obtaining this sticker will be extended to September 15, 1993. A copy of the recycling pamphlet will be attached to the form. All other regulations remain the same. Selectmen VOTED as follows:

\$100 Fee: Chairman McAuliffe and Selectman Cowles voted for.
Selectman Falconi voted against. MOTION CARRIED.

Sept. 15, 1993 deadline: Approved by unanimous VOTE.

2 Cars per household: Approved by 2 to 1 vote (Selectman Falconi against. He would like an unlimited number.)

Form: Approved by 2 to 1 vote (Selectman Falconi against).

Department of Public Works Warrant Articles

DPW Superintendent John Boland handed out S E A Consultants Inc. "Report of Public Works Facilities; Needs Assessment and Recommendations", then gave a presentation on his ATM Articles:

Art. 13. Maintenance of Town Roads \$110,000.

Art. 14. Chapt. 90 Highway Improvements (State to reimburse) \$140,659. This figure is a wash-out and does not affect levy limit.

Art. 15. Public Works Equipment Purchase \$50,000. He does not have specifics. He would like to convert one dump truck (sander body and snow equipment). Needs additional snow plow. It takes 4 hours to cover the entire town (snowplowing and sanding). This is too long. He has the men but not enough equipment. Also needs a leaf vacuum/industrial mower. Capital Budget has approved this Article.

Art. 16. Cleaning and painting Oak Hill Rd. Water Tank \$107,000.

Art. 17. Planning, Engineering & Design of Public Works Facilities \$60,000.

Art. 18. Prelim. Engineering re Development of Closure Plan for Former Parkerville Road Landfill \$15,000.

Annual Town Meeting Final Review of Articles & Budgets

Norman Clement, Chairman of Southborough School Committee, was present to answer questions from Advisory Committee and Selectmen.

"Revenue Projections" and "Five Year Comparison" (prepared and distributed by Administrative Assistant Janice Conlin) were discussed. Ray Grenier (Chairman of Advisory) stated that it appears to be a supportable budget at the Annual Town Meeting.

Selectmen will try to deal again with the School Committee regarding the School budget in an attempt to reduce the amount.

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OTHER BUSINESS TRANSACTED

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Request by Town Clerk for grade increase for Constance C. Maida.
Mrs. Maida requested a grade increase from Grade 10, Step 6 (\$12.24/hour) to Grade 11, Step 4 (\$12.53/hour). Selectmen stated they have received other requests for increases and decided to approach the Personnel Board to discuss hiring a consultant to study all the positions and re-evaluate the jobs, both Union and

Salary Administration. This has not been done since 1986 and the Board feels it is time to evaluate the positions again. A letter will be sent to the Town Clerk stating that no vote was taken on his request. The Selectmen will update Town Clerk Berry as to the results of the meeting with the Personnel Board on the above.

TREASURY WARRANTS SIGNED BY SELECTMEN

P319	\$45,969.38	3-16-93	Town Payroll
P321	13,494.60	3-16-93	Police Retro P/R
P323	146,017.75	3-16-93	School Payroll
G325	<u>53,178.23</u>	3-16-93	Federal Tax

Total \$258,659.96


G327	\$68,417.10	3-26-93	School Payables
G329	4,890.04	3-26-93	School Cafeteria
P331	57,075.45	3-23-93	Town Payroll
G333	19,706.47	3-23-93	Federal Tax
G335	9,350.69	3-26-93	School Payables
G337	<u>77,021.23</u>	3-26-93	Town Payables

Total \$236,460.98

P339	\$55,492.62	3-30-93	Town Payroll
P341	146,644.05	3-30-93	School Payroll
G343	52,761.26	3-30-93	Federal Tax
G345	110,099.01	4-02-93	Town Payables
G347	<u>13,614.74</u>	4-02-93	School Payables

Total \$378,611.68

10:20 p.m. VOTED to adjourn.


Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 4/6/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, April 6, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of February 2, 23, March 2, 9 and 30, 1993.

APPOINTMENTS

Board unanimously VOTED to reappoint Jennifer A. Bishop, 9 Break Neck Hill Road, as Assistant Treasurer/Collector for 1 year, her term to run from July 1, 1993 through June 30, 1994. Mary Guilford, Treasurer/Collector, was present and stated this appointment has to be made this early in order for the bond to be duly processed by the insurance company. Mrs. Guilford stated that she is satisfied with Mrs. Bishop's overall performance.

DOG WARRANT

Chairman McAuliffe signed annual Dog Warrant enabling the Animal Control Officer to pick up unlicensed dogs.

LICENSE

Selectmen unanimously VOTED to grant to Thomas Starr of 28 Pinecone Lane, Southborough, his heirs, executors or assigns, a License to discharge ground water into the Town of Southborough's storm drainage system as referenced by an attached "Exhibit A". This license is subject to also being signed by Mr. Starr. This License will go to all owners of this property through the word "assigns".

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SCHEDULED MEETINGS

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7:00 p.m. to 7:10 p.m. Police Grievance Hearing filed March 11 by Police Officers: Sgt. William Webber, Sgt. Cain, Officer Keller and Officer Again. Also present were: Police Chief William J. Colleary and Police Dispatcher David Monroe.

Before the Hearing began Chairman McAuliffe suggested that the Board of Selectmen and the Police Union bargain this out. If it does not work out, then it can go to Step 2 - Grievance Hearing

before the Selectmen. All present agreed and Sgt. Webber will contact the Selectmen's office with a date for all to meet. Selectmen said any date and time would be agreeable - even on the weekends. It will have to be after the ATM is dissolved. The proposed new schedule will not be implemented until this matter is bargained out. Dispatcher Monroe will check with his Union (NAGE) to see if he can join this group in bargaining.

7:45 p.m. to 8:00 p.m. Board discussed ATM Articles 37 and 38 with Wiring Inspector James McCaw, Plumbing Inspector Ronald Courtemanche and Edgar Phaneuf, Sealer of Weights & Measures. Article 37 asked to renew Revolving Fund (Chapter 44, Section 53 1/2) and Article 38 is to pay for part time inspection services if Article 37 fails. Selectmen read March 24 memo from Administrative Assistant Conlin. Operating under a Revolving Fund, the fee for service is set taking into consideration the time usually involved and associated costs such as travel so that the inspector by receiving the fee is paid an equitable amount for his time and expenses. Before this fact was passed the Town was required to estimate a budget and has had to request a transfer from the Reserve Fund for the unexpected work load in the last five years. Under the Revolving Funds this is not an issue. Board also read March 29 memo from Town Accountant Dorothy Phaneuf re: Status of Inspections Revolving Fund recommending an additional \$5,000 to cover revenues to June 30, 1993. The original dollar amount was up to \$20,000. According to Chapter 44 a limit must be established. The original limit may be increased by the Board of Selectmen with the approval of the finance committee. The Selectmen and all Inspectors present agreed that the Revolving Fund was the fair and equitable way. Board unanimously VOTED to approve the additional \$5,000 as recommended by Town Accountant Phaneuf.

8:00 to 8:15 p.m. Board met with George Hubley regarding Flag Pole - Article 33. Selectmen wanted to know about the meeting Mr. Hubley had with the Advisory Committee. The Chairman of the Advisory Committee, Ray Grenier, wants Mr. Hubley to ask that the Article be withdrawn and ask for private contributions to pay for a new pole. Article asks for \$11,000. Mr. Hubley stated that every two years the steel pole needs painting and fixing which costs around \$1,200. Also to date 4 flags have been stolen which cost around \$158 each. The new 85' pole is made of fiberglass and has a built-in halyard, thereby preventing the flag from being removed without permission. The steeplejack said the pole is getting old and is rusting out. It was installed in 1925. To take down and put up the pole would cost around \$2,575. The pole itself costs \$8,000 - \$9,000. The Selectmen will continue to support this article at the Annual Town Meeting. Mr. Hubley stated that if this article passes he would like to dedicate the pole to all servicemen who have died since the Revolution to date and put a plaque on the site.

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OTHER BUSINESS TRANSACTED

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Board noted 3/25/93 letter from Dracut Selectmen regarding legislation they had filed asking that the State return the formula of local aid re lottery monies to its original formula. They are asking for help from other towns. Board unanimously VOTED in favor and Administrative Assistant will contact the Town's legislators and ask them to follow up on this issue.

Board noted April 2 letter from Needham Selectmen re their concerns about the escalating costs of MWRA water rates. No action taken.

Re: Collection of back taxes. Administrative Assistant Conlin and Treasurer/Collector Mary Guilford met with Town Counsel Frederick Busconi recently. Letters are to be sent to delinquents. Then a decision has to be made whether or not to foreclose on properties.

Re: Road Opening Permits. Roads which have been opened and restored to its original condition by utility companies or contractors sometimes are in poor condition after a year or two. A fee imposed in connection with these permits should be discussed. Board particularly noticed Newton Street near the medical facility but noted that it seems to be a problem all over town.

Board noted that U. S. Representative in Congress (Fifth District) Martin T. Meehan would like to meet with the Selectmen at 10:00 a.m. on Saturday, May 22, 1993 at 10 a.m. At 10:30 a.m., Rep. Meehan will conduct a small "Town Meeting" in the Hearing Room of the Town House.

TREASURY WARRANTS SIGNED BY SELECTMEN

P349	\$44,436.41	4-6-93	Town Payroll
G351	<u>21,266.51</u>	4-6-93	Federal Tax/Misc.
Total:		\$65,702.93	

8:15 p.m. VOTED to adjourn the meeting.


Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 4/27/93)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Monday, April 12, 1993

PRESENT: Chairman Thomas W. McAuliffe, Selectman James W. Falconi, Janice C. Conlin, Administrative Assistant.

PRESENT FOR THE FIRE UNION: John Kendall, Dave Dockstader, Joseph Mauro.

The meeting was called to order at 6:40. Sel. McAuliffe moved that the Selectmen go into executive session for the purpose of negotiating with the Fire Union. The Selectmen will not return into open session after the executive session. Sel. Falconi seconded the motion and the vote was unanimous.

The Union presented a copy of last year's ground rules with two changes. In item #1. they eliminated a Personnel Board Member and an Advisory Member as members of the management team. Mr. Kendall stated that these two representatives usually were not in attendance for most of the sessions. The Selectmen agreed to eliminating the Personnel Board member but would like to discuss further the Advisory Board member. If an Advisory Board member is on the management team, the Union would like to add another member. Both sides agreed to all other issues except for Item # 1. John Kendall will be the spokesman for the Union and Thomas McAuliffe for Management.

Mr. Kendall then stated that the Union was unhappy with the lateness in the season to begin negotiating. Usually the contracts are complete or almost complete by the time Town Meeting commences. This is the first meeting on the first night of Town Meeting. Mr. McAuliffe apologized for the delay. The Union was also disturbed by the comments in the Advisory Report to Town Meeting with regard to Union Contracts and was unhappy that the budgets did not contain any money for salary increases. Mr. McAuliffe stated that whatever was agreed upon, it would be up to Selectmen to seek funding.

The Union then submitted the following proposals: of vacation,

1. Article 7-The addition of four holidays; St. Patrick's Day, Flag Day, Feast of St. Anthony and Yom Kippur.

2. Article 8-Clothing allowance increased to \$450 from \$325. The Town will replace turnout gear and no longer have a pool to purchase this gear. The pool consisted of \$125 per fireman.

3. Article 8-The Town will provide and maintain a radio pager for each permanent member of the Fire Dept.

4. Article 10- five or more consecutive tours for vacation increased to six before the Fire Chief may waive the requirements of this section.

5. Article 11- vacation time after ten and fifteen years increased from 9 to 10 and 11 to 12 respectively.

6. Article 12- military leave increased from two weeks to seventeen days.

7. Article 13- a request of six percent for two years. and increase for EMT pay \$2192 to 2200.

8. Article 13- increase of \$100 on all longevity pay.

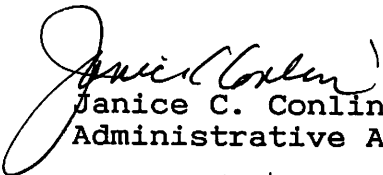
9. Article 14- Business Administration, Economics, Public Administration, Chemistry, Biology and Paramedic Technology, programs for which firefighters should be compensated for.

10. Article 4- a Promotion Procedure to be inserted.

The Management team accepted the above and set a date for the next meeting April 22, 1993 at 8 PM.

The meeting adjourned 7:00 PM

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

[released by 11-2-93 contract]

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Thursday, April 22, 1993

PRESENT: Chairmann Thomas W. McAuliffe, Selectman James W. Falconi, and Advisory Committee Member Raymond Grenier.

ABSENT: Selectmen Davis O. Cowles, Administrative Assistant Janice C. Conlin.

PRESENT FOR THE FIRE UNION: John Kendall, Dave Dockstader, Joseph Mauro.

The meeting was called to order at 6:35 PM. At 6:45 PM Sel. McAuliffe moved that the Selectmen go into executive session for the purpose of negotiating with the Fire Union, Police Union and Nage Union. The Selectmen will not return into open session after the executive session. Mr. Falconi seconded the motion and the vote was unanimous.

The appointment with the Fire Union was at 8:30 PM

Mr. McAuliffe asked the union to justify all the changes requested and submitted by them at the last meeting.

1. Article 7 Section 1 Holidays- The Union cannot really justify this request for three additional holidays.

2. Article 8 Section 1 -The present system does not provide adequate clothing allowance.

3. Article 8 Section 3 - The radio monitors are obsolete.

4. Article 10 Section 4 subsection (c) six consecutive tours is equivalent to a complete rotation of shifts or 3 weeks.

5. Article 11- The twelve tours rounds the number off to even numbers of tours; 12 tours equals 6 weeks whereas 11 tours equals 5 1/2 weeks.

6. Article 12- one person in the union requested this change because he is in the military.

7. Article 13 Section 1 - The 6% cost of living increase was just off the top of their heads. The Union did not want to ask for too little or too much.

8. Article 13 Section 2 - The Union rounded the \$2,192 to \$2,200 for EMT pay.

9. Article 13 Section 3 - The Union is asking \$100 more per man per year for Longevity pay.

10. Article 14 Section 1 & 2

11. Article 16 - The Union submitted the following:

MISCELLANEOUS

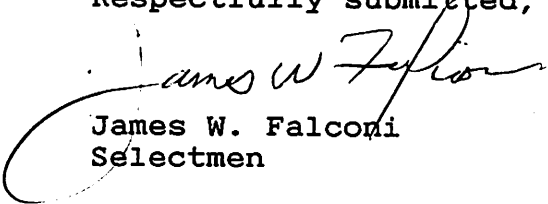
SECTION 4. Should either State or Federal statutes mandate that the employer participate in a national or state health care plan, the parties agree that the level of health care benefits currently provided to employees covered by this agreement will not be diminished nor will the employee's cost for the maintenance of those benefits be increased beyond that provided in this agreement.

12. Article 18- Promotions - to be reviewed by the Chief.

Management presented its proposals to the union and told them to review them and let management know where they stood on these issues. Management will have a proposal for cost of living increases by the next meeting on Wednesday, May 12 at 6:30 PM.

The meeting adjourned 9:30 PM

Respectfully submitted,



James W. Falconi
Selectmen

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, April 27, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Thomas W. McAuliffe, Selectman Davis O. Cowles, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board unanimously VOTED to approve Minutes of October 27, 1992, November 10, 1992, January 26, 1993, and April 6, 1993. Mr. Falconi abstained on the vote to approve January 19, 1993 minutes due to the fact that he was not present. Mr. McAuliffe and Mr. Cowles approved the January 19, 1993 minutes.

APPOINTMENTS

The Board unanimously VOTED to appoint James W. Falconi as its representative to MetroWest Growth Management Committee.

PERMITS

ROAD OPENING PERMIT. Board unanimously VOTED to grant the following permits requested by Commonwealth Gas for 11 Cross Street, 75 Sears Road, Cross Street, 12 Pleasant St. and 76,94 & 100 Newton St.

The Board also approved a request by Paul M. Rossi, Inc. of Ashland for the purposes of house service to water main at 147 Woodland Road.

LICENSE

The Board unanimously approved a one day liquor license for Fay School for May 8, 1993. The Board instructed the Administrative Assistant to research the policy on one day liquor license and include it on the next meeting's agenda.

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SCHEDULED MEETINGS
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8:00 PM to 8:05 PM NET/ Mass. Electric pole hearing
Representing New England Telephone was Matthew S. Hurley. Since no abutters appeared for or against, Board unanimously VOTED to grant petition for the following:

Overlook Drive. Place one pole on the northerly side of Overlook Drive at a point approximately 289 feet northwest of East Main Stree. 1 new J.O. Pole and 1 existing J.O. Pole to remain. (Plan NET #958155 dated 3/12/93.)

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OTHER BUSINESS TRANSACTED

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1. Permitting private haulers to recycle at the Transfer Station - Mr. Boland stated that Campbell Rubbish would like to be able to recycle for their Southborough residential customers and he would like to collect the recyclables on Monday through Wednesday and bring them to the Transfer Station. The Transfer Station is opened Wednesday through Saturday 8 AM to 6 PM. The Selectmen were of the opinion that Mr. Campbell should be able to deposit the recyclables Wednesday through Friday for his customers. Saturday is too busy and it is too difficult to accommodate him on the days the facility is closed.

2. The Selectmen unanimously VOTED to table the signing of a Intermunicipal Agreement for yard waste processing equipment. The Selectmen agreed that the solution for yard waste should be regionalized but were concerned about the cost and how many communities were participating. The contract did not specify even a not-to-exceed amount.

3. The Selectmen voted unanimously to not permit employees injured on duty to utilize their sick time to compensate for the difference in pay received by workers compensation.

4. The Selectmen accepted gratefully the \$300 donation from the L'Abri Fellowship and instructed the Administrative Assistant to send a letter of appreciation.

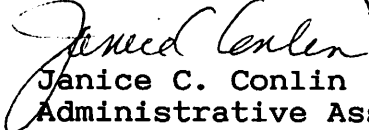
TREASURY WARRANTS SIGNED BY SELECTMEN

P353	\$ 42,936.53	4/13/93	Town Payroll
P355	145.631/60	4/13/93	School Payroll
G357	48,577.19	4/13/93	Federal Tax
G359	61,306.48	4/16/93	Town Payables
Total	<u>\$298,451.80</u>		
P361	\$ 47,590.31	4/20/93	Town Payroll
G363	16,024.15	4/20/93	Federal Tax
Total	<u>\$ 63,614.46</u>		

Treasury Warrants Signed by Selectmen (continued)

G365	\$ 5,604.22	4/30/93	School Lunch
G367	34,974.70	4/30/93	School Payables
P369	54,882.28	4/27/93	Town Payroll
P371	143,805.03	4/27/93	School Payroll
G373	50,836.71	4/27/93	Federal Tax
G375	117,620.35	4/30/93	Town Payables
Total	<u>\$407,723.29</u>		

8:15 PM VOTED to adjourn the meeting.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 5/18/93)

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

MAY 11, 1993

PRESENT: Chairman Thomas W. McAuliffe, James W. Falconi, and Advisory Committee Member Raymond Grenier, Administrative Assistant Janice C. Conlin, Chief Peter Phaneuf.

ABSENT: Selectmen Davis O. Cowles.

PRESENT FOR THE FIRE UNION: John Kendall, Dave Dockstader, Joseph Mauro.

The meeting was called to order at 6:30. At 6:30, Mr. McAuliffe moved that the Selectmen go into executive session for the purpose of negotiating with the Fire Union. The Selectmen will not return into open session after the executive session. Mr. Falconi seconded the motion and the vote was unanimous.

The discussion from 6:30 PM to 7:15 was strategy with regard to the Fire Contract with the Fire Chief. The appointment with the Fire Union was at 7:15 PM at which time the Fire Chief left the meeting and the Union joined the Selectmen.

The minutes for April 12 were approved as written and the minutes for April 22 were amended to include under item #7 Article 13 Section 1 "in consideration for the increase in Health Insurance".

1. Article 4 Section (2)- Discipline and Dismissal. The Union agreed that it is difficult to define just cause. They will agree to management's proposal subject to the rules and regulations being updated. Both parties also agreed to five days notice of a hearing rather than three.

2. Article 7 Section 2- The Union feels that the way this section is worded now encourages the Firefighter to stay in town and be available to respond to emergencies when necessary. Overtime cut backs will force firefighters to take part time jobs and not be available, so therefore it is in the best interest of the town to make the overtime available to the full-time firefighters. Otherwise you may need to hire more full-time firefighters in order to have enough coverage to respond. This item is on hold.

3. ARTICLE 4 Promotions- (not Article 18 as submitted by Union)

The Union discussed the following proposal by management:

Section 1 Notice of openings

A. If the Fire Chief determines that there should be a promotion, to ranks covered by this agreement, of a member(s) covered by this agreement he shall post a notice of said vacancy for a

period of no less than thirty (30) days prior to the closing of the application period. The notice will be posted at Fire Headquarters and Station 2. Notice will include rank to be filled and the dates of examination and interviews. The Union held on this section.

B. Any member covered by this agreement with more than three (3) years of continuous service in the rank directly inferior to the position to be filled may apply to seek posted promotion. A break in service of more than six (6) months shall constitute a termination of continuous service. Management and the Union agreed to this section.

C. In the event that the requirements for Section 1 Paragraph B cannot be met, the Chief of the Fire Department may waive this requirement. Management and the Union agreed to this section.

Section 2. Examination.

A. After the closing of the application period, the Fire Chief shall scheduled a written examination no earlier than thirty (30) days after the application period expires. Those members wishing to take the examination must meet the requirements of Section 1, C. (Should this be B. rather than C.)

B. Said examination shall be a Standard Form Fire Officer examination constructed by or be obtained from an established independent testing organization and shall be scored by a neutral party. A list of study material shall be made available to coincide with the posting of the exam date.

C. Those who have taken the exam within the past two (2) years need not re-take the exam. They may use the score of their last exam to qualify themselves. Seniority will be updated as of the date of the new exam.

Management and the Union agree to all of Section 2.

Section 3. Scoring.

A. Management would like the examination to be a matter of pass/fail. The Union held on this item.

B. Management believes seniority points should be used only when the results of the interview are equal. The Union agreed.

C. This section will be eliminated per agreement of both parties.

D. If no person attains a minimum score of seventy (70) another exam shall be administered within thirty (30) days of the posting of scores of the previous exam. Held by the Union.

Section 4. Interviews

A. The Chief of the Fire Department, three (3) Chiefs or ranking officers outside the Southborough Fire Dept. with working knowledge of the Fire Service shall interview all members on the eligible list. The interview will determine the candidate's education, training, experience, and leadership ability.

B. The Fire Chief shall make the final decision on promotions as prescribed under Article 4, Section 1, Appointment, of this agreement. The Chief shall submit in writing to all applicants a statement outlining the reasons behind his decisions.

The Union and Management agreed to Section 4.

4. Article ? - The Department Rules and Regulations will be promulgated by the Chief and updated prior to the signing of a new contract. Any changes will be submitted to the Union for its comment to be considered by the Chief prior to implementation. The Union and Management agree on this item.

5. Article 7 Section 1 Holidays- Management will not agree to the four additional Holidays.

6. Article 8 CLOTHING ALLOWANCE AND EQUIPMENT- The Union and Management agreed to the following:

Section 1. Clothing Allowance. Each employee covered by this agreement shall receive for and during each fiscal year, a clothing, repairing, alteration, and cleaning allowance of four hundred dollars (\$400.00). The clothing allowance shall be administered as follows:

Subsection A and B same as in the contract in effect now and C will read as follows:

C. The Town will furnish the protective firefighting clothing coats, pants, boots, gloves, helmets, and hoods) of members covered by this agreement at the discretion of the Fire Chief, if it fails to meet the N.F.P.A. 1500 Standard that is most current. Replacement clothing will meet the N.F.P.A. 1500 Standard that is most current at the time of purchase.

7. Article 8 Section 3 - The radio monitors will be replaced by new radio pagers at the discretion of the Fire Chief. This section should read as follows:

Section 3: The Town shall provide and maintain a radio pager for each permanent member of the Fire Department as replacements are required. Such replacement shall be at the discretion of the Fire Chief. The Union and management agree on this item.

8. Article 10 Section 4 sub section (c) The Union would like to increase the five tours to six tours. Management would like to have the tours not limited for the purpose of vacation or extended illness but for any reason, ex. unexpected retirement, military leave. This item is on hold.

9. Article 11 Vacation Time - Management offered the following Schedule

- 1-5 yrs. 4 tours
- 5-10 yrs. 6 tours
- 10-15 yrs. 8 tours
- 15-20 yrs. 10 tours
- 20-25 yrs. 12 tours.

This item is on hold.

10. Article 12 B. Military Leave - two weeks should be replaced with seventeen days (5 tours). The Union and management agree on this item.

11. Article 13 Section 1 - Management counter offered a two year contract with 0% the first year and 3% the second year. This item is on hold.

12. Article 13 Section 2 - Management agreed to \$2,200 for EMT pay.

13. Article 13 Section 3 - Management agreed to \$100 more per man per year for Longevity pay.

14. Article 14 Section 1 & 2 Educational Increment The Union and Management agreed to the following.

Article 14 EDUCATIONAL INCREMENT

SECTION 1. Any employee covered by this agreement, who has, by taking courses, earned credits in Fire Science, Business Administration, Economics, Public Administration, Chemistry, Biology, and Paramedic Technology, in a degree-granting program from an accredited college or university, shall receive additional compensation annually as educational incentive, according to the following schedule:

\$700.00 upon receipt of an Associate's Degree in any of the above named courses;

or

\$1,100.00 upon receipt of a Bachelor's Degree in any of the above named courses.

Under no circumstance may an employee collect for both an Associate's Degree and a Bachelor's Degree in the same fiscal year.

A copy of the transcript or other appropriate evidence of degree earned must be presented to the Fire Chief, with a copy for the Board of Selectmen who will maintain complete and on-going records for participants.

Section 2. In addition, the Town agrees to pay course tuition, lab fees, and school fees for certain courses with the following conditions:

A. That the course be an accredited and required portion of the firefighter's degree program in Fire Science, Business Administration, Economics, Public Administration, Chemistry, Biology, and Paramedic Technology, or any other course approved by the Fire Chief. Such information shall be presented in writing prior to enrollment in the course.

B. That the a course could not be paid for under any other means (except by the firefighter with his/her own funds), including, but not limited to, Federal or State Assistance for Veterans, Etc. Certification must be presented in writing prior to registration for each course.

C. That the Fire Chief must approve the commitment of Town Funds prior to registration by the firefighter, or the firefighter assumes responsibility for payment.

D. The firefighter must attain a grade for the course of "C" or better.

E. That the Fire Chief will budget \$1,100 a year to fund tuition payments. Community tuition is now \$275 per 3 credit course. This funding would allow four (4) members to take one course per year or one (1) member to take four (4) courses a year or any combination within the amount budgeted. It would be up to the membership to determine who would be paid when conflicts occur and to relay their decision to the Chief.

15. Article 16 - **Hold on this item.** The Union withdraws the following proposal submitted at last meeting:

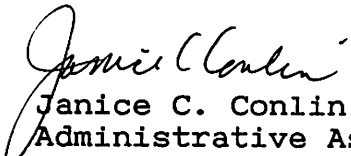
MISCELLANEOUS

SECTION 4. Should either State or Federal statutes mandate that the employer participate in a national or state health care plan, the parties agree that the level of health care benefits currently provided to employees covered by this agreement will no be diminished nor will the employee's cost for the maintenance of those benefits be increased beyond that provided in this agreement.

The Union will submit three dates for options for the next meeting.

The meeting adjourned 8:30 PM

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

[released by 11-2-93 contract]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, May 18, 1993

7:00 p.m. Meeting with Massachusetts Water Resources Authority (MWRA) was held at Fire Headquarters, 21 Main Street.

8:00 p.m. Meeting convened in Hearing Room of the Town House. Selectmen unanimously VOTED Davis O. Cowles as Chairman until Town Election day May 9, 1994. Chairman Cowles announced that he would not run for another term.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen VOTED unanimously to approve minutes of April 27, 1993.

LICENSES

1-day Special License Amendment:

POLICY ADOPTED BY SELECTMEN OCTOBER 25, 1988

Special Licenses (1-day) to Sell Wines and Malt Beverages Only

The following must be in place by an organization in order to obtain from the Selectmen a one-day Special License to sell wines and malt beverages only:

1. A Certificate of General Liability Insurance for the selling of alcohol for \$1 million. Town of Southborough to be the payee.*
2. A detail policeman contracted to be on duty the day of the event.
3. Hire trained bartenders to sell the beer and wine.
4. Compile a list of designated drivers available that day for transporting attendees considered unable to drive themselves.

* AMENDMENT TO ABOVE POLICY voted May 18, 1993

VOTE: to maintain the policy that was put in effect October 25, 1988 with the stipulation that the Board of Selectmen does have the authority to waive the requirement for a one million dollar insurance policy if it is so voted by a majority of the Board.

MOTION was made, seconded and unanimously VOTED to maintain the policy that was put in effect October 25, 1988 with the stipulation that the Board of Selectmen does have the authority to waive the requirement for a one million dollar insurance policy if it is so voted by a majority of the Board.

CONTRACTS

Fayville Village Hall Roof Repair. Selectmen noted Memorandum from Purchasing Agent Maureen Colleary that the bids have been advertised twice. There were no bidders the first time. The second time only one bid was received and it exceeded \$25,000, the limit of ATM Article. Selectmen unanimously VOTED to approach the Advisory Committee for the difference in price.

PERMITS

Permit to Open Roads. Selectmen unanimously VOTED to grant permission to COM/GAS to open L14 Pine Hill Road to install a new gas service.

=====

OTHER BUSINESS TRANSACTED

=====

Police. Police Chief William Colleary discussed the grievance that was filed by the Sergeants regarding the changes in shifts.

Temporary Closing of Woodland Road crossing on Rt. 9
Selectmen unanimously voted to temporarily close the crossing located on Route 9 at Woodland Road for three months. Letter is to be sent to Peter J. Donohue, District 3 Highway Director, Worcester, asking to be notified of the day the State will temporarily close the intersection in order to notify the appropriate town officials and the public.

Property owned by Albert E. Killam, 43 Richards Road. Selectmen unanimously voted not to exercise their option to buy this property.

Southborough, description of. This is for filing with the EOCD in order to be eligible for any future grant applications. The description to be filed is as follows:

Description of Community

The Town of Southborough is located 25 miles west of Boston and 15 miles east of Worcester in eastern Worcester County, consisting of 13.78 square miles with nearly 25% of the town covered by the Sudbury Reservoir. Southborough has retained a low density, rural/suburban character. Located in the heart of New England and crossed by Route 9, the Massachusetts Turnpike, and Interstate 495. Southborough is a convenient location for both residence and business.

Adding to the quiet rural town of Southborough are numerous winding scenic roads, often shared with bikers, hikers and horses and two prestigious private boarding schools that are part of the village center that has seen minimal change over the last century. An operating budget of \$11 million (55% schools) provide 6,800 residents with a wide range of services that are aided by considerable community involvement in church, school and government activity, all creating a small town quality of life within the Boston Metropolitan region.

Selectmen VOTED unanimously to accept above description to be filed with the State Executive Office of Communities & Development (EOCD).


Summer Schedule. No schedule was set for this summer.

In Lieu of Taxes. Board noted receipt of \$45,934.56 from The New England Center for Autism, Inc., 33 Turnpike Road.

TREASURY WARRANTS SIGNED BY SELECTMEN

P377	\$43,289.17	5/4/93	Town Payroll
G379	653.19	5/4/93	School Payable
G381	55,830.46	5/4/90	Fed Tax/Rec Comm
Total	\$99,772.82		
P383	\$41,268.63	5/11/93	Town Payroll
P385	145,101.44	5/11/93	School Payroll
G387	47,635.75	5/11/93	Federal Tax/Refund
G389	253,976.40	5/14/93	Town Payables
G391	15,650.56	5/14/93	School Payables
G393	21,740.05	5/14/93	School Payables
Total	\$525,372.83		
P395	\$48,261.67	5/18/93	Town Payroll
G397	16,103.53	5/18/93	Federal Tax
G399	37,181.56	5/18/93	Town Payables
Total	\$101,546.76		

VOTED to adjourn the meeting.


Janice C. Conlin, Administrative Assistant

mrp

(Approved by Selectmen 8/10/93)

MINUTES

BOARD OF SELECTMEN

June 1, 1993

PRESENT: Acting Chairman Thomas W. McAuliffe, James W. Falconi, Chief William J. Colleary, Jr. and Janice C. Conlin, Administrative Assistant.

ABSENT: Chairman Davis Cowles out of town on business.

The meeting was called to order at 6:45 PM in open session to address the Police grievances.

Mr. McAuliffe stated that at the last meeting it was agreed that the Union would meet with the Chief of Police William J. Colleary, Jr. to impact bargain the shift changes. The purpose of this meeting is to hear the results of those meetings. Mr. McAuliffe suggested that he read into the record the correspondence regarding this matter and then the Chief and the Union can report on the results of their meetings. John Quirk introduced himself as an Attorney representing the Police Officers grieving the issue. He suggested that we proceed to read the letters into the record. Mr. McAuliffe then read into the record the following:

Letter dated May 10, 1993 from Frank Cain Jr. to Chief Colleary.

Letter dated May 10, 1993 from Frank Cain Jr. to the Board of Selectmen.

Letter dated May 27, 1993 from Janice C. Conlin, Administrative Assistant, to William H. Webber, President of Mass. Coalition of Police Local 167.

Letter dated May 20, 1993 from David C. Hagen, Police Officer, to Selectman James Falconi.

Letter dated May 27, 1993 from William H. Webber, President of Mass. Coalition of Police Local 167, to Mrs. Janice C. Conlin, Administrative Assistant.

The letter dated May 27 requested an evidentiary hearing by the Union. Due to the fact that Town Counsel was not requested to attend tonight's meeting, the meeting was continued to June 16, 1993, Wednesday at 7 PM.

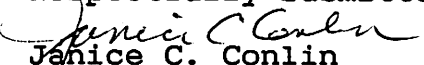
The Board of Selectmen voted unanimously to participate in the Commonwealth's guard rail replacement program for Rt. 85 and 30.

The Board of Selectmen discussed the proposal for regionalizing dispatching as recommended by the consultants hired by 14 Metrowest Towns. The Fire Chief and Police Chief are not in favor of regionalization. The Selectmen will hold a meeting before the August 31 deadline to discuss and vote on this matter.

Sel. Mtg. 6/1/93 - Page 2

At 7:15 PM, Mr. McAuliffe moved that the Selectmen go into executive session for the purpose of negotiating with the Police Union. The Selectmen will not return into open session after the conclusion of the executive session. Mr. Falconi seconded the motion and roll call vote was taken with Messrs. McAuliffe and Falconi voting in the affirmative.

Respectfully submitted,


Janice C. Conlin

Administrative Assistant

[Approved by Selectmen 7-13-93]

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

JUNE 7, 1993

PRESENT: Davis Cowles, Chairman, James Falconi, Thomas McAuliffe, Janice C. Conlin, Administrative Assistant, Atty. D. Moschos, John Foran, EBS Foran Insurance.

Representing the Schools: Leslie Tuttle, Chairman of the School Committee and Dennis DiSalvo, Superintendent of Schools.

The meeting was called to order at 7:30 a.m. in Conference Room A of the Town House.

Selectman James Falconi moved that the Board of Selectmen go into executive session for the purpose of discussing strategy for collective bargaining. The motion was seconded. By a roll call vote, Chairman Cowles, Selectmen Falconi and McAuliffe all voted in favor. The Chairman announced that the Selectmen will not reconvene in open session following the executive session.

The Chairman requested that Mr. Foran update those present on the status of health insurance for the Town Employees.

Mr. Foran stated that he had been working with the Insurance Advisory Committee for seven or eight years. Based on the fact that Blue Cross was now requiring a 30% participation and it was evident that the Town would not meet that underwriting requirement, the Town requested an extension from Blue Cross, Blue Shield. He then read into the record a letter dated June 2, 1993 to Ms. Janice Conlin that indicated that Blue Cross has approved an extension through the open enrollment period. However, Blue Cross reserves the right to adjust the rates if the enrollment results in more than a 10% difference from the current enrollment. (See attached letter dated June 2, 1993 to Ms. Janice C. Conlin from Mary M. Lohman, Account Executive, Blue Cross, Blue Shield.)

Mr. Foran on behalf of the Town went out to bid for indemnity insurance. The following companies declined to submit a proposal:

- Liberty Mutual Insurance Company
- Guardian Life Insurance Company
- AETNA Life
- Tufts Total Health Plan
- Prudential Life Insurance Company
- Metropolitan Life Insurance Company
- Massachusetts Mutual Life
- Paul Revere Life Insurance Company
- Phoenix Home Life
- UNUM (Union Mutual)
- Allmerica Financial (State Mutual)

Liberty Mutual may consider a quote for a PPO program if there is 100% enrollment. The Tufts program is their PPO plan. Tufts may also consider a self-funded plan, but this would entail the elimination of the HMO option. The Town must offer an HMO.

The Town received proposals from six companies: Blue Cross Blue Shield, Fallon Community Health, Harvard Community Health, Self-funded from North American Administrators, Pilgrim HMO, and Tufts HMO. Central Mass. declined to offer a program. MIIA has not responded but Mr. Foran indicated that their program will be more expensive than either Fallon or Harvard. Both Tufts and Pilgrim are over \$500 per month. Therefore, more expensive than Fallon and Harvard. The Self-funded program by North American Administrators is not advisable due to the fact that the pool would be of a small size with Fallon HMO remaining in place. The specific stop loss of \$50,000 would put the Town at too much risk financially. Blue Cross proposed several options that also were at a higher cost and required in some instances 100% replacement of the program. Therefore, the Insurance Advisory Committee, having reviewed all the options, elected to endorse the following:

I. Fallon Community Health Plan HMO

	<u>Total Rate</u>	<u>Town's Share</u>	<u>Employee's Share</u>	<u>Increase</u>
Individual	164.04	147.64	16.40	1.56
Family	423.72	381.32	42.40	4.08

II. Fallon FLEX Indemnity Plan

	<u>Total Rate</u>	<u>Town's Share</u>	<u>Employee's Share</u>	<u>New Program</u>
Individual	247.94	123.94	124.00	
Family	626.08	313.04	313.04	

III. Harvard Community Health Plan Classic HMO

	<u>Total Rate</u>	<u>Town's Share</u>	<u>Employee's Share</u>	<u>New Program</u>
Individual	166.19	149.55	16.64	
Family	429.29	386.37	42.92	

IV. Harvard Traditional Indemnity Plan

(Only for out of the area non-medicare eligible retirees)


	<u>Total Rate</u>	<u>Town's Share</u>	<u>Employee's Share</u>	<u>New Program</u>
Individual	251.58	125.78	125.80	
Family	649.83	324.91	324.92	

Attorney Moschos advised the Selectmen that under MGL Chapter 150E, they must give notice to the Unions that Blue Cross Blue Shield Master Health Plus will not be available because the Town does not meet the underwriting requirement of 30%. Therefore the Selectmen is offering the program as recommended by the Insurance Advisory Committee. Attached is a copy of their report. An open enrollment should be scheduled and meetings planned to present the new program.

Selectmen McAuliffe made the motion to approve the recommendation received from the Insurance Advisory Committee and instruct the Administrative Assistant to notify the Unions that Blue Cross Blue Shield will cancel the indemnity plan due to the fact that the Town does not meet the underwriting requirements and to notify the School Superintendent also so that he will notify the school unions. The motion was seconded and approved by a roll call vote with Selectmen Cowles, Falconi and McAuliffe voting in the affirmative.

On another matter, a payroll was submitted for Holiday Pay for the Fire Department including pay for George Killam who has been out on sick leave since December of 1992. Selectman McAuliffe moved to notify the Fire Chief that the Selectmen were not approving the pay for Captain Killam because under the contract Article 7 Section 2, he is not eligible to be paid. A roll call vote was taken with Selectmen McAuliffe and Falconi voting in the affirmative and Chairman Cowles abstaining.

The executive session adjourned at 8:48 a.m.



Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 8/10/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 8, 1993

7:00 p.m. At the Community House, 28 Main Street, the Board met with the Scholarship Advisory Committee to award \$1,000 scholarships each to the following: Ms. Seewan Eng (17 Skylar Drive), Ms. Vijayalakshmi Natarajan (8 Darlene Drive), and Mr. Stephen J. Bernier (26 Ward Road).

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

7:30 p.m. At the Town House, Conference Room A, the Board entered into Executive Session re NAGE Union contract negotiation.

8:00 p.m. Regular Session convened in the Hearing Room of the Town House.

8:00 p.m. to 9:00 p.m. Board held an evidentiary hearing in open session with Police Officer Charles A. Keller, Jr. regarding an incident on March 27.

Present were: Officer Keller, his attorney John Quirk of Framingham, Police Chief William J. Colleary and complainant Lee Bartolini. Chairman Cowles swore in those who planned to testify: Officer Charles Keller, Attorney Quirk, Mr. Lee Bartolini, and Police Chief William Colleary. Chairman read into the record several letters, as follows:

.. 6/1 letter from Selectmen to Charles Keller re hearing.

..5/24 letter from Chief Colleary to the Board stated that Officer Keller has violated Dept. Rules & Regulations #15 and recommended a 3-day suspension without pay for Officer Keller.

..4/19 letter from Lee Bartolini complaining about Officer Keller regarding incident on March 27.

..4/19 report from Chief Colleary re 3/27 incident.

..Section 15 "Public Statements".

Attorney Quirk maintained that Officer Keller was not duly notified. Selectman McAuliffe stated that he was convinced that proper notice had been given to Officer Keller.

MOTION was made by Selectman Falconi that the Board dismiss the charges against Officer Keller. (He believed that Officer Keller was not duly notified.) MOTION WAS NOT SECONDED AND FAILED.

After all the testimony was heard, MOTION was made, seconded and unanimously VOTED to take this issue under advisement for one week.

9:10 p.m. NET Conduit Hearing was held asking permission to place and maintain underground conduits under:

BOSTON ROAD - on the easterly side beginning approximately 30 feet north of New York Avenue, running southerly 30 feet to New York Avenue, continuing:

NEW YORK AVENUE - on the northerly side approximately 239 feet to Southboro/Framingham Town line, place 269 ft. of conduits.

Representative was present from NET (Manager of Rights of Way, 146 Leland St., Framingham) who stated that all the work will be off pavement.

Since there were no abutters present for or against this petition, the Board unanimously VOTED to grant petition as presented.

9:15 p.m. Board met with Mark Worthington (3 Johnson Road) who presented a petition signed by himself, his wife and other residents sharing an unpaved common drive off Main Street just east of its intersection with Johnson Road. These residents are asking the town to pave his and neighbors' common private driveway off Route 30 (450' long, 12-16 ft. wide). After presenting his case, the Board informed Mr. Worthington that the Town cannot pave private property. Only option is to have the road paved and brought up to town specifications to have accepted at Town Meeting but this would be extremely expensive.

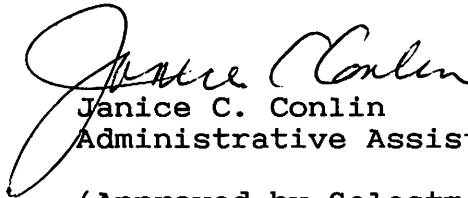
9:30 p.m. Representative Barbara Gardner gave a legislative update to the Board.

TREASURY WARRANTS SIGNED BY SELECTMEN

P401	\$51,681.67	5-25-93	Town Payroll
P403	147,199.59	5-25-93	School Payroll
G405	53,030.27	5-25-93	Federal Tax/Postage
G407	3,760.81	5-28-93	School Cafeteria
G409	19,596.20	5-28-93	School Payables
G411	487,055.25	5-28-93	Town Payables
\$Total	\$762,323.79		
P413	\$46,994.84	6-1-93	Town Payroll
G415	78,971.83	6-1-93	Federal Tax/Ins.
G417	18,884.25	6-4-93	Town Payables
G419	2,306.86	6-4-93	School Cafeteria
Total	\$147,157.78		

P421	\$56,215.33	6-08-93	Town Payroll
P423	152,303.73	6-08-93	School Payroll
G425	93,293.54	6-08-93	Fed. Tax/Assessment
G427	73,420.41	6-11-93	School Payables
G429	<u>78,027.80</u>	6-11-93	Town Payables
Total			\$453,260.81

10:10 p.m. Meeting adjourned.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 8/10/93)

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

JUNE 15, 1993

PRESENT: Chairman Davis O. Cowles, Thomas W. McAuliffe, James W. Falconi, and Advisory Committee Member Raymond Grenier.

The meeting was called to order at 6:30. At 6:30, Mr. McAuliffe moved that the Selectmen go into executive session for the purpose of discussing negotiating strategy. The Selectmen will not return into open session after the executive session. Mr. Falconi seconded the motion and a roll call vote was taken with Messrs. Cowles, Falconi and McAuliffe voting in the affirmative.

The Management Team reviewed the proposals presented by the Administrative Assistant and agreed to present the following to the NAGE UNION:

MANAGEMENT PROPOSALS

FOR THE NATIONAL ASSOCIATION OF GOVERNMENT EMPLOYEES

LOCAL R1-130

1. Delete in opening paragraph Page 1, the phrase (minimum 20 hours per week).

2. Amendment to ARTICLE IX

(f) In addition, employees whose regularly scheduled tour of duty is less than eight hours per day or forty hours per week will receive overtime (time and one-half) only after working more than eight hours in a day or forty hours in a week. These employees will receive straight time for the hours worked over their regularly scheduled hours until they have worked more than eight hours in a day or forty hours in a week.

(g) If any employee who works at least eight hours a day or 40 hours per week is recalled to duty hereunder he/she shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime recall pay.

(h) A work day is defined as one-fifth (1/5) of the regularly scheduled work week for the purposes of granting sick, vacation and personal time.

3. Article VII: Seniority Page 3 - The last line should be as follows:

Seniority shall govern and control in choice of vacations, and days off. The work shifts and assignments of shifts shall be regulated at the direction of the Chief of Police.

4.

ARTICLE XIX
WAGES AND MERIT SYSTEM

The weekly pay period shall begin at 12:01 a.m. Thursday and shall end at 12:00 a.m. the following Wednesday. Wages for all members of the bargaining unit shall be increased by zero (0%) per cent as of July 1, 1993 and by three (3%) per cent as of July 1, 1994. See following schedules:

Salary Schedule A - July 1, 1993

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
3	11.08	13.57
2	10.01	12.50
1	8.98	11.47

Salary Schedule B - July 1, 1994

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
3	11.41	13.98
2	10.31	12.88
1	9.25	11.81

Position Classes, Salary, Wage and Miscellaneous Schedule C

<u>Class</u>	<u>Grade</u>
Receptionist.....	1
Dispatcher.....	1
Senior Clerk.....	1
Dispatcher/Administrative Secretary.....	2
Administrative Secretary.....	2
Purchasing Agent/Administrative Secretary.....	2
Library Assistant.....	2
Assistant Treasurer/Collector.....	3
Data Processing Coordinator/Administrative Secretary.....	3
Asst. to Administrative Assistant.....	3

ARTICLE XX
SALARY RATES ABOVE MAXIMUM

Any salary rate which is above the maximum rate for a job, shall be deemed to be personal and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal, or higher maximum rates are established, the personal rate shall disappear.

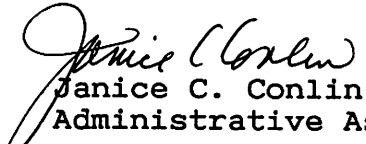
ARTICLE XXI

MERIT ADJUSTMENT POLICIES

Every employee subject to this plan who is in continuous full-time employment of the town, computed from the date of his/her latest employment, shall be eligible for a merit increase one year from the date of his/her latest increase. Such increase is not to exceed five percent in any single twelve month period until the maximum of the position is obtained. No increases shall be granted to an employee such that the compensation exceeds the maximum for his or her grade for that position. The amount of the merit increase will be recommended by the Department Head or the appropriate Commissioners or trustees based on an evaluation submitted and approved by the Board of Selectmen. Any employee denied such a merit increase has the right to appeal, in writing to the Board of Selectmen, which shall confer with the employee, the Department Head, or the appropriate Commissioners or Trustees, and decide the matter. The Selectmen's decision is final and is not subject to further review or appeal

The meeting adjourned at 7:30 PM.

Respectfully submitted,


Janice C. Conlin
Administrative Assistant
[releaved by 11-2-93 contract]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 15, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

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SCHEDULED MEETINGS

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7:30 p.m. to 8:50 p.m. MBTA Study Committee status report was presented by Chairman Kathy Bartolini. Wayne Thies, Town Planner and member of the MBTA Citizens Advisory Committee stated that the Draft EIR just arrived this evening. The Committee has to review it.

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OTHER BUSINESS TRANSACTED

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Decision re Police Officer Charles Keller. Selectmen unanimously VOTED that as a result of allegations made by Leo Bartolini, Jr. against Officer Charles Keller and as a result of evidence presented at the hearing on June 8, 1993, the Board reprimands Officer Keller for violating the regulations of the Police Department. In addition, the Board unanimously VOTED:

1. Officer Keller is to write a letter of apology to Mr. Leo Bartolini, Jr., to Police Chief William J. Colleary, Jr. and to the Southborough Board of Selectmen.
2. Officer Keller will work eight hours extra duty without pay at the direction of the Chief of Police.

Police Chief William J. Colleary stated that he felt this is a very fair decision.

Cable Regulations. The Board VOTED (2 to 1) to enforce the standards of the Federal Communications Commission (FCC) 47 CFR Part 76 Cable Act of 1992 - Consumer Protection and Customer Service. A certified letter will be sent to Greater Media Cable, 95 Higgins Street, Worcester (copy to Mass. Cable Television Commission, 100 Cambridge Street, Boston) informing them of the Board's vote. Selectman Falconi stated he voted against for the reason that he hadn't had time enough to review this issue.

ANNUAL APPOINTMENTS

All terms Expire on June 30 of Year

The following appointments were unanimously voted by the Board of Selectmen, unless otherwise indicated:

AMERICANS WITH DISABILITIES ACT (ADA) - 1 year

Coordinator

Janice C. Conlin 20 Pinecone Lane 1994

ANIMAL CONTROL OFFICER - 1 year

Charles F. Hamel 224 Boston Road 1994

BOARD OF APPEALS - 5 years

Jonathan R. Karis 18 Red Gate Lane 1998

BOARD OF APPEALS, Alternate - 1 year

Salvatore M. Giorlandino 8 John Matthews Road 1994

BUILDING DEPARTMENT - 1 year

Wiring Inspector

James A. McCaw 6 Stub Toe Lane 1994

Assistant Wiring Inspectors

Richard G. Trudel 16 Teresa Road, Hopkinton 1994

Colleen K. McCaw 10 Middle Rd. 1994

CIVIL DEFENSE DEPT. OPERATIONAL STAFF - 1 year

Director and Chief of Fire Service

Peter F. Phaneuf 179 Middle Road 1994

Deputy Director & Chief of Police Service

William J. Colleary, Jr. 91 Southville Road 1994

Communications Staff Technicians

Charles E. Wood 144 Marlboro Road 1994

William H. Thorpe 65 Main Street 1994

Michael A. Manzelli 10 Bryden Road 1994

Anthony F. Alessi 206 Southville Road 1994

John L. Hubley 206 Southville Road 1994

Medical Officer

Timothy P. Stone 42 Main Street 1994

Transportation Officer

Michael G. Gulbankian 40 Mt. Vickery Road 1994

Chief, Water Service

Donald A. Buzzell 179 Woodland Road 1994

Legal Officer

Frederick A. Busconi 92 Framingham Road 1994

Operations Staff

John Mauro, Sr. 35 Boston Road 1994

George F. Killam 61 Richards Road 1994

Kevin R. Moran 91 Mt. Vickery Road 1994

James J. Colleary 51 Central Street 1994

George A. Hubley, Jr. 210 Southville Road 1994

David J. Dockstader 260 Parkerville Road 1994

John D. Mauro, Jr. 3 Memorial Dr., Northboro 1994

Inspector of Buildings

Robert W. Garfield 115 Thalia Drive 1994
Feeding Hills, MA 01030

COMMERCIAL GROWTH PLANNING COMMITTEE (ad hoc) - 1 year

Selectmen Representative:

James W. Falconi 34 Oregon Road 1994
(Selectman Falconi did not vote on this appointment)

Citizen-at-large:

Peter C. Norden 6 Wentworth Drive 1994

CONSERVATION COMMISSION - 3 years

Richard V. Upjohn 65 Deerfoot Road 1996

John H. Leeds, Jr. 118 Middle Road 1996

Mark S. Possemato 13 Summit Road 1996

CONSERVATION COMMISSION - 1 year (Associate)

Catherine D. Alsterlund 82 Middle Road 1994

ENERGY CONSERVATION MANAGER - 1 year

Robert W. Garfield 115 Thalia Drive 1994
Feeding Hills, MA 01030

EMERGENCY PLANNING TEAM (SARA TITLE III) - 1 year

FIRE DEPARTMENT:

Fire Captain

John D. Mauro, Jr. 3 Memorial Drive 1994
Northboro, MA 01532

POLICE DEPARTMENT:

Police Chief

William J. Colleary, Jr. 91 Southville Road 1994

CIVIL DEFENSE DEPARTMENT:

Capt. John D. Mauro, Jr. 3 Memorial Drive 1994
Northboro 01532

DEPT. OF PUBLIC WORKS

Supt. John W. Boland, Jr. 12 Richards Road 1994

WATER DIVISION:

Supt. Donald A. Buzzell 179 Woodland Road 1994

LOCAL COMMUNITY REPRESENTATIVE:

Michael R. Caisse 85 Mt. Vickery Road 1994

Christopher McCarthy 54 Flagg Road 1994

LOCAL BUSINESS COMMUNITY REPRESENTATIVE:

Richard B. Crowley 5 Kathleen Drive 1994
Franklin, MA 02038

CONSERVATION COMMISSION REPRESENTATIVE:

Richard V. Upjohn 65 Deerfoot Road 1994

PUBLIC INFORMATION REPRESENTATIVE:

Margaret Head Meehan 6 Bantry Road 1994

BOARD OF SELECTMEN REPRESENTATIVE:

James W. Falconi 34 Oregon Road 1994
(Selectman Falconi did not vote on this appointment)

FAYVILLE VILLAGE HALL COMMITTEE - 1 year

Caesar T. Ghiringhelli 26 Central Street, Fayville 1994

Denson L. Satterfield, Jr. 20 Turnpike Road, Fayville 1994

FENCE VIEWERS - 1 year

William G. Turner	5 Flagg Road	1994
Marc Ross	14 Fairview Drive	1994

FIELD DRIVER - 1 year

Frank J. Rossi, Jr.	7 View Hill Road, Fayville	1994
Richard E. Falconi	14 Newton Street	1994

(Selectman Falconi did not vote on this appointment)

FIRE WARDEN - 1 year

Peter F. Phaneuf	179 Middle Road	1994
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HISTORICAL COMMISSION - 3 years

Eleanor J. Hamel	224 Boston Road	1996
David K. Falconi	28 Woodbury Road	1996

(Selectman Falconi did not vote on this appointment)

HISTORIC DISTRICT STUDY COMMITTEE (ad hoc) - 1 year

Donald M. Leavitt	24 Main Street	1994
David K. Falconi	28 Woodbury Road	1994

(Selectman Falconi did not vote on this appointment)

George A. Hubley, Sr.	103 Southville Road	1994
Philip C. Beals	2 Chestnut Hill Road	1994
Richard E. Noble	48 Main Street	1994
Carol A. Gay	25 Jericho Hill Road	1994
Alice Brenda Gaffney	205 Middle Road	1994

INSECT PEST CONTROL - 1 year

Brian C. Mauro	2 Foley Drive	1994
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MBTA STUDY COMMITTEE - 1 year

Kathleen B. Bartolini	8 View Hill Road	1994
Patricia M. Capone	21 Richards Road	1994
Heinz K. Franz	3 Hammond Street	1994
Bonnie J. Phaneuf	179 Middle Road	1994
James W. Falconi (Selectman)	34 Oregon Road	1994

(Selectman Falconi did not vote on this appointment)

Mark W. Davis (Planning Bd.)	13 Skylar Drive	1994
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METROWEST GROWTH MANAGEMENT COMMITTEE - 1 year

James W. Falconi	34 Oregon Road	1994
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(Selectman Falconi did not vote on this appointment)

MUNICIPAL COORDINATOR (Right-To-Know Law) - 1 year

Joseph C. Mauro	19 Lamplighter Drive Shrewsbury, MA 01545	1994
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OPEN SPACE PRESERVATION COMMISSION - 5 years

Crawford L. Cutts	1 High Street	1998
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FIRST ASSISTANT PARKING CLERK - 1 year

Kevin J. Bolduc	147 Central Street Lowell, MA 01852	1994
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<u>POUND KEEPER - 1 year</u>		
Charles F. Hamel	224 Boston Road	1994

<u>PROCUREMENT OFFICER, CHIEF - 1 year</u>		
Janice C. Conlin	20 Pinecone Lane	1994

<u>PUBLIC WEIGHERS & WEIGHERS OF COAL - 1 year</u>		
[For Brown Van & Storage Co.]		
Charles L. Hunt, Pres.	1129 Autumn Creek Circle	1994
	Westerville, OH 43081	
Leslie Geiger	10 Roath Street, Apt. 4	1994
	Worcester, MA 01604	
William Dastou	9 Rhodora Street	1994
	Lowell, MA	

<u>RECREATION COMMISSION - 3 years</u>		
Christopher Crowley	8 Ledge Hill Road	1996
Robert Gallivan	75 Marlboro Road	1996

<u>RECYCLING COMMITTEE (ad hoc) - 1 year</u>		
Seth Weinroth	15 Blackthorn Drive	1994
Deborah McHorney	107 Pine Hill Road	1994
Jane A. Smith	49 Deerfoot Road	1994
Paul K. Vaillette	11 Gilmore Road	1994
Melinda C. Hallisey	67 Flagg Road	1994
Jill H. Nagle	237 Parkerville Road	1994
Michael B. Hazeltine	8 Cherry Street	1994

<u>SAFETY COMMITTEE (ad hoc) - 1 year</u>		
Janice C. Conlin	20 Pinecone Lane	1994
William J. Colleary, Jr.	91 Southville Road	1994
John W. Boland, Jr.	12 Richards Road	1994
Peter F. Phaneuf	179 Middle Road	1994
P. Brent Trottier	50 Deerfoot Road	1994
Mary B. Guilford	29 East Main Street	1994
Robert W. Garfield	115 Thalia Drive	1994
(ex-officio)	Feeding Hills, MA 01030	

<u>SOUTHBOROUGH COUNCIL ON AGING - 3 years</u>		
Barbara A. Murphy	202 Cordaville Road	1996
Ellen A. Boland	37 East Main Street	1996
Ruth C. Brefka	196 Cordaville Road	1994
(To fill unexpired term of Catherine Gralton)		

<u>SHOPC (ad hoc) - 1 year</u>		
Selectmen Representative:		
James W. Falconi	34 Oregon Road	1994
(Selectman Falconi did not vote on this appointment)		
Planning Board Representative:		
Jean Bigelow	15 Granuaile Road	1994
Housing Authority Representative:		
Robert P. Jachowicz	67 School Street	1994

SHOPC (ad hoc) (cont.)

Private Citizens:

Donna B. Berryman	43 Main Street	1994
Elizabeth A. Meyer	18 High Street	1994
James H. Hickey	25 Sears Road	1994

SOUTHBOROUGH SCHOLARSHIP ADVISORY COMMITTEE - 3 years

Frederic S. Smith	11 Foley Drive	1996
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Southborough Member of the Assabet Valley Reg. Voc.

School District Committee:

James B. Denman	42 Flagg Road	1996
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School Committee Representative:

Catherine D. Alsterlund	82 Middle Road	1996
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S. O. S. Representatives (1 year):

Kathleen B. Bartolini	8 View Hill Road	1994
Mary Jane Mastrangelo	32 Liberty Drive	1994

SOUTH MIDDLESEX OPPORTUNITY COUNCIL - 1 year

Public Representative of the Board of Selectmen to Board of Directors:

Edgar A. Phaneuf, Jr.	171 Middle Road	1994
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TOWN BUILDINGS CUSTODIAN - 1 year

Lewis D. Maida	33 Main Street	1994
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TOWN CEMETERY STUDY COMMITTEE - 1 year

Cornelius A. Ferris	17 Parkerville Road	1994
Richard J. Capello	7 Gilmore Road	1994
Robert B. Bezokas	12 Maple Street	1994
Charles B. Swartwood, III	80 Sears Road	1994

TOWN COUNSEL - 1 year

Frederick A. Busconi	92 Framingham Road	1994
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VOTE: 2 to 1. Selectman Falconi against.

TREE WARDEN - 1 year

Brian C. Mauro	2 Foley Drive	1994
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TRUST FUND ADVISORY COMMITTEE (ad hoc) - 1 year

George D. McClelland	12 Reservoir Drive	1994
Russell B. Millholland	35 Woodbury Road	1994
Raymond Grenier	2 Lovers Lane	1994

VETERANS' AGENT AND BURIAL AGENT - 1 year

Irene Burkis Tibert	138 Woodland Road	1994
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YOUTH COMMISSION - 3 years

Ann G. Dockstader	260 Parkerville Road	1996
Carolann R. Kane	2 Waterview Terrace	1996
Steven M. Ryan	69 Oregon Road	1996

MetroWest Open Space Task Force. Selectmen unanimously VOTED that Susan Ziegler, 39 Woodbury Road, shall represent the Selectmen, her term to expire June 30, 1994.

ANNUAL POLICE DEPT. APPOINTMENTS
terms expire on June 30 of year

The vote was 2 to 0: (Chairman Thomas W. McAuliffe did not vote on any Police Department appointment.)

CONSTABLE - 1 year

William J. Colleary, Jr.	91 Southville Road	1994
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JAIL KEEPER - 1 year

William J. Colleary, Jr.	91 Southville Road	1994
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SERGEANTS - 1 year

William H. Webber	30 Oregon Rd., Box 219	1994
Frank W. Cain, Jr.	141 Southville Road	1994
Jane T. Moran	70 East Main Street Hopkinton, MA 01748	1994

REGULAR OFFICERS - 1 year

Charles A. Keller, Jr.	87 Turnpike Road, 01745	1994
Robert J. Durran	13 Oregon Road	1994
David C. Hagen	61 Front Street Hopkinton, MA 01748	1994
Kevin J. Walsh	30 Bigelow Road	1994
Frank W. Moore	30 Oregon Road	1994
James F. Finneran III	27 Birch Hill Road Framingham 01701	1994
William C. Harpster	25 Oregon Road	1994
Michael T. Harpster	25 Oregon Road	1994

EXECUTIVE SECRETARY/DISPATCHER - 1 year

Richard L. Mattioli	34 Ideal Rd., Worcester	1994
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DISPATCHERS (FULL TIME) - 1 year

Joseph E. Bennett, Jr.	12 Leonard Drive	1994
David A. Monroe	156 Woodland Road	1994
Dale J. Sawvelle, Sr.	370 Bolton St., Marlboro	1994

DISPATCHERS (PART TIME) - 1 year

Francis J. Fiorvanti	20 Central St., 01745	1994
Douglas McLellan	24 Break Neck Hill Road	1994
Scott Henderson	8 Reservoir Drive	1994

RESERVE OFFICERS - 1 year

Theodore Pietrasiak	12 Cherry Street, 01745	1994
Ronald G. Mattioli	135 Parkerville Road	1994
Richard L. Mattioli	34 Ideal Road, Worc. 01604	1994
Paul R. Nelson	9 Oak Hill Road, 01745	1994
Craig A. Moran	70 E. Main St., Hopkinton	1994
Joseph E. Bennett, Jr.	12 Leonard Dr.	1994
David A. Monroe	156 Woodland Road	1994
Scott Henderson	8 Reservoir Drive	1994
Michael H. McAuliffe	132 Marlboro Road	1994
Joseph E. Bennett, III	25 Lexington Rd., Millbury	1994
Timothy J. Slatkavitz	12 Oregon Road	1994

SPECIAL OFFICERS - 1 year

Edgar A. Phaneuf, Jr.	171 Middle Road	1994
John W. Boland, Jr.	12 Richards Road	1994
Calvin J. Mauro	25 Park Street	1994
Lewis D. Maida	33 Main St.	1994
George R. Boothby	7 Cherry Street, 01745	1994
George F. Killam	61 Richards Road	1994
Peter F. Phaneuf	179 Middle Road	1994
David J. Dockstader	250 Parkerville Road	1994
John D. Mauro, Jr.	3 Memorial Dr., Northboro	1994
Francis J. Fiorvanti	20 Central Street, 01745	1994
James J. Colleary	51 Central Street, 01745	1994
Frank J. Mattioli	40 East Main Street	1994
George A. Hubley	103 Southville Road	1994
Kevin J. Kenney	32 Briarwood Rd., Framingham	1994
Douglas N. McLellan	24 Break Neck Hill Road	1994
James A. McCaw	6 Stub Toe Lane	1994
Charles R. O'Connell	191 Main Street	1994
John L. Kendall, Jr.	5 Cottage Street	1994
David Maida	33 Main Street	1994
Robert W. Clewes	9 White Bagley Road	1994
Matthew Shimkus	8 Lynbrook Drive	1994
Michael P. Aspesi	3 MacNeill Drive	1994
Dale J. Sawvelle, Sr.	370 Bolton St., Marlboro	1994
James A. Walckner	20 Leonard Dr., Framingham	1994

Chaplain - 1 year

Rev. Thirburse F. Millott	20 Boston Road	1994
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COMMITTEES DISSOLVED

Aids' Action Committee. At the request of the committee, Selectmen dissolved the ad hoc AIDS' ACTION COMMITTEE. VOTE: Chairman Cowles and Selectman McAuliffe For and Selectman Falconi against. Motion carried.

Sewage Treatment For Southborough Study Committee (ad hoc). Since ATM Article 35 was defeated, this committee was dissolved by unanimous VOTE of the Board.

TREASURY WARRANTS SIGNED BY SELECTMEN

P431	\$47,573.85	6-15-93	Town Payroll
G433	23,297.66	6-15-93	Federal Tax/Debt
G435	9,724.41	6-18-93	Town Payables
Total	\$80,595.92		

10:00 a.m. Meeting adjourned.

Marjorie R. Putnam

Marjorie R. Putnam

Executive Secretary

(Approved by Selectmen 7/27/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 22, 1993

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

CONTRACTS

Southborough Department of Public Works. Board VOTED unanimously to award the following contracts for the DPW, as recommended by DPW Superintendent John W. Boland:

- (1) H₂O Engineering Consulting Assoc., Inc., engineering services re cleaning and painting Oak Hill Road standpipe.
- (2) S E A Consultants, Inc., engineering services for the Town Cemetery Feasibility Study in the amount of \$8,500.
- (3) Bardon Trimount, Inc., Type I Bituminous Concrete In Place (Item #1) and Stone Chip Seal (Item #6).
- (4) All States Asphalt, Inc., Liquid Asphalt (Item #1) and Placing Cold Mix Pavement (Item #5).
- (5) Murray Paving & Recl. Inc., Pavement Reclamation (Item #2)
- (6) Lorusso Corp., Bituminous Concrete (at plant) (Item #3)
- (7) Pyne Sand & Stone Co., Inc., Various Aggregates (delivered) (Item #4)
- (8) Kimball Sand Co., Inc., Various Aggregates (delivered) (Item #4)
- (9) Traffic Markings, Inc., Reflectorized Pavement Marking (Item #7)

Fayville Village Hall Roof Repairs. All bids received were rejected. Board VOTED unanimously to rebid.

APPOINTMENTS

Heritage Day Committee. Board VOTED unanimously to reconsider its vote of June 15, 1993 regarding members it appointed to this committee. Arlyne K. Luloff and Denise M. Burke did not wish to be reappointed. Therefore, the Board unanimously VOTED to appoint the following, their terms to expire June 30, 1994:

Beth A. Wittcoff, 3 Skylar Drive
David K. Falconi, 28 Woodbury Road
Leslie W. Tuttle, 32 Jericho Hill Road
Warren G. Buzzell, 51 School Street
Harriet Swart, 17 Bryden Road
Janet S. Sussman, 17 Fairview Road
Janet M. Maneh, 21 Skylar Drive

MBTA Study Committee. Board amended its June 15 vote regarding Mark W. Davis, 13 Skylar Drive. Since Mr. Davis is no longer on the Planning Board and cannot represent them, he was appointed to this committee as a private citizen, his term to expire 6/30/94. Planning Board representative remains vacant.

Southborough Housing Opportunity Partnership Committee. Board unanimously VOTED to appoint Robert C. Dumont, 15 Latisquama Road, as a member (as a private citizen), his term to expire 6/30/94.

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SCHEDULED MEETINGS
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7:01 p.m. Open meeting was held on grievance filed by Southborough Permanent Firefighters Association (Local 3129 I.A.F.F.) on behalf of Fire Captain George Killam regarding a decision by the Board of Selectmen not to pay accumulated holiday time to Mr. Killam for the second half of FY '93. Chairman Cowles did not participate nor vote in this discussion due to a conflict of interest and left the table. Selectman Falconi chaired this meeting. Read into the record was a letter dated June 18, 1993 from the Fire Union to Fire Chief Peter Phaneuf submitting the grievance. Mr. Killam was on sick leave since December 1992 due to an injury incurred while off duty. MOTION was made by Selectman McAuliffe to deny the request of the union regarding the holiday pay for Captain Killam. Motion was seconded by Selectman Falconi. VOTE: Selectman McAuliffe voted for Motion. Selectman Falconi voted against the Motion. MOTION FAILED. The Board remains in a stalemate and cannot authorize payment.

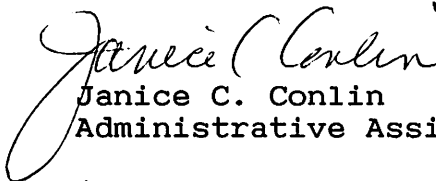
7:30 p.m. Chairman Cowles returned to the table at this time. Meeting was held regarding purchase of property owned by Albert J. Phillips, Middle Road. Present were Commonwealth Gas Company representatives: Bob Connors and his engineer. Also present were town officials.

8:30 p.m. Board VOTED to go into Executive Session regarding a personnel issue and will not return to Open Session.

TREASURY WARRANTS SIGNED BY SELECTMEN

P437	\$57,453.80	6/22/93	Town Payroll
P439	337,295.05	6/22/93	School Payroll
G441	84,413.13	6/22/93	Federal Tax
G443	13,667.65	6/25/93	School Payables
G445	28,910.21	6/25/93	Town Payables
G447	3,449.20	6/25/93	School Cafeteria
G449	<u>12,804.87</u>	6/25/93	School Payables

Total \$537,993.91


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 7/27/93)

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

June 29, 1993

PRESENT: Chairman Davis O. Cowles, Thomas W. McAuliffe, James W. Falconi, Janice C. Conlin, Administrative Assistant, John Boland, DPW Superintendent, William M. Rudd, Chairman DPW Planning Board.

The meeting was called to order at 6:30 PM. Mr. McAuliffe moved that the Selectmen go into executive session for the purpose of financial negotiation with Commonwealth Gas to purchase the Phillips property and for the purpose of Union negotiations. The Selectmen will return into open session after the conclusion of the executive session. Selectman Falconi seconded the motion and a roll call vote was taken with Chairman Cowles, Sel. Falconi and McAuliffe voting in the affirmative.

John Boland, DPW Superintendent reported that Mr. Robert Connors of Commonwealth Gas told him that Commonwealth Gas decided that to purchase the Phillips property with the condition that they not sell the frontage lots for residential development and only retain four (4) acres for their own use as the Town requested was not economically feasible. Therefore, the Town should proceed and purchase the entire parcel.

The consensus of the Board of Selectmen is to proceed and call a Special Town Meeting to purchase the Phillips property which abuts the DPW facility off Cordaville Road.

The executive session recessed at 6:50 PM and the Selectmen returned to executive session at 7:00 PM.

At 7:00 PM, the following representatives for the NAGE Union were present: John Hubley, Jennifer Bishop, Patrice Kline, Garrett Mahoney.

The June 8, 1993 minutes were approved as read. Hereafter, Ms. Conlin will fax a copy to Garrett Mahoney at (617) 376-0285.

The Management presented their proposals. There were two suggested changes:

1. Amendment to ARTICLE IX (h) to read as follows:

(h) A work day is defined as one-fifth (1/5) of the number of hours of the employee's regularly scheduled work week for the purposes of granting sick, vacation and personal time.

2. Article VII: Seniority Page 3 - The last line should be as follows:

Seniority shall govern and control in choice of vacations and days off. The work shifts and assignment of shifts for the police dispatchers shall be regulated at the direction of the Chief of Police.

Management will generate job descriptions for the new Position Classes and submit them to the Union a week prior to the scheduled meeting July 27, 1993 at 7 PM along with a schedule of the new and old classifications by position.

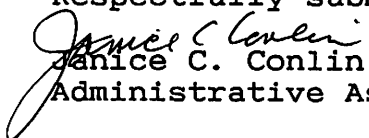
At 7:36 PM by a roll call vote, Chairmen Cowles, Selectmen Falconi and McAuliffe in the affirmative voted to adjourn the executive session and return into open session.

At 8:25 PM, the Selectmen moved to go back into executive session for the purpose of financial negotiations with Commonwealth Gas regarding purchasing of the Phillips property. The motion was seconded and all three Selectmen voted by roll call vote to the affirmative. DPW Superintendent John Boland, DPW Planning Board Chairman William Rudd and Robert Connors representing the Commonwealth Gas joined the Selectmen in executive session.

Mr. Robert Connors reported that he brought back the proposal for them to purchase the 9.5 acres abutting the DPW facility and their property, sell a portion to the Town for recycling, deed some 2 to 3 acres for conservation purposes and not develop the frontage lots as originally proposed by Commonwealth Gas. This was suggested by the Town. Mr. Connors stated that this was unacceptable to Commonwealth Gas for economic reasons. Therefore the Town should proceed and purchase the property. Commonwealth Gas would be interested in a portion of the property for parking and a training area.

Selectmen McAuliffe moved that the Town exercise its option under Chapter 61A and hold a special town meeting on a date in the future prior to September 4, 1993 to purchase the Phillips property for \$200,000. The motion was seconded by Sel. Falconi and a roll call vote was taken with Chairman Cowles, Sel. Falconi and McAuliffe voting in the affirmative.

The executive session adjourned at 8:38 PM
Respectfully submitted,


Janice C. Conlin
Administrative Assistant

[Released by 11-2-93 Contract]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, June 29, 1993

7:45 p.m. Open meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

CONTRACTS

Campbell Rubbish Removal Contract (annual). This is the same contract as last year with just a date change of September 30 as the deadline for submitting his customers Transfer Station sticker payments. Board VOTED unanimously to sign the contract.

Grounds Maintenance Contract. At the recommendation of Purchasing Agent Maureen Colleary, the Board unanimously VOTED to award the contract to Prior Lawn Care Service, 46 Atwood Road, Southborough, for 3 years 5 months for \$69,970.

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OTHER BUSINESS TRANSACTED

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Early Retirement for Schools. Under the new provision that was just passed, an early retirement program at the regional level can be handled by the School Committee. However, at the K-8 level, it should be handled by the Board of Selectmen and voted on by the townspeople which would require a town meeting and the State requires that it all be done before July 19, 1993. Southborough's legislators are to be contacted to address this situation to try to get the legislature to set a more reasonable time frame for communities with Open Town Meeting Government. To schedule a Special Town Meeting, the townspeople have to receive the Warrant 14 days before the meeting. There is not sufficient time to schedule a Special Town Meeting to meet the July 19 deadline. It is an impossible task. Therefore, Motion was made, seconded and unanimously VOTED to deny the request from the School Committee for an early retirement proposal due to the fact that it is physically impossible for the Board of Selectmen to meet the deadlines that have been presented at this meeting. Representative Gardner and Senator Magnani will be contacted to find out why this particular bill was pushed so quickly onto the towns and ask why the regional School Committee could vote and why grades K through 8 are under the jurisdiction of the Selectmen and the registered voters of the Town of Southborough which calls for a Special Town Meeting in the middle of July.

Open Space Grant. This is a planning grant under EOCD. This is to preserve the rural character of Southborough. Elaine Beals, Chairman of the Open Space Preservation Commission, and member Susan Ziegler discussed this issue with the Board. Selectmen made a MOTION, seconded and unanimously VOTED to approve the signing by the Chairman of the Strategic Planning grant application for FY94.

TREASURY WARRANTS SIGNED BY SELECTMEN

FISCAL YEAR 1993:

P451	\$54,711.14	6-29-93	TOWN PAYROLL
G453	18,160.55	6-2-93	FEDERAL TAX
G455	17,240.05	7-02-93	TOWN PAYABLES


TOTAL \$90,111.74

FISCAL YEAR 1994:

G001	\$185,511.83	7-02-93	TOWN PAYABLES
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SCHEDULED MEETINGS
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8:25 p.m. Motion was made by Selectman McAuliffe to go into Executive Session with Commonwealth Gas to consider the purchase of the property of Albert J. Phillips (Middle Road) as such discussion may have a detrimental effect on negotiating position of the governmental body. The Board will not return to Open Session at the conclusion of the Executive Session. Selectman Falconi seconded the Motion. VOTE: unanimous (by roll call vote). Board moved to Conference Room A for the Executive Session.


Janice C. Conlin, Administrative Assistant
(Approved by Selectmen 8/10/93)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Wednesday, June 30, 1993

PRESENT: Thomas W. McAuliffe, Selectman James W. Falconi, Administrative Assistant Janice C. Conlin.

ABSENT: Advisory Committee Member Raymond Grenier.

PRESENT FOR THE FIRE UNION: John Kendall, Dave Dockstader, Joseph Mauro.

The meeting was called to order at 7:35 PM. At 7:35 PM, Sel. Falconi moved that the Selectmen go into executive session for the purpose of negotiating with the Fire Union. The Selectmen will not return into open session after the executive session. Sel. McAuliffe seconded the motion, a roll call vote was taken with both Selectmen McAuliffe and Falconi voting in the affirmative

The Minutes for May 11 meeting were approved as written.

1. ARTICLE 4 Section 4 - Promotions-
Management and the Union agreed to Article 4 as presented in the May 11, 1993 minutes except for adding the words a passing grade is seventy (70). Article 4 will read as follows:

Section 1 Notice of openings

A. If the Fire Chief determines that there should be a promotion, to ranks covered by this agreement, of a member(s) covered by this agreement he shall post a notice of said vacancy for a period of no less than thirty (30) days prior to the closing of the application period. The notice will be posted at Fire Headquarters and Station 2. Notice will include rank to be filled and the dates of examination and interviews.

B. Any member covered by this agreement with more than three (3) years of continuous service in the rank directly inferior to the position to be filled may apply to seek posted promotion. A break in service of more than six (6) months shall constitute a termination of continuous service.

C. In the event that the requirements for Section 1 Paragraph B cannot be met, the Chief of the Fire Department may waive this requirement.

Section 2. Examination.

A. After the closing of the application period, the Fire Chief shall schedule a written examination no earlier than thirty (30) days after the application period expires. Those members wishing

to take the examination must meet the requirements of Section 1, B.

B. Said examination shall be a Standard Form Fire Officer examination constructed by or be obtained from an established independent testing organization and shall be scored by a neutral party. A list of study material shall be made available to coincide with the posting of the exam date.

C. Those who have taken the exam within the past two (2) years need not re-take the exam. They may use the score of their last exam to qualify themselves. Seniority will be updated as of the date of the new exam.

Section 3. Scoring.

A. Any applicant passing the written examination with a score of seventy (70) or better shall be placed by the Fire Chief on a list of persons to be considered for promotion.

B. Seniority will be taken into consideration if the results of the interview between candidates is equal.

C. If no person attains a minimum score of seventy (70) another exam shall be administered within thirty (30) days of the posting of scores of the previous exam.

Section 4. Interviews

A. The Chief of the Fire Department, three (3) Chiefs or ranking officers outside the Southborough Fire Dept. with working knowledge of the Fire Service shall interview all members on the eligible list. The interview will determine the candidate's education, training, experience, and leadership ability.

B. The Fire Chief shall make the final decision on promotions as prescribed under Article 4, Section 1, Appointment, of this agreement. The Chief shall submit in writing to all applicants a statement outlining the reasons behind his decisions.

2. The Union and Management agreed to the following Article to be inserted in an appropriate section of the contract:

Article ? - The Department Rules and Regulations and Standard Operating Procedures pertaining to permanent Firefighters will be promulgated by the Chief and updated prior to the signing of a new contract. Any changes will be submitted to the Union for its comment to be considered by the Chief prior to implementation.

3. Article 7 Section 1 Holidays- The Union agreed to withdraw the four additional Holidays.

4. Article 10 Section 4 sub section (c) The Union and Management agreed to the following:

When an employee will be off duty for six (6) or more consecutive tours for any reason the Fire Chief may waive the requirements of this Section.

5. Article 11 Vacation Time - Management offered the following Schedule

- 1-5 yrs. 4 tours
- 5-10 yrs. 6 tours
- 10-15 yrs. 9 tours
- 15-20 yrs. 11 tours
- 20-25 yrs. 12 tours.

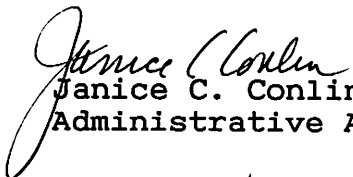
if the Union would accept adding to Article 7 Section 2 Holidays - An additional day off shall be equal to twelve (12) compensatory hours off and may be filled by a call firefighter. The Union stated that they would lose on average \$800 to \$900 in overtime by accepting the addition of this sentence and even though Management was giving additional vacation after 20 years, they felt that most of them may not ever be here to take advantage of the additional week. It was left that Management would give the issue some thought and come back with another offer before the next meeting.

5. Article 13 Section 1 - Management again offered a two year contract with 0% the first year and the second year. Management also indicated that they would accept 1.5% for both years, 3% for the first year and 0% the second year, 2% and 1% or 1% and 2%. Management also stated that if they agreed to any higher percentage with any other Union they would also award that higher percent to the Fire Union even after an agreement had been reached. Their intention is to give all the Unions the same cost of living increase.

The Union will submit a date in approximately a month to meet.

The meeting adjourned 8:15 PM.

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

[Released by 11-2-93 contract]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, July 13, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Pro Tem Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

Absent: Chairman Davis O. Cowles was out of state.

MINUTES APPROVED

Minutes of June 1, 1993 (Open Session) were approved.

Minutes of June 15, 1993 (Executive Session) were approved (not to be released due to ongoing union negotiations).

RESIGNATIONS

Reserve Police Officer. Joseph E. Bennett, III resigned effective July 12, 1993. A letter of appreciation will be sent.

Southborough Cultural Arts Council. June St. Andre resigned effective June 26, 1993.

APPOINTMENTS

Zoning Board of Appeals. Peter C. Norden, 1 Wentworth Drive, was appointed as an Alternate for 1 year, his term to expire 6/30/94.

Selection Committee for Purchasing Computers. Board voted to create this committee and to appoint the following: Janice C. Conlin, 20 Pinecone Lane; Mary B. Guilford, 12 East Main Street; Dorothy M. Phaneuf, 171 Middle Road; Paul J. Berry, 6 Cherry Street, Fayville; Martha R. Palmer, 1102 Applebriar Lane, Marlborough 01752; John B. Butler, Jr., 4 Davis Road; Roger W. Challen, 29 Oak Hill Road, Fayville.

CONTRACTS

As recommended by SDPW Superintendent John W. Boland, contract was awarded to low bidder Steel Maintenance Corporation, 74 Summer St., Milford 01757, for cleaning, repairing and painting of Oak Hill Road standpipe in the amount of \$56,000.

PERMITS

Road Opening Permits were granted to Commonwealth Gas for installing new gas service: Framingham Road, 45 Sears Road, Lot 46 Overlook Drive, and Lot 70 Overlook Drive.

Ipanema Restaurant, 106 Southville Road. As recommended by Police Chief William J. Colleary, the Board denied request to have an outdoor concert in the parking lot adjacent to the restaurant on Sunday, September 12 from 1 p.m. to 7 p.m. A copy of the Chief's letter dated July 13 was enclosed. Chief Colleary listed several concerns: parking problems, numerous noise complaints, dangerous and busy intersection, plus the liquor license does not allow for service except inside the facility.

Transfer Station Stickers. Request was received from Pamela D. Chevalin, 15 Main Street, for 3 Transfer Station Stickers (only 2 are allowed). Selectman McAuliffe was against request stating that it would have to be opened to all others. Selectman Falconi believes that the Board should consider this request. Action: request tabled until Chairman Cowles is present.

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SCHEDULED MEETINGS
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7:35 p.m. New England Telephone/Massachusetts Electric Company pole petition re Sears Road scheduled for this time was withdrawn via DPW Supt. John W. Boland (authorized by NET). A new location has to be chosen and a new plan has to be drawn and submitted for a new hearing.

7:45 p.m. Selectmen VOTED to call a Special Town Meeting for Wednesday, August 18, 1993 at 7:30 p.m. at A. S. Woodward School. Purpose: to ask the Town to vote to purchase land owned by A. J. Phillips on Middle Road. The amount to borrow or transfer from reserves will be \$200,000. Treasurer/Collector Mary Guilford is researching the best method. This land abuts the Transfer Station and would enable the town to expand the Department of Public Works. Annual Town Meeting would decide how much would be set aside for open space, how much for the DPW, etc. Several appraisal quotes will be asked for on this property. Members of the Open Land Foundation stated that this is a good deal.

Selectmen will close the receipt of Special Town Meeting Articles no later than July 23.

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OTHER BUSINESS TRANSACTED
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Road Opening Permits. Selectmen discussed with DPW Supt. John Boland as to whether or not bonding is possible to assure the town that the roads are put back into good shape and stay that way after the road has been opened. The Board feels that the decision of road opening permits should be made at the DPW level and would like DPW Superintendent John Boland to give the Board a letter recommending that this process be taken out of the Selectmen's hands.

Aids' Action Committee. Selectmen discussed reactivating this committee. Selectmen McAuliffe and Falconi will be willing to serve. They have two others who wish to serve and need three more volunteers to make it a 7-member committee.

Stop Sign. Selectmen feel that with increased traffic a stop sign is necessary at the intersection of Mt. Vickery Road and Break Neck Hill Road. DPW Supt. Boland will present his recommendation at next meeting of Selectmen.

Blizzard of December 1992. Board noted June 24 letter from Mass. Emergency Management Agency informing the town that it is issuing a payment of \$18,365 which represents reimbursement for Blizzard 1992 damage suffered by the town.

TREASURY WARRANTS SIGNED BY SELECTMEN

<u>Warrants - FY 1993</u>			
G457	\$17,103.76	7-9-93	School Payables
P459	55,786.88	7-6-93	Town Payroll
G461	31,105.24	7-9-93	Town Payables
Total	\$103,995.88		

<u>Warrants - FY 1994</u>			
P003	\$13,387.94	7-6-93	School Payroll
P005	53,866.42	7-6-93	School Payroll
G007	81,826.23	7-6-93	Federal Tax
G009	2,873.60	7-9-93	School Payables
G011	44,248.15	7-9-93	Town Payables
Total	\$196,202.34		

P013	\$56,899.22	7-13-93	Town Payroll
G015	47,662.96	7-13-93	Federal Tax/Ins.
G017	608.02	7-16-93	Town Payables
G019	361,965.23	7-16-93	Town Payables
Total	\$467,135.43		

8:50 p.m. Meeting adjourned.

Marjorie R. Putnam

Marjorie R. Putnam
Executive Secretary

(Approved by Selectmen 7/27/93)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Tuesday, July 27, 1993

PRESENT: Pro tem Chairman James W. Falconi, Thomas W. McAuliffe, Janice C. Conlin, Administrative Assistant.

ABSENT: Chairman Davis O. Cowles, Raymond Grenier, Advisory Committee member.

PRESENT FOR THE NAGE UNION: John Hubley, Jennifer Bishop, Patrice Kline, Garrett Mahoney.

The meeting was called to order at 7:00 PM in Conference Room A in the Town House. Sel. McAuliffe moved that the Selectmen go into executive session for the purpose of Union negotiations. The Selectmen will return into open session after the conclusion of the executive session. Selectman Falconi seconded the motion and a roll call vote was taken with Pro tem Chairman Falconi and McAuliffe voting in the affirmative.

The June 29, 1993 Minutes were approved by both parties as submitted.

Selectman McAuliffe, spokesman for Management in Selectman Cowles' absence, stated that Management had two additional proposals to put on the table. Also Management is turning down the proposals requested by the Union.

The two proposals by Management are with regard to Article IX Hours of Work and Overtime Section (c) and (d) as follows:

(c) All employees shall take an unpaid meal period. The meal period shall be scheduled at or near the middle of the shift as possible.

(d) All employees' work schedules will provide for a fifteen (15) minute rest period during the first half of the four hour shift and a fifteen (15) minute rest period during the second four hour shift. The rest period will be scheduled at or near the middle of the four hour shifts, whenever this is feasible.

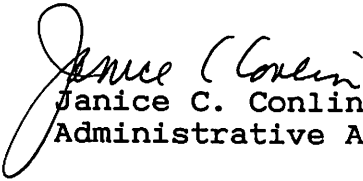
Mr. Mahoney for the Union rejected removing the phrase (min 20 hours per week) from the opening paragraph of the contract. Item 1 of the Management proposals. The Union also rejects the new section (f) with regard to overtime pay. The Union requests that Management define the word "recall" in section (g) and the Union agrees with the new section (h) which defines a work day as one-fifth of the work week. The Union stated that Seniority is elsewhere in the contract under Article XXV and after some discussion decided to hold on Article VII and study it further.

As a counter offer on the cost of living, the Union proposed a two year contract of 5% increase in both years. The Union rejects the Article XIX Wages and Merit System as proposed by Management. The Union stated that they had previously asked for increases on merit for three of their members and were turned down by the Selectmen. The Selectmen stated that they requested upgrades for those three positions and not a merit increase. The Selectmen did not agree that the jobs had changed substantially to require an upgrade. After a brief caucus of management, the Selectmen agreed to address a personal rate in Article XX to give employees that are at the maximum an opportunity to receive an increase if recommended by the department head and approved by the Selectmen. This rate would not upgrade the position but would only apply to the individual deserving of such recognition.

The Union in response to why they were opposed to removing the language of (min. 20 hours per week) and the overtime language is that they are not ready to give up the present language. The Union feels Management could lower union members to 5 hours. The Union believes that there should be a minimum number of hours and that a individual should be paid overtime if they have worked their regularly scheduled hours even though they are less than eight hours or forty hours in a week. Management feels strongly that it is not fair to those who do work forty hours a week or eight hours in a day. Furthermore, in private industry and other municipalities, overtime is paid after 8 hours in a day or forty hours in a week.

Management stated that they are not in favor of the increase in longevity because it is a cost item. Management also stated that they are committed to 0% and 3% cost of living increase but are willing to give the 1.5% and 1.5%, 3% and 0% or any combination that is 3% over two years.

The next meeting is scheduled for August 17 at 7 PM and the meeting adjourned at 7:45 PM


Janice C. Conlin
Administrative Assistant

[Released by 11-2-93 contract]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, July 27, 1993

7:50 p.m. Regular Meeting convened in open session in the Hearing Room of the Town House.

Present: Chairman Pro James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Chairman Davis O. Cowles (out of town) and Executive Secretary Marjorie Putnam (on vacation).

MINUTES APPROVED

Selectmen approved Minutes of June 15, 22 and July 13, 1993.

SPECIAL TOWN MEETING AUGUST 18, 1993 WARRANT

STM Warrant closed July 23, 1993 with two Articles. Selectmen signed the Warrant.

APPOINTMENTS

Selectmen reconsidered their vote of June 15 to dissolve the Aids' Action Committee. It was VOTED to continue this Committee and to appoint the following as members:

Nancy Wheeler, 12 Winter Street
Michael Fuce, 16 Mitchell Street
Margaret C. Steinberg, 4 Wyndemere Drive
Melinda L. Janko, 48 Break Neck Hill Road
Jacqueline Walsh, 26 Lynbrook Road
Judith R. Christensen, 17 Granuaile Road
Ilene Titus, 27 Atwood Road, Box 392.
Glenda Hazzard (Southborough Villager)*

* [note: Ms. Hazzard is not a registered voter and cannot be a member of this committee.]

Selectmen McAuliffe and Falconi will be ex-officio members.

TRAFFIC RULES AND REGULATIONS

As recommended by DPW Superintendent John W. Boland, Selectmen VOTED to amend the Code of the Town, Section 207-34 (Traffic Rules and Regulations), as follows:

Stop Signs

Mt. Vickery Road Eastbound at Break Neck Hill Road
Latisquama Road Northbound at Main Street.

Yield Sign

Latisquama Road Southbound at White Bagley Road.

PERMITS

Road Opening Permits were granted to the following:

- (1) Commonwealth Gas Company as follows: (1) Lot 2 Parmenter Road (install gas service), and (2) 70 Newton Street (emergency repairs).
- (2) Brite Excavating Co. to install 6' water main for Willow Brook Way to service 9 homes.
- (3) Sears II Realty Trust to connect to the water line for new 12 lot private road.

Parade Permit. Permission was granted to Saint Marks' Church for a parade to be held on Sunday, November 7, 1993 from 9:15 a.m. to 10:00 a.m. in celebration of All Saints Day.

Public Way, Use of. Selectmen VOTED to permit Framingham Cablevision Associates to use Route 30 only to connect two areas of Framingham. It was noted that Greater Media Cable was notified of this request and permission was received from them dated July 20, 1993 stating no objection subject to compliance with applicable pole attachment agreements.

PROPOSED I-495 INTERCHANGE

Selectmen concurred with Planning Board and does not oppose the project. Letter is to be sent to Executive Office of Environmental Affairs, Attention MEPA (re: EOE #8530) stating this and urging MEPA to mitigate the concerns expressed by the Planning Board and the residents of Southborough.

COMMUNITY ACTION STATEMENT

As per the request of EOCD, the Selectmen VOTED in order of priority, the following five concerns:

1. Closure of Parkerville Road Landfill.
2. Reconstruction of infrastructure is needed in area of streets and sidewalks.
3. Replacement and extension of various water lines is needed.
4. GIS
5. Recreation Plan

Community Action Plan (continued)

The other concerns were as follows:

Update Capital Plan
Transportation Master Plan
Management and Employee Training
Retain Rural Character - Open Space
Wetlands By-Law
Affordable Housing
Consolidation of DPW Facilities

TREASURY WARRANTS SIGNED BY SELECTMEN

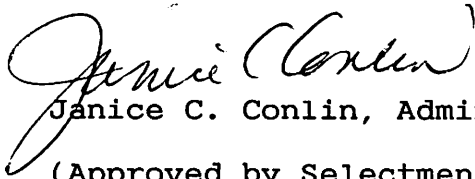
P021	\$49,468.38	7-20-93	TOWN PAYROLL
P023	38,191.36	7-20-93	SCHOOL PAYROLL FY93
P025	10,400.40	7-20-93	SCHOOL PAYROLL FY94
G027	38,203.97	7-20-93	FEDERAL TAX/ART. 18
G029	<u>55,952.00</u>	7-23-93	TOWN PAYABLES

TOTAL \$192,216.11

P031	\$54,286.24	7-27-93	TOWN PAYROLL
G033	17,750.14	7-27-93	FEDERAL TAX
G035	45,838.24	7-30-93	TOWN PAYABLES
G037	<u>68,151.93</u>	7-30-93	CHAPTER 90 - FY93

TOTAL \$186,026.55

8:50 p.m. Meeting adjourned.



Janice C. Conlin, Administrative Assistant

(Approved by Selectmen 8/10/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, August 10, 1993

7:00 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen unanimously VOTED to approve the following Minutes:

September 10, 1992
May 18, 1993
June 7, 1993 (Exec. Session to be released)
June 8 and 29, 1993
July 27, 1993

LICENSES

Common Victualler's - 2 Main Street. Board unanimously VOTED to grant this license to My Three Kids, Inc. dba McCarthy's Coffee and Newsroom. Owner of business is now Jeffrey L. Cincotta of 77 Wilson Street, Marlborough, MA. [Former owner: Cheryl Bannon.]

PERMITS

Block Party. Board unanimously VOTED to permit Paula Fairfield, 11 Pine Hill Road, to hold a neighborhood block party on Sunday, August 22, from 2:00 p.m. to 5:00 p.m. at the section of Pine Hill Road between Clemmons and Nichols Roads. This is with the understanding that any barriers will allow passage of emergency vehicles. This permit is granted conditional upon the approval of both the Fire Chief and the Police Chief.

Transfer Station Stickers. Board discussed letter received July 1, 1993 from Pamela D. Chevalin, 15 Main Street, requesting a third transfer station sticker. Selectman Falconi moved to issue a third sticker. Motion failed due to the lack of a second. Therefore, a third sticker cannot be issued to Ms. Chevalin.

APPOINTMENTS

Aids' Action Committee. Board unanimously VOTED to appoint Paula B. Fairfield, 11 Pine Hill Road, her term to expire June 30, 1994.

Special Municipal Employees (under Chapter 268A M.G.L.). Board unanimously VOTED to appoint the following Advisory Committee members, their terms to expire 6/30/96:

...Richard J. Bellotti, 7 Ledge Hill Road
...Vivian K. Mattson, 46 Flagg Road.

Southborough Cultural Arts Council. Board unanimously VOTED to reappoint Mary L. Walter, 116 Marlborough Road, her term to expire August 8, 1995.

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SCHEDULED MEETINGS

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7:00 p.m. to 7:10 p.m. Public Hearing on petition from New England Telephone & Mass. Electric for 15 new J.O. poles on Lovers Lane. Present for NET was Matthew S. Hurley, Right of Way Manager. Request is to place 15 new poles on Lovers Lane beginning at a point approximately 1,250 feet southeast of Lynbrook Road and continuing southeasterly along Lovers Lane for approximately 1,403 feet. A developer is to build seven new homes. It takes 15 poles as they will be placed in a zigzag fashion due to the curve of the street and the trees. It saves cutting trees. Some trimming will have to be done. DPW Supt. John Boland was present and approved this plan. Underground wiring is not feasible due to the cost. There are ledge problems in this area. Selectmen unanimously VOTED to approve petition as presented.

7:10 p.m. to 8:00 p.m. Sears Road and Sadie Hutt residents discussed their deep concerns regarding the massive gravel trucks travelling on Sears Road as a short cut to Marlborough. Main spokesperson was Louise Barron (11 Sadie Hutt Lane). Also present were: DPW Supt. John W. Boland, residents of Newton Street and other residents in the area. August 10 letter from Police Chief Colleary was read into the record. Main problem seems to be the Rt. 85 bridge in need of repair. State has posted a 6 ton limit on that bridge. State hopes to repair this bridge in the Spring of 1994. Therefore the oversized trucks are using other streets, mainly Sears Road. DPW Supt. John Boland agrees that the trucks should not be using Sears Road. Not doing the road any good. However, to ban trucks from Sears Road, approval has to come from the State and you have to submit an alternate truck route. Trucks would not be able to use School Street as it leads to the Route 85 bridge. Newton Street residents stated that these oversized trucks are using Newton Street causing them great concern. Ms. Barron stated that the minimum width of Sears Road is 17 feet and the maximum is 20 feet. Residents have had problems in passing these trucks, having to go into the gully, etc. School buses use this street and are 8 feet wide. The residents have a fear there will be problems with the school buses trying to pass the trucks starting this fall. Some of the trucks are from Brox (Marlborough) and Worcester Sand & Gravel. Selectmen explained that they tried to ban trucks from Sears Road in 1985 but were turned down by the State for the reason that there was not a substantial amount of heavy commercial vehicles to justify a truck exclusion at that time. Selectman McAuliffe made a MOTION, seconded by Selectman Falconi, and VOTED (by Selectmen McAuliffe and Falconi) to take the necessary steps to exclude truck traffic

on Sears Road and approach the State for its approval. Chairman Cowles VOTED against. Chairman Cowles felt that if the State approves this ban, it will then cause trouble for Newton Street.

8:00 p.m. to 8:50 p.m. Capital Budget Planning Committee, Advisory Committee and Public Works Planning Board discussed the August 18, 1993 Special Town Meeting two Warrant Articles. Treasurer/Collector Mary Guilford was also present. Article 1 may be postponed indefinitely as they do not have the figures at this time. Article 2 asks the Town to purchase the property of Albert J. Phillips on Middle Road. The Town's option to buy expires September 4. Commonwealth Gas Company wishes to purchase this property. This property is zoned Residential A. COM/GAS could sell two house lots on Middle Road but in order to use the rest of the property for a training center, ZBA approval is needed. COM/GAS offered the town 3/4 acre abutting the Transfer Station. They did not state they would give this parcel to the Town. A two-third vote is needed by the Special Town Meeting to purchase this property. The specifics of how this land will be used will be decided at the 1994 Annual Town Meeting such as open space, land to expand the DPW, etc. Board referred to appraisal report prepared by Howard S. Dono & Associates, Inc., stating that "based upon limitations herein contained, it is our opinion that the market value of fee simple title to the property as of July 28, 1993 is rounded at \$227,000.00". The Town is offering \$200,000 which has been agreed to by the owner of the property. All boards are in favor of purchasing this property.

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OTHER BUSINESS TRANSACTED

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Proposed Public Access Plan for MDC Sudbury Watershed. The MDC proposes allowing the public to use for hiking and cross-country skiing only the land in the northeast corner of Southborough - using the fire road. The MDC would not allow parking on Nichols Street. Therefore, there would be no impact on the Nichols Street area. MDC plans to hire 2 rangers and a maintenance crew. Selectman McAuliffe expressed concern that this would be only the beginning of allowing the public to use MDC land. Therefore, Selectman McAuliffe made a MOTION, seconded by Chairman Cowles, and VOTED by Chairman Cowles and Selectman McAuliffe that the Board of Selectmen is absolutely, positively, unequivocally opposed to any recreation uses of the MDC Sudbury watershed lands within the limits of the Town of Southborough. Selectman Falconi VOTED against the Motion. Motion passed.

Zoning Violation. Selectmen asked Administrative Assistant Conlin to check re complaint received from Police Dept. re unregistered vehicles at 205 Cordaville Road.

TREASURY WARRANTS SIGNED BY SELECTMEN

P039	\$47,741.71	8-3-93	TOWN PAYROLL
P041	38,191.36	8-3-93	SCHOOL PAYROLL-93
P043	12,398.43	8-3-93	SCHOOL PAYROLL-94
G045	28,587.22	8-3-93	FEDERAL TAX
G047	<u>59,192.95</u>	8-3-93	TOWN PAYABLES

TOTAL \$186,111.67

G049	\$1,717.26	8-13-93	SCHOOL PAYABLE-93
G051	15,730.05	8-13-93	SCHOOL PAYABLE-93
G053	2,472.99	8-13-93	SCHOOL CAFETERIA
G055	15,635.49	8-13-93	SCHOOL PAYABLES
P057	55,687.73	8-10-93	TOWN PAYROLL
G059	19,505.97	8-10-93	FEDERAL TAX
G061	442.62	8-13-93	FALCONI BROS.
G063	427.46	8-13-93	SCHOOL PAYABLES
G065	6,924.38	8-13-93	SCHOOL PAYABLES
G067	<u>108,639.05</u>	8-13-93	TOWN PAYABLES

TOTAL \$227,183.00

9:05 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 9/7/93)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Tuesday, August 17, 1993

PRESENT: Pro tem Chairman James W. Falconi, Thomas W. McAuliffe, Janice C. Conlin, Administrative Assistant, Raymond Grenier, Advisory Committee.

ABSENT: Chairman Davis O. Cowles.

The negotiating session commenced at 7:15 PM with the NAGE Union. Present for the NAGE UNION: Garrett Mahoney, Patrice Kline, Jennifer Bishop and John Hubley

The executive minutes for July 27, 1993 were approved.

Mr. Mahoney proceeded to present the Union's position on the following:

1. Article IX (c)-The Union rejects this proposal. Presently there are employees that were hired with the understanding that they would work their eight hours with no lunch break but would be permitted to eat their lunch while on duty. There was discussion of whether this was legal. The item was put on hold for further research.

2. Article IX (d)- The Union rejects the proposal in its present form. They stated that there are some employees that work seven or seven and one-half hours and they feel that they should have a break even though the afternoon shift for these employees is only three or three and one-half hours and not four hours. Management will author new language to accommodate the concept: A minimum of six hours in the work day will be required for an employee to be eligible for a second 15 minute rest period. The Union and Management agreed on this concept.

3. The Union is firm in their position of not agreeing to deleting the words (minimum 20 hours per week) in the opening paragraph of the contract on page 1.

4. The Union is willing to discuss Article IX (f) but expects to receive something in return.

5. The Union and Management agreed on the following definition of call-back or recall to be inserted in the contract:

Call-back pay relates to employees who are called back to work because of an emergency.

6. Article IX (h)- the definition of a work day- The Union and Management agree on this item.

7. Article VII - Seniority - is still on hold. Selectmen Falconi will obtain a copy of language to address this issue. The concern is that the Chiefs of Police and Fire should have the ability to schedule shifts under certain circumstances.

8. Article XIX - Wages and Merit System - The Union offered to accept 4% and 4%. The Union is not comfortable with the proposed new grade and step schedule or the position classes and new job descriptions. They will submit their concerns before the next meeting so that Management can attempt to answer and address their concerns. The Union also rejects the Merit adjustment policy.

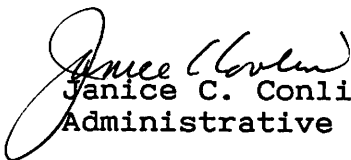
9. ARTICLE XX - Management submits the following:

ARTICLE XX
SALARY RATES ABOVE MAXIMUM

A personal rate, a rate above the maximum rate, may be granted to an employee at the maximum of his/her grade if recommended by the Department Head or Board and approved by the Board of Selectmen. Any such rate which is above the maximum rate for a job, shall be deemed to be personal and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal rate, or higher maximum rates are established, the personal rate shall disappear.

This item is on hold.

This negotiating session ended at 8:40 PM and the next meeting is on September 23, 1993 at 6:30 PM.


Janice C. Conlin
Administrative Assistant

[released by 11-2-93 contract]

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Tuesday, August 17, 1993

PRESENT: Pro tem Chairman James W. Falconi, Thomas W. McAuliffe, Janice C. Conlin, Administrative Assistant, Raymond Grenier, Advisory Committee.

ABSENT: Chairman Davis O. Cowles.

The negotiating session began at 8:43 PM with the Fire Union.
PRESENT FOR THE FIRE UNION: John Kendall, David Dockstader, and Joseph Mauro.

The minutes were approved as written for June 30, 1993.

The Union stated that they were willing to accept the proposal for Article 7 Section 2 Holidays if the Town was willing to offset the loss of overtime pay by offering a "specialty increment" for special tasks performed by individual fire fighters.

The Union also asked if they could put a new proposal on the table:

ARTICLE 10

HOURS OF WORK AND OVERTIME

Section 3 G. Details. On any occasion that the Fire Chief determines that public safety is at risk (fire watches, pyrotechnic displays, pyrotechnic blasting for construction, etc.) and calls for a Detail Man or Men to standby during any of these, to monitor for fire, explosion, or any other possible hazard, the person or persons assigned to the detail will be compensated in the following manner:

Four (4) hours minimum pay, with hour for hour compensation after the first four (4) hours of the detail.

Compensation rate shall be Twenty-one Dollars (\$21.00) per hour for the duration of this agreement.

Permanent members of the Fire Department covered by this agreement will be first called to fill any open detail, and shall maintain refusal rights before any detail is filled by a call fire fighter. A list indicating the hours of details worked will be maintained for the period of July 1 to June 30 of each year. This list will begin with zero (0) hours of accumulated time each July 1.

Management asked to caucus.

Back in session Management offered the following package:

Article 7 Section 2 Holidays would remain as in the present contract.

A cost of living increase of 3% in the first year and 0% in the second year.

Article 11 Vacation Time - add 12 tours after 20 years of service.

Also, Management agreed to the new proposal Article 10.

The Union will bring the package back to their members.

The executive session adjourned at 9:15 PM.


Janice C. Conlin
Administrative Assistant

[Released by 11-2-93 contract]

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 7, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board VOTED unanimously to approve Minutes of August 10, 1993.

RESIGNATIONS

Historic District Study Committee. Philip C. Beals resigned effective 8/19/93.

APPOINTMENTS

Constable. Board VOTED unanimously to reappoint John A. Lowe, 11 Cedar Street, Westborough 01581, as Constable (for the purpose of serving Civil Process), his term to expire 9/15/94.

Southborough Scholarship Advisory Committee. Board VOTED unanimously to appoint Robin A. Denman, 140 Main Street (as a private citizen), her term to expire 6/30/96.

Southborough Cultural Arts Council. Board VOTED unanimously to appoint the following, their terms to expire 9/7/95: Janet M. Maney, 21 Skylar Drive, and Robin Howe Townsend, 43 Main Street (c/o St. Mark's School).

LICENSES

Board noted that Farrell Motors, Inc. dba Farrell Volvo, relinquished its Class I Automobile Dealer's License at 251 Turnpike Road.

Board VOTED unanimously to grant Class I Automobile Dealer's License to Tri State Freightliner, Inc., 251 Turnpike Road, Kevin G. Holmes, President.

PERMITS

Road Opening Permits requested by Commonwealth Gas were granted by a unanimous VOTE to install gas service at 16 General Henry Knox Road and 10 Winter Street (rear).

CONTRACTS

As recommended by Department of Public Works Superintendent John W. Boland, the Board VOTED unanimously to grant contract for a 1984 Caterpillar Model 936 Front End Loader to B & K Equipment Co., of Wyalusing, PA, in the amount of \$43,940.00 as per its bid dated August 23, 1993.

AMBULANCE FEES

As recommended by Fire Chief Peter F. Phaneuf on September 2, the Board VOTED unanimously that the Town of Southborough raise its ambulance service fees to the new maximum allowed by Medicare/Blue Cross & Blue Shield starting on October 1, 1993, as follows:

FEE SCHEDULE - OCTOBER 1, 1993

<u>Description</u>	<u>Old Rate</u>	<u>New Rate</u>
Basic Life Support, Base Rate	152.43	190.00
Basic Life Support, Mileage, Per Mile	7.31	8.50
Oxygen Administration	30.47	35.00
Defibrillation	48.81	75.00

ALBERT J. PHILLIPS PROPERTY ON MIDDLE ROAD

Board signed Notes as requested by Treasurer/Collector Mary Guilford (purchased by STM 8/18/93 Article 2).

Board signed letter dated September 2 confirming information is correct (regarding arrangement to borrow funds to purchase Phillips property on Middle Road).

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OTHER BUSINESS TRANSACTED

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As recommended by DPW Supt. John Boland, the Board VOTED unanimously to apply to the Massachusetts Highway Department to fund projects on Route 30 (Main Street and Boston Road) under the 1991 Intermodal Surface Transportation Efficiency Act.

Board signed Memorandum of Understanding regarding mandate by Education Reform Act of 1993.

Proposed Route 30 Bridge Replacement Project in Framingham (Route 9 Westbound). Board discussed state closing of bridge over Route 9 Westbound and Conrail at the Framingham/Southborough town line. Board is outraged that Mass. Highway Dept. did not notify the Town of Southborough about the hearing held on September 1 in Framingham. The State's proposal of detouring traffic through Willow Street is not viable as this street is a very narrow street with poor sight distance through the railroad bridge. Also this road is utilized by the New England School for Autism. The Town suggests that the traffic be detoured through the Framingham Industrial Park which is a safer route and would eliminate the impact on the businesses at that end of Town on Route 9. Board VOTED unanimously to express their concerns and suggestions in a letter to the Massachusetts Highway Department in Boston and to send copies to our legislators, Police and Fire Chiefs, DPW Supt. John Boland and Town Planner Wayne Thies.

Plowing Unaccepted Subdivisions. Board instructed Administrative Assistant Conlin to consult with DPW Superintendent John Boland and Town Planner Wayne Thies to address snowplowing of unaccepted roads.

TREASURY WARRANTS SIGNED BY SELECTMEN

P069	\$44,004.07	8-17-93	TOWN PAYROLL
P071	38,191.36	8-17-93	SCHOOL PAYROLL-93
P073	10,694.20	8-17-93	SCHOOL PAYROLL-94
G075	27,428.54	8-17-93	FEDERAL TAX
G077	<u>28,062.03</u>	8-17-93	TOWN PAYABLES

TOTAL \$148,380.20

P079	\$47,930.61	8-24-93	TOWN PAYROLL
G081	16,735.44	8-24-93	FEDERAL TAX
G083	1,136.35	8-27-93	CHAPTER 90
G085	<u>177,169.44</u>	8-27-93	TOWN PAYABLES

TOTAL \$242,971.84

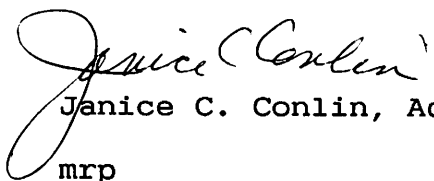
P087	\$45,891.44	8-31-93	TOWN PAYROLL
P089	38,191.36	8-31-93	SCHOOL PAYROLL-93
P091	10,364.20	8-31-93	SCHOOL PAYROLL-94
G093	28,417.36	8-31-93	FEDERAL TAX
G095	<u>376,416.02</u>	8-31-93	TOWN PAYABLES

TOTAL \$499,280.38

G097	\$3,575.11	9-10-93	SCHOOL PAYABLES
G099	135,278.28	9-10-93	TOWN PAYABLES
G101	16,175.54	9-07-93	FEDERAL TAX
G103	46.94	9-10-93	FALCONI OIL
P105	<u>45,572.49</u>	9-07-93	TOWN PAYROLL

TOTAL \$200,648.36

8:32 P.M. VOTED unanimously to adjourn the meeting.


Janice C. Conlin, Administrative Assistant

mrp

On August 18, 1993. Board signed the following Road Opening Permits: For COM/GAS: Lot 54 Overlook Drive, Lot 2 Sears Road and 39 East Main Street in order to install gas service. For Pyne Sand & Stone Co. - permit for Richards Road to install a water service.

(Approved by Selectmen 9/28/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, September 14, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Pro Tem James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Chairman Davis O. Cowles and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Board VOTED (2-0) to approve Executive Session Minutes of June 22, 1993 (not to be made public at this time).

RESIGNATION

MetroWest Water Resources Committee. 9/13/93 letter received from Louis J. Bartolini, resignation effective immediately. Letter of appreciation will be sent to Mr. Bartolini.

APPOINTMENT

MetroWest Water Resources Committee. Board VOTED (2-0) to appoint Edgar A. Phaneuf, Jr., 171 Middle Road (to fill vacancy caused by resignation of Louis J. Bartolini).

PERMITS

Road Opening Permits requested by Commonwealth Gas were VOTED (2-0) to be approved for 227 Cordaville Road (emergency repairs) and new road off Sears Road (install new main near pole 8/54 and 9/53 into new development).

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SCHEDULED MEETINGS
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7:35 p.m. Orientation meeting with newly formed Aids' Action Committee (ad hoc). Members present: Paula Fairfield, Judith Christensen, Melinda Janko, Jacqueline Walsh, Ilene Titus, Nancy Wheeler, and Margaret Steinberg. Member absent: Michael Fuce. Selectmen stated they looked forward to the committee's recommendation to the Board as to what direction it should go, what policy(s) should be made, and what can be done to have an effective aids program in the Town of Southborough. The Board will help in any way it can. Board asked all members to be sworn in by the Town Clerk and to report back to the Selectmen sometime in December with a progress update. The committee then adjourned to meet in Conference Room A to elect its Chairman and to proceed with business.

7:45 p.m. Discussion re MWRA Interim Corrosion Control and Fluoridation Facility with DPW Supt. John Boland and Assistant DPW Supt. Don Buzzell. Public Works Planning Board and Southborough Board of Health were also present. Proposed location: Shaft C in Marlborough (off DeAngelo Drive, behind Suburban Propane). Southborough Board of Health is scheduling a Public Hearing for Thursday, October 7 at 7:30 PM re Possible Fluoridation of Drinking Water Supply for Southborough. Selectmen VOTED (2-0) to endorse recommendation of DPW Superintendent John Boland and support MWRA to install a corrosion control treatment facility at the site mentioned.

8:20 p.m. Board met in joint session with Southborough School Committee to form a new ad hoc committee to study school buildings. Names are needed by October 1.

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OTHER BUSINESS TRANSACTED

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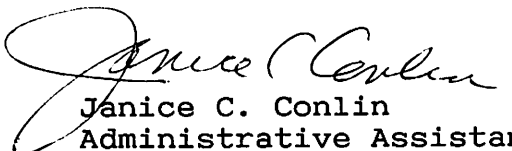
Board discussed 9/8/93 letter from AFSCME (DPW Union) regarding the use of sick leave under Section 69 of Chapter 152 Worker's Compensation. This issue was tabled. No action taken.

TREASURY WARRANTS SIGNED BY SELECTMEN

P107	\$46,277.29	9-14-93	TOWN PAYROLL
P109	143,301.82	9-14-93	SCHOOL PAYROLL
G111	49,211.52	9-14-93	FEDERAL TAX
G113	<u>277,567.69</u>	9-14-93	TOWN PAYABLES

TOTAL \$516,358.32

8:50 p.m. Board VOTED, (2-0) via a roll call vote, to go into Executive Session to discuss union contract negotiations. The Selectmen stated they would not reconvene at the end of the Executive Session.


Janice C. Conlin
Administrative Assistant

mrp

(Approved by Selectmen 9/28/93)

EXECUTIVE SESSION MINUTES

BOARD OF SELECTMEN

SEPTEMBER 14, 1993

PRESENT: Pro tem Chairman, James Falconi, Thomas W. McAuliffe, Janice C. Conlin, Administrative Assistant.

ABSENT: Selectmen Davis Cowles; Raymond Grenier, Advisory Committee.

The Executive Session was called to order at 9:00 PM after a roll call vote taken in open session at 8:30 PM to go into executive session.

The agenda for tonight's meeting is to review the status of union negotiations and discuss Management's proposals.

The first contract to be discussed is the NAGE contract. Ms. Conlin is meeting with representatives of the Union informally on Thursday, September 23, 1993 to answer any question about Management's proposals. She has prepared charts to explain the salary schedule and the rating of the positions. The union is willing to discuss when employees should receive overtime. Ms. Conlin will request an opinion from Town Counsel as to whether we should agree to let the phrase "(hours per week)" remain in the opening paragraph. This phrase defines full time as 20 hours per week. This was an argument against Management in the arbitration decision that gave the Union overtime even before working 8 hours in a day or 40 hours in a week. Selectmen Falconi will contact the Police Chief in Westborough for their wording in the contract with regard to dispatchers.

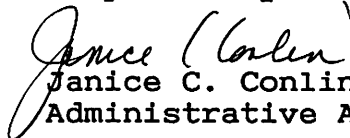
The Selectmen received a letter from the Fire Union. Their members are in agreement except for two items. The Union wishes to negotiate the Rules and Regulations. Management is holding fast to the agreement of May 11. The Rules and Regulations will be promulgated by the Chief and updated prior to the signing of the contract. Any changes to be submitted to the Union for its comment prior to implementation. The second request to include language in the contract to state that if any other union receives a higher cost of living increase, the Fire Union will receive the same is not possible because Management would be in violation of unfair labor practices.

Ms. Conlin will send to the Police Union the proposals promulgated at the May 25 meeting and ask for dates to meet to discuss these proposals and their proposals.

Lastly, Management's will remain the same. However, the call back pay for the cemetery will be discontinued. Ms. Conlin will send these proposals to the Union.

The meeting adjourned at 9:50 PM.

Respectfully submitted,


Janice C. Conlin
Administrative Assistant

MINUTES

BOARD OF SELECTMEN

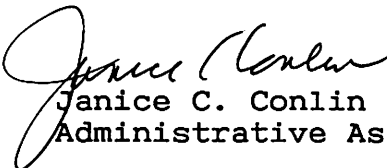
THURSDAY, SEPTEMBER 23, 1993

PRESENT: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Janice C. Conlin, Administrative Assistant, Raymond Grenier, Chairman of Advisory Committee (arrived at 7 PM).

The meeting was called to order at 6:36 PM in Conference Room A in the Town House.

The motion was made by Selectman McAuliffe to award the ambulance bid to Specialty Vehicles, Inc. for \$63,000. The balance for extras (\$1,083) will be funded by the new equipment account in the Fire Dept. budget. The motion was seconded and passed unanimously.

At 6:45 PM, Selectman McAuliffe moved that the Selectmen go into executive session for the purpose of Union negotiations. The Selectmen will not return into open session after the conclusion of the executive session. Selectman Falconi seconded the motion and a roll call vote was taken with Chairman Cowles, Selectmen Falconi and McAuliffe voting in the affirmative.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 10/12/93)

EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN

Thursday, September 23, 1993

PRESENT: Chairman Davis O. Cowles, James W. Falconi, Thomas W. McAuliffe, Janice C. Conlin, Administrative Assistant, Raymond Grenier, Advisory Committee (arrived at 7 PM).

The meeting was called to order at 6:36 PM in Conference Room A in the Town House.

At 6:45 PM, Sel. McAuliffe moved that the Selectmen go into executive session for the purpose of Union negotiations. The Selectmen will not return into open session after the conclusion of the executive session. Selectman Falconi seconded the motion and a roll call vote was taken with Chairman Cowles, Selectmen Falconi and McAuliffe voting in the affirmative.

Present for the NAGE UNION: Garrett Mahoney, Patrice Kline, Jennifer Bishop and John Hubley

The executive minutes for August 17, 1993 were approved.

After much discussion by both sides, the following proposals will be presented to the membership of the NAGE Union:

1. Article 1, RECOGNITION - After the words "for the following employees: Receptionist, Dispatcher, Senior Clerk, Dispatcher/Administrative Secretary, Administrative Secretary, Purchasing Agent/Administrative Secretary, Library Assistant, Assistant Treasurer/Collector, Data Processing Coordinator/Administrative Secretary, and Asst. to Administrative Assistant (confidential position, voting member except to ratify the union contract or participate as a member of the Union Negotiating Team.).

2. Article VII Seniority -

The length of service of an employee in the bargaining unit shall determine the bargaining unit seniority of the employee. The length of service of an employee in a particular department shall determine the employee's departmental seniority. Seniority shall govern and control in choices of vacations, days off and hours of work and in decreases in the working force. Seniority shall not govern and control in choices of day off and hours of work and shift assignments for Police Dispatchers.

2. ARTICLE IX Hours of Work and Overtime

(d) All employees' work schedules that consist of more than six hours per day will provide for a fifteen (15) minute rest period during the first one-half shift and a fifteen (15) minute rest

period during the second on-half (1/2) shift. The rest period shall be scheduled at the middle of each one-half (1/2) shift, whenever this is feasible. If an employee's work schedule consists of less than six (6) hours per day, this employee will be eligible for only one fifteen (15) minute rest period at the half of their work day or whenever this is feasible.

(f) In addition, employees whose regularly scheduled tour of duty is less than eight hours per day or forty hours per week will receive overtime (time and one-half) only after working more than eight hours in a day or forty hours in a week. These employees will receive straight time for the hours worked over their regularly scheduled hours until they have worked more than eight hours in a day or forty hours in a week.

(g) If any employee who regularly works at least eight hours a day or 40 hours per week is called back to duty hereunder he/she shall be paid at the overtime rate for all such time and shall be guaranteed a minimum of four (4) hours overtime call back pay. Call back pay relates to employees who are called back to work because of an emergency.

(h) A work day is defined as one-fifth (1/5) of the regularly scheduled work week for the purposes of granting sick, vacation and personal time.

3. Article X Longevity

Effective July 1, 1993, after five (5) full-time years of continuous service to the Town, each employee shall be paid an additional Four Hundred Dollars (\$400.00) per annum.

After ten (10) full-time years of continuous service to the Town - Six Hundred Dollars (\$600.00) per annum.

After fifteen (15) full-time years of continuous service to the Town - Seven Hundred Dollars (\$700.00) per annum.

After twenty-five (25) full-time years of continuous service to the Town - Eight Hundred Dollars (\$800.00) per annum.

After thirty (30) full-time years of continuous service to the Town - Eight Hundred Fifty Dollars (\$850) per annum.

4. Article XXV- Hours of Work and Overtime- Scheduled Work Shifts, Work Week, Etc.- Add new paragraph at end as follows:

The Dispatchers will receive \$3.00 per shift for the 4 pm to 12 midnight shift and \$3.25 per shift for the 12 midnight to 8 am.

The longevity increase and the shift differential were agreed to for losing the time and one-half pay in 9 (f). An employee receives overtime only aft working 8 hours per day or 40 hours per week.

5.

ARTICLE XIX

WAGES AND MERIT SYSTEM

The weekly pay period shall begin at 12:01 am Thursday and shall end at 12:00 am the following Wednesday. Wages for all members of the bargaining unit shall be increased by three (3%) per cent as of July 1, 1993 and by zero (0%) per cent as of July 1, 1994. See following schedules:

Salary Schedule A - July 1, 1993

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
3	11.41	13.98
2	10.31	12.88
1	9.25	11.81

Salary Schedule B - July 1, 1994

<u>Grade</u>	<u>Minimum</u>	<u>Maximum</u>
3	11.41	13.98
2	10.31	12.88
1	9.25	11.81

Position Classes, Salary, Wage and Miscellaneous Schedule C

<u>Class</u>	<u>Grade</u>
Receptionist.....	1
Dispatcher.....	1
Senior Clerk.....	1
Dispatcher/Administrative Secretary.....	2
Administrative Secretary.....	2
Purchasing Agent/Administrative Secretary.....	2
Library Assistant.....	2
Assistant Treasurer/Collector.....	3
Data Processing Coordinator/Administrative Secretary.....	3
Asst. to Administrative Assistant.....	3

ARTICLE XX
SALARY RATES ABOVE MAXIMUM

A personal rate which is above the maximum rate for a job, may be granted to an employee at the maximum of his/her grade if recommended by the Department Head or Board and approved by the Board of Selectmen. Any such rate which is above the maximum rate for a job, shall be deemed to be personal and apply only to the incumbent. When such incumbent leaves the employment of the Town or is transferred to another job with a higher maximum rate than his/her personal, or higher maximum rates are established, the personal rate shall disappear.

ARTICLE XXI
MERIT ADJUSTMENT POLICIES

Every employee subject to this plan who is in continuous full-time employment of the town, computed from the date of his/her latest employment, shall be eligible for a merit increase one year from the date of his/her latest increase. Such increase is not to exceed five percent in any single twelve month period until the maximum of the position is obtained. No increases shall be granted to an employee such that the compensation exceeds the maximum for his or her grade for that position. The amount of the merit increase will be recommended by the Department Head or the appropriate Commissioners or trustees based on an evaluation submitted and approved by the Board of Selectmen. Any employee denied such a merit increase has the right to appeal, in writing to the Board of Selectmen, which shall confer with the employee, the Department Head, or the appropriate Commissioners or Trustees, and decide the matter. The Selectmen's decision is final and is not subject to further review or appeal

6. Dispatchers - Clothing allowance The Union asked for \$500 for purchase and cleaning. Management agreed to \$325.

The Union was willing to give up the clothing allowance for the day after Thanksgiving but Management would not agree to that. The Union had also proposed a first right for refusal for dispatchers and the day after or before Christmas but Management would not agree to either of these proposals. The Union agreed to bring the package back to their membership.

Ms. Conlin will prepare minutes and the Union and she will meet to agree that the minutes are accurate before the Union brings the package back to their membership. The meeting adjourned at 8:30 PM. The motion was made to adjourn and a roll call vote was taken with Chairman Cowles, Selectmen Falconi and McAuliffe voting in the affirmative.

Janice C. Conlin
Janice C. Conlin, Administrative Assistant
[approved by Selectmen 10/19/93]

[released by 11-2-93 contract]

MINUTES

BOARD OF SELECTMEN Tuesday, September 28, 1993

PRESENT: Pro tem Chairman James W. Falconi, Selectman Thomas W. McAuliffe, and Janice C. Conlin, Administrative Assistant.

ABSENT: Chairman Davis O. Cowles and Executive Secretary Marjorie R. Putnam.

The meeting was called to order at 6:50 PM in open session in Conference Room A and the Selectmen by a roll call vote entered into executive session for the purpose of negotiation. Both Pro tem Chairman Falconi and Selectman McAuliffe voted in the affirmative to go into executive session with the understanding that the Selectmen will return into open session after the executive session.

At 7:55 PM, the Selectmen returned into open session in the Hearing Room of the Town House.

MINUTES APPROVED

Board VOTED (2-0) to approve the Minutes of September 7 and 14, 1993.

RESIGNATION

Aids Action Committee. 9/14/93 letter received from Michael Fuce, resignation effective immediately.

APPOINTMENT

The Board voted (2-0) to create an Americans With Disabilities Act Committee (ADA). Board appointed as members:

Janice C. Conlin (ADA Coordinator)
Donald J. Floyd, 240 Parkerville Road
Robert W. Garfield (Building Inspector)
Federick M. Scott, 1A Bigelow Road
Betty Soderholm, 3 Crestview Drive

PERMITS

Road Opening Permits requested by Commonwealth Gas Company were approved for Lot 71 Overlook Drive and 79 Sears Road - to install gas service.

New England Telephone/Mass. Electric Pole Petition approved (2-0) - to relocate pole #120 approximately 13 feet southerly to a point approximately 381 feet north of Main Street. Representing New England Telephone was Matthew S. Hurley, Manager, Right-of-Way.

Parade Permit granted by 2-0 vote as requested by the Heritage Day Committee for October 11.

Road Closing Permit requested by the Fire Chief for Sears Road on October 9 from 1 PM to 5 PM and on October 16 from 9 AM to 5 PM for the purpose of Firefighter Training.

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OTHER BUSINESS TRANSACTED

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TREASURY WARRANTS SIGNED BY SELECTMEN

P129	\$ 55,457.96	9/28/93	TOWN PAYROLL
P131	145,510.27	9/28/93	SCHOOL PAYROLL
G133	52,807.07	9/28/93	FEDERAL TAX
G135	161,609.38	9/28/93	TOWN PAYABLES
TOTAL	<u>\$415,384.68</u>		
G115	\$ 7,702.54	9/24/93	SCHOOL PAYABLES
G117	10,517.58	9/24/93	SCHOOL PAYABLES
P119	42,851.85	9/21/93	TOWN PAYROLL
G121	15,666.50	9/21/93	FEDERAL TAX/MEET.
G123	425.13	9/24/93	FALCONI OIL
G125	32,268.96	9/24/93	SCHOOL PAYABLES
G127	139,605.39	9/24/93	TOWN PAYABLES
TOTAL	<u>\$249,037.95</u>		

A letter dated 9/3/93 from Kevin R. Moran requesting that the speed be lowered to 45 MPH on Route 9. The Selectmen stated that this is a state highway and they believed that the State would not lower the speed limit. The Board will discuss this issue Thursday when they meet with the Mass. Highway on the Rt. 85 Bridge.

Ms. Betty Soderholm, Crestview Drive, was present and requested that the traffic signal light at White Bagley Road and Route 9 be changed to a longer green light to enable people to cross Route 9. She walks across to get the bus and is unable to cross without the light turning red so that she is caught halfway with cars whizzing by. She would also like to see sidewalks continued from the Fayville lights and a bus stop created at White's Corner. The Board suggested that she attend the hearing regarding resurfacing of Rt. 9 to be held on October 13.

At 8:30 PM, the Selectmen adjourned the open session and by a roll call vote went into executive session to discuss a personnel matter. Pro tem Chairman Falconi and Selectmen McAuliffe voted in the affirmative to do so and the Board state it will not reconvene into Open Session.


Janice C. Conlin
Administrative Assistant

(Approved by Selectmen 10/12/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Thursday, September 30, 1993

7:00 p.m. Meeting convened in Hearing Room of the Town House.

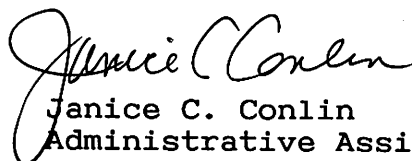
Present: Chairman Pro Tem James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, Town Planner Wayne Thies, and Department of Public Works Superintendent John Boland.

Absent: Chairman Davis O. Cowles and Executive Secretary Marjorie Putnam.

Purpose of Meeting: Public Hearing regarding Massachusetts Highway Department proposed bridge rehabilitation project on Route 85 over Conrail.

Representing Mass. Highway Department was engineer John Hoey who went over the State's plans with about fifteen to twenty abutters. The bridge will be closed next spring and will remain closed from April to October, approximately six months. Cross Street will end in a cul-de-sac with no entrance from Marlborough Road. A break-down lane will be constructed on either side of Marlborough Road in the vicinity of the bridge. A sidewalk is planned on one side. There will be a traffic signal light at Framingham and Marlborough Roads intersection. If any abutters have any concerns they wish addressed by the Massachusetts Highway Department, they should call for an appointment and visit the department at Belmont Street, Worcester.

8:10 p.m. Meeting adjourned.


Janice C. Conlin
Administrative Assistant

mrp

(Approved by Selectmen 10/12/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 19, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

MINUTES APPROVED

Selectmen VOTED unanimously to approve Executive Session Minutes of September 23, 1993 (at 6:30 p.m.) (not to be released).

Selectmen VOTED unanimously to approve Minutes of October 12, 1993.

APPOINTMENTS

Safety Committee (ad hoc). Board VOTED unanimously to appoint Health Agent Paul Pisinski to fill the unexpired term of Ella S. Walsh, his term to expire June 30, 1994.

CONTRACTS

As recommended by Purchasing Agent Maureen Colleary, Board VOTED 2 to 0 to award heating oil contract to low bidder Falconi Brothers, Inc., 29 Boston Road, Southborough, MA as their escalation price per gallon was the lower of the two bidders. Selectman Falconi left the table, and did not participate nor vote on this issue.

LICENSES

Southville Associates, Inc., dba Carpenters' Restaurant, 1 Southville Road. Board VOTED unanimously to approve pledge of license to obtain a loan from George E. Terren, 849 Boston Post Road, Marlborough, MA. All supporting papers (Form 43, Form C (Financing), Certificate of Vote of Southville Associates, Inc. dated 10/6/93), Form 997 and filing fee check of \$50 to be sent to Alcoholic Beverages Control Commission for its approval.

MBTA COMMUTER RAIL EXTENSION (D.E.I.R. #9154)

Selectmen reviewed proposed October 19 letter addressed to Trudy Coxé, Secretary, Executive Office of Environmental Affairs, MEPA unit. Letter was approved with the amendment that a "supplemental draft must be required" instead of "should be".

COMMENTS ON ROUTE 9 IMPROVEMENTS

Selectmen reviewed proposed October 19 letter addressed to Michael W. Swanson, Chief Engineer, Massachusetts Highway Department, Boston. Letter will be amended to include all concerns addressed at this meeting, as follows: deceleration lanes at various intersections, reduce travel speed on Route 9 from 55 m.p.h. to 45 m.p.h., traffic lights at White Bagley Road/Central Street/Oak Hill Road should be timed to allow safe pedestrian crossing, no change to circulation patterns at Middle Road/Rt. 9 and would prefer signalization with a pedestrian and bikeway crossing, advance warning light should be installed on Rt. 9 east (west of Crystal Pond Road) signaling red light ahead, preference of standard guardrail (not NJ barrier), study of bus stop areas for safety of pedestrians and bus stopping, direct access to Framingham Industrial Park from eastbound Rt. 9 would be of value to Southborough, and some form of pedestrian/bikeway connection either over or under Rt. 9 at Parkerville Road.

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SCHEDULED MEETINGS

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8:00 p.m. Public meeting on Woodland Road/Route 9 Median Strip. Many town officials and interested citizens were present. Wayne Thies, Town Planner, spoke re traffic counts before and after closing. Median strip was closed on a temporary basis effective June 11 for three months. Selectmen noted the following documents: accident reports in this location for 1992 and 1993, letters from Fire Chief Phaneuf, Police Chief Colleary and DPW Superintendent stating that there were no public safety issues if the median was closed. After reviewing all the documents and listening to all speakers, Selectmen Falconi and Chairman Cowles felt that all streets should be considered and that it would be in the best interest of the town to ask the State Highway Department to remove the temporary barriers and that this median strip remain open. MOTION was made by Selectman Falconi to ask the State Highway Department to remove the temporary barriers and that this median strip remain open. Selectman McAuliffe voted against the Motion. MOTION CARRIED.

TREASURY WARRANTS SIGNED BY SELECTMEN

P163	\$47,128.35	10-19-93	TOWN PAYROLL
G165	16,894.36	10-19-93	FEDERAL TAX
G167	557.23	10-22-93	FALCONI OIL
G169	45,439.30	10-22-93	TOWN PAYABLES
TOTAL	<u>\$110,019.24</u>		

9:30 p.m. Meeting adjourned.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary
(Approved by Selectmen 11/16/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, October 12, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Pro Tem James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

Absent: Chairman Davis O. Cowles (out of town)

MINUTES APPROVED

Selectmen VOTED (2-0) to approve Minutes of September 23, 28 and 30, 1993. Selectmen VOTED (2-0) to approve Executive Session Minutes of September 28 (at 8:15 p.m.) (not to be released at this time).

APPOINTMENTS

Southborough Cultural Arts Council. Selectmen VOTED (2-0) to re-appoint Cynthia A. Hurvitz, 7 Fairview Drive, her term to expire October 1, 1995.

Americans With Disabilities Act Committee. Selectmen VOTED (2-0) to appoint Wayne H. Miller, 6 Rockpoint Road, his term to expire June 30, 1994.

Assabet Valley Regional Vocational School District's Collective Bargaining. Board VOTED (2-0) to designate Janice C. Conlin as the Selectmen's representative to attend meetings and to vote in their place.

Worcester County Advisory Board. This Board asked for a delegate of the Southborough Selectmen and to select a committee. Before someone is named, the Board would like a letter sent asking what the Advisory Board expects to accomplish during the next budget fiscal year. Last year Selectman McAuliffe faithfully attended meetings that resulted in them being adjourned with no business transacted and were cancelled due to lack of a quorum.

Southborough Schools. Board VOTED (2-0) that Selectman James W. Falconi shall represent the Board re collective bargaining negotiations.

7:40 p.m. Kevin Moran (91 Mt. Vickery Road) presented a letter to the Board dated October 12. This was a follow-up to his letter of September 3 concerning the speed limit along Route 9. Mr. Moran requested that the Board ask the State to lower the speed limit from 55 m.p.h. to 45 m.p.h. It is extremely difficult and no safe way to cross Route 9 as there are no pedestrian signals on this

state highway in Southborough. Trucks are doing better than 65 m.p.h. On this Turnpike in Natick and Framingham the speed limit is 45 m.p.h. Just before you near the Southborough line, the speed limit increases to 55 m.p.h. Selectmen informed Mr. Moran that there will be a public hearing on October 13 at 7 pm conducted by the Mass. Highway Dept. regarding safety improvements to 4.85 miles of Route 9 starting at I-495 to Mass. Turnpike. Selectmen plan to attend and bring up several matters of concern.

7:55 p.m. Meeting with MBTA Study Committee to discuss the EIR Draft. Kathleen Bartolini, Chairman of the Committee, gave the presentation. Wayne Thies, Town Planner, discussed traffic impact. Others present: Planning Board, DPW Supt. John Boland, Fire Chief Peter Phaneuf, Police Chief William Colleary, Steve Ryan (owner of Fitzgerald's Store), residents of the surrounding area, and other interested residents.

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OTHER BUSINESS TRANSACTED

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TREASURY WARRANTS SIGNED BY SELECTMEN

P137	\$47,326.64	10-5-93	TOWN PAYROLL
G139	23,549.53	10-5-93	FEDERAL TAX/DENTAL
G141	4,332.07	10-8-93	CHAPTER 90
G143	5,659.03	10-8-93	SCH. PAYABLE ENC.93
G145	2,972.63	10-8-93	SCHOOL CAFETERIA
G147	<u>282,288.69</u>	10-8-93	TOWN PAYABLES

TOTAL \$366,128.59

G149	\$31,466.29	10-15-93	SCHOOL PAYABLES
G151	59,707.37	10-15-93	SCHOOL PAYABLES
P153	48,744.15	10-12-93	TOWN PAYROLL
P155	147,735.22	10-12-93	SCHOOL PAYROLL
G157	50,772.31	10-12-93	FEDERAL TAX
G159	70,755.25	10-12-93	TOWN PAYABLES
G161	<u>60,726.43</u>	10-15-93	SCHOOL PAYABLES

TOTAL \$469,907.02

10:00 p.m. Meeting adjourned.

Marjorie R. Putnam

Marjorie R. Putnam, Executive Secretary

(Approved by Selectmen 10/19/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 2, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Executive Secretary Marjorie R. Putnam.

RESIGNATIONS

Southborough Cultural Arts Council. David R. Schuster, effective 10/26/93.

Town Cemetery Study Committee. Charles B. Swartwood, III, effective 10/27/93 (moved out of town).

APPOINTMENTS

School Building Study Committee (ad hoc). Board met with Andrew Davis, School Committee member. Board VOTED 2 to 0 (Selectman Falconi did not participate nor vote due to a conflict of interest) to create a seven-member committee and to appoint the following as members, their terms to expire June 30, 1994:

Susan B. Pfaff, 5 Sunrise Road)recommended
Boudewyn Kluge, 51 Deerfoot Road)by the School
Kathleen Jean Smith, 10 Clifford Street)Committee
Anne Freeman, 15 Maplecrest Drive	
Richard E. Falconi, 14 Newton Street	
Kevin R. Moran, 91 Mt. Vickery Road	
Barbara A. Murphy, 202 Cordaville Road.	

Recreation Facilities Committee (ad hoc). Board VOTED unanimously to create this nine-member ad hoc committee. Members will be appointed at next Selectmen's meeting (November 16).

UNION CONTRACTS

National Association of Government Employees Local R1-130 (NAGE) contract was approved by unanimous VOTE and signed by the three Selectmen. Contract was also signed by union officers John Hubley (President), Jennifer A. Bishop (Treasurer) and Patrice M. Kline (Secretary).

Permanent Firefighters Association Local 3129 of IAFF contract was approved by a 2 to 0 VOTE of the Board (Chairman Cowles did not participate nor vote due to a conflict of interest) and signed by Selectmen Falconi and McAuliffe. Contract was also signed by union officers John L. Kendall, Jr. (President), Joseph C. Mauro (Secretary-Treasurer), and David J. Dockstader (Negotiator).

DPW CONTRACTS

Mined Salt Delivered. As recommended by DPW Superintendent John Boland, Board VOTED unanimously to award contract to Eastern Salt Company, Inc., 37 Marginal Street, Chelsea, MA 02150, as the low bidder at \$28.40/ton delivered as its bid dated 9/29/93.

GASOLINE CONTRACT

As recommended by Purchasing Agent Maureen M. Colleary, the Board awarded the contract to Atlantic Petroleum Corp., 11 Broadway, Chelsea, MA as their escalation price per gallon was the lower of two bidders.

PERMITS

Permit to Open Roads. Board VOTED 2 to 1 (Selectman Falconi voted against) to grant permits to: (1) Guild Drilling Co., Inc. for test borings in Marlborough Road (Rt. 85) for proposed bridge widening. Letter will be sent to the Mass. Highway Department expressing the Board's concerns re the proposed bridge widening. (2) William and Mary Specht for the installation of water service at 16 General Henry Knox Road.

WINTER PARKING BAN 1993/1994

As recommended by Police Chief William J. Colleary, the Board VOTED unanimously:

There will not be any parking on any public way in the Town of Southborough from 12 midnight until 6:00 a.m. and, furthermore, there will not be any parking on any public way during any snow storm in the Town of Southborough. Vehicles parked will be towed at the owner's expense (according to the Town's Code). Illegal parking during unusual storms occurring before or after the Ban will be dealt with according to Section 152-6 of the Code of the Town of Southborough

Ban will be in effect from December 1, 1993 through March 15, 1994.

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SCHEDULED MEETINGS

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7:30 p.m. to 7:37 p.m. Fire Union Contract was signed.

7:38 p.m. to 7:48 p.m. NAGE Union Contract was signed.

7:48 p.m. Joint meeting with the Board of Assessors, Paul Nelson (Chairman), Arthur Sisson and Kirk Carter. Arthur Holmes (Assistant Assessor/Appraiser) was also present. Assessor Nelson stated that the Assessors had VOTED a single tax rate for the year. As recommended by the Assessors, the Selectmen VOTED unanimously that the Town of Southborough retain the single tax rate.

7:55 p.m. to 8:05 p.m. Board met with Southborough School Committee member Andrew Davis. The Committee requested the Board to create an ad hoc School Building Study Committee due to the large increase of student enrollment every year. Therefore, the Selectmen VOTED (2 to 0 - Selectman Falconi not voting) to create this 7 member committee and to appoint the three members recommended by the School Committee (Susan B. Pfaff, Boudewyn Kluge and Kathleen Jean Smith) and four members recommended by the Selectmen (Anne Freeman, Richard E. Falconi, Kevin R. Moran and Barbara A. Murphy).

8:15 p.m. to 8:35 p.m. Liz Henry met with the Board to ask that an ad hoc Recreation Center Committee be created. The Recreation Commission supports this concept and do not feel this committee will overlap their activities. Ms. Henry presented briefly the subject the committee would like to look into such as pools (indoor/outdoor), tennis courts, exercise room for exercise, ping pong tables, air-hockey, card tables, etc. St. Mark's School plans to have a summer program and plans to build a pool. Therefore, the town cannot use their facilities in the summer. The Selectmen unanimously VOTED to create an ad hoc Recreation Center Committee consisting of nine members. Ms. Henry presented a suggested list of names for the Selectmen to consider. The Selectmen asked that anyone interested should submit their names. The members will be appointed at the next Selectmen's meeting, November 16, 1993.

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OTHER BUSINESS TRANSACTED

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Brown Van & Storage Co. letter of October 22, 1993 requested that the Board apply to the State for a median opening in front of its building on Route 9. The company has a problem with its tractor trailers u-turning at the Fayville lights. Selectmen feel that the State will not approve such an opening due to the fact that it would cause different and probably more safety hazards at another location on Route 9. Therefore, the Selectmen VOTED unanimously to not petition the Massachusetts Highway Department to create such an opening.

Thickly Settled Sign for Woodland Road was requested by Lynne Morrison, 176 Woodland Road, in October 27 letter. Selectmen asked that this letter be forwarded to Police Chief William Colleary for his recommendation.

Cable Rate Regulation Certification was signed by the Board. This is a formal request that the Massachusetts Community Antenna TV Commission regulate rates for the basic service tier and equipment consistent with rules and regulations promulgated by the FCC.

Selectmen asked Administrative Assistant to contact Russell Millholland to see if he would be interested in serving on a new cable television committee.

New England Center for Autism, Inc. Board noted check for \$22,967.28 as the first half payment in lieu of taxes for FY '94.

Town Information System. Administrative Assistant asked that the software award date be changed from November 9 to December 7 as the Computer Selection Committee will not be ready by November 9.

TREASURY WARRANTS SIGNED BY SELECTMEN

G171	\$32,578.09	10-26-93	SCHOOL PAYABLES
P173	56,222.93	10-26-93	TOWN PAYROLL
P175	149,087.22	10-26-93	SCHOOL PAYROLL
G177	61,017.65	10-26-93	FEDERAL TAX/MISC.
G179	4,607.59	10-26-93	SCHOOL CAFETERIA
G181	<u>37,180.15</u>	10-26-93	SCHOOL PAYABLES

TOTAL \$340,693.63

P183	\$45,593.72	11-02-93	TOWN PAYROLL
G185	16,186.78	11-02-93	FEDERAL TAX
G187	573,774.28	11-02-93	INS/NOTES PAY.
G189	162.56	11-05-93	FALCONI OIL
G191	<u>149,761.39</u>	11-05-93	TOWN PAYABLES

TOTAL \$785,478.73

8:55 p.m. VOTED to adjourn the meeting.

Marjorie R. Putnam

Marjorie R. Putnam
Assistant

mrp

(Approved by Selectmen 12/7/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, November 16, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Pro Tem Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Chairman Davis O. Cowles and Marjorie R. Putnam (Assistant to Administrative Assistant)

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of October 19, 1993.

APPOINTMENTS

Southborough Cultural Arts Council. Board VOTED 2 to 0 to appoint the following: (1) Eleanor B. Stoddard, 11 Maplecrest Drive, her term to expire 11/19/95, and (2) Susan L. Kallander, 18 Meadow Lane, her term to expire 11/16/95.

Recreation Facilities Committee. Board VOTED 2 to 0 to appoint the following, their terms to expire 6/30/94:

Mary D. Davis, 28, Clifford Street
Elizabeth Henry Veeneman, 269 Cordaville Road
Michael J. Sheridan, 55 School Street
Lynda J. Thomas, 130 Deerfoot Road
Isabelle Q. Murphy, 11 MacNeill Drive
Michael D. Cupoli, 20 Atwood Street
Linda C. Hubley, 210 Southville Road
Susan Mary Strazie, 7 Heather Lane
John B. Butler, 4 Davis Road
Janice C. Conlin, 20 Pinecone Lane (ex-officio)

Designer Selection Committee For Public Works Facilities (ad hoc).
Board VOTED 2 to 0 as follows:

- (1) to create a 7-member committee, and
- (2) to appoint as members:

Public Works Planning Board:

Robert O. Bigelow, 15 Granuaile Road
Michael J. Shimkus, 8 Lynbrook Road
Susan Faccenda Peghiny, 4 Latisquama Road
William J. Christensen, 17 Granuaile Road
William M. Rudd, 215 Middle Road

DPW Superintendent:

John W. Boland, Jr., 12 Richards Road

Assistant DPW Superintendent:

Donald A. Buzzell, 179 Woodland Road

LICENSES

Board VOTED 2 to 0 to grant a Class I 1994 Automobile Dealer's License to Clark-Wilcox Equipment Corporation, 218 Turnpike Road.

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OTHER BUSINESS TRANSACTED

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Engineering Account. As requested in November 9, 1993 letter from DPW Superintendent John W. Boland, the Board VOTED 2 to 0 to authorize Mr. Boland to expend \$4,923.16 from the Engineering Account re site conditions of the Middle Road Phillips property recently acquired by the Town. This property needs to be surveyed and detailed topographical data must be available.

6 Poles on Parmenter Road (now owned by Massachusetts Electric) were VOTED (2 to 0) by the Board to be made jointly-owned poles with New England Telephone Company.

Merit Increase. As recommended by Administrative Assistant Janice Conlin, the Board VOTED (2 to 0) to approve a 5% merit increase for Marjorie R. Putnam effective July 1, 1993.

Police Chief William Colleary's letter of November 9 announced that Drug Free School Zone Signs will be unveiled on Monday, November 22 at 11 a.m. at Rt. 30/Rt. 85 intersection and a school crossing at 11 Main Street and invited the Selectmen and Administrative Assistant to attend.

Notice of Project Change 9/90 Crossing/MetroWest EOE #5723. Comments are due November 29. November 1 letter from HMM Associates, Inc. addressed to all Reviewers was read in its entirety. Planning Board member Charles Gaffney was present. He and the Selectmen felt that traffic pattern/traffic flows from a retail center (proposed now) is much different from an office park development (originally proposed). HMM's report stated that the impact of change of use would not be greater than what was originally indicated. Town Planner Wayne Thies is preparing the comments from the town.

TREASURY WARRANTS SIGNED BY SELECTMEN

P193	\$52,779.71	11-09-93	TOWN PAYROLL
P195	148,923.80	11-09-93	SCHOOL PAYROLL
G197	52,265.92	11-09-93	FEDERAL TAX
G199	30,853.76	11-09-93	TOWN PAYABLES
TOTAL	\$284,823.19		

P201	\$51,833.99	11-16-93	TOWN PAYROLL
G203	17,317.48	11-16-93	FEDERAL TAX
G205	8,846.43	11-19-93	FALCONI OIL
G207	<u>121,167.77</u>	11-19-93	TOWN PAYABLES

TOTAL \$199,165.67

8:15 p.m. VOTED to adjourn the meeting.

Janice Conlin

Janice C. Conlin
Administrative Assistant

mrp

(Approved by Selectmen 12/7/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 7, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, Administrative Assistant Janice C. Conlin, and Assistant Marjorie R. Putnam.

MINUTES APPROVED

Minutes of November 2 and 16 were approved by a unanimous VOTE.

RESIGNATIONS

Open Space Preservation Commission. Ronald N. McAdow, Jr. resigned effective November 29, 1993.

APPOINTMENTS

Constables (to serve civil process). The following were re-appointed by unanimous VOTE, their terms to expire December 7, 1994:

..Jerrald M. Vengrow, 20 Arlene Dr., Framingham
..Shawn P. McCarthy, 1321 Worcester Rd., Unit 601, Framingham

Southborough Cultural Arts Council. Board VOTED unanimously to reappoint Kathleen Osol, 41 Valley Road, her term to expire December 12, 1995.

Sealer of Weights & Measures. Board VOTED unanimously to reappoint Edgar A. Phaneuf, 171 Middle Road, his term to expire December 17, 1994.

Recreation Facilities Committee (ad hoc). Board VOTED unanimously as follows (at the request of Chairman Liz Henry):

(1) to increase the membership from nine members to thirteen members, and

(2) to appoint the following as members:

Anne-Marie Angus, 4 Birchwood Drive
Joseph Kacevich, 24 Sadie Hutt Lane
Francine Schiebe, 24 Clifford Street
Susan Ziegler, 39 Woodbury Road.

PERMITS

Permit to Open Road. Board VOTED unanimously to grant to Commonwealth Gas Company permission to install gas service to Lot 1-1 Sears Road.

CONTRACTS

As recommended by DPW Supt. John Boland, the Board VOTED unanimously to award one new vacuum leaf loader Model LCT600 to The ODB Company, 5118 Glen Alden Drive, Richmond, VA 23231-4305 as per bid amount \$13,490.00 (Article 15, ATM 1993).

LICENSES

Package Goods Stores. Selectmen VOTED unanimously to allow all package goods stores to open on the Sunday before Thanksgiving and each Sunday thereafter until New Year's Day.

Change of Manager. Selectmen VOTED unanimously to grant request of Turnpike Food & Liquor Mart, Inc., 65 Turnpike Road, to change Manager from Stanley Kerbel to Charles P. Kerbel.

1994 LICENSES RENEWED

Club - All Alcoholic and Common Victualler
Fayville Athletic Assoc., Inc. Austin M. Maguire, Manager

Package Goods Stores/Wine & Malt and Common Victualler
Rt. 9 Beer & Wine, Inc., Franklin H. Spinner, Manager
Capasso Farms, Inc., John F. Sherry, Manager
Steven M. Ryan & Sons, Inc. dba Fitzgerald's General Store,
Eileen E. Ryan, Manager

Package Goods Stores/All Alcoholic and Common Victualler
Bill's Package Store, Inc., William J. Fletcher, Manager
William Mauro dba Mauro's Market
Turnpike Food & Liquor Mart, Inc., Stanley Kerbel, Manager

Restaurants/All Alcoholic and Common Victualler
Giombetti & Francis, Inc. dba Andrea Restaurant, George P.
Francis, Jr., Manager
Ipanema Restaurant and Lounge, Inc., Frank X. Kavanagh, Manager
Cork's Inc. dba Owen O'Leary's, Kevin F. Gill, Manager
Southville Associates, Inc. dba Carpenters', Alan R. Wilcox, Mgr.
White's Corner Restaurant, Inc., Frank J. Rossi, Jr., Manager

Restaurant/Wine & Malt and Common Victualler
Southboro House of Pizza, Inc., Christos A. Baltas, Manager

Common Victuallers Only
Richard Gentile dba Ben's Deli
Patricia A. Bennett dba Lugia's Sub Shop
Maureen Haley dba Maureen's
My Three Kids, Inc. dba McCarthy Coffee & Newsroom
D.P.W., Inc. dba Domino's Pizza
Elia Nassios dba Pizza Master

Class I Automobile Dealer Licenses (new and second-hand vehicles)
Petry Equipment, Inc.
Farrell Motors, Inc. dba Farrell Volvo, 78 Turnpike Road
Ingersoll-Rand Company

Class I Automobile Dealer Licenses (continued)

Eagle Trailer Sales and Service

Clark-Wilcox Equipment Corp.

Tri State Freightliner, Inc.

Class II Automobile Dealer Licenses (second-hand vehicles only)

Ted's of Fayville, Inc.

William L. Stapleton, Sr. dba Southborough Mobil

Ellis Imports, Inc.

Hugh M. Dalzell dba Country Motors (with conditions)

Custom Automotive Enterprizes, Inc. dba Autosmith (with cond.)

Richard P. Aswad & Louis H. Aswad

Automatic Amusement Device License

Cork's, Inc. dba Owen O'Leary's, Kevin F. Gill, Manager

(6 video games and 2 pinball machines)

Public Entertainment on Sunday

Ipanema Restaurant and Lounge, Inc., Frank X. Kavanagh, Mgr.

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SCHEDULED MEETINGS

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7:30 p.m. to 7:40 p.m. Selectmen presented a scroll to Charles B. Swartwood, III, and commended him for his many years of service to the Town of Southborough.

7:40 p.m. to 8:10 p.m. Meeting with Richard Wheeler regarding his request that the Town snowplow and sand his unaccepted street - Alexandra Circle - this winter. Residents of the street were also present. The Board explained the town's policy not to snowplow and sand private roads due to possibility of liability of damage to the road or curbing, etc. Mr. Wheeler offered to pay the town for the cost of plowing, etc. Selectmen did not want to enter into any Agreement due to other developers agreeing to pay, going into bankruptcy and not paying the town. Mr. Wheeler stated that he was not informed by the Planning Board that the town would not plow unaccepted streets. Selectmen informed him that it has always been the policy of the town not to plow any street until it has been accepted by Town Meeting. Plowing and sanding are done only if an emergency situation arises. It is the responsibility of the developer to maintain his roads. Selectman McAuliffe stated that the town isn't in the business of plowing, sanding and trying to collect monies for this work. Selectmen Falconi felt that the town should enter into an agreement with Mr. Wheeler for him to pay the town for plowing and sanding. MOTION was made by Selectman McAuliffe, seconded by Chairman Cowles, and VOTED (2 to 1) to deny Mr. Wheeler's request to plow and sand Alexandra Circle this winter. Selectman Falconi voted against the motion.

8:20 p.m. to 8:32 p.m. Board discussed cable television with former Chairman of the Southborough Cable Committee Russell Millholland. The Town's contract with Greater Media Cable expires in the year 2000. Mr. Millholland suggested starting the license renewal process two or three years before 2000 - around 1997 or 1998.

TREASURY WARRANTS SIGNED BY SELECTMEN

P209	\$56,810.66	11-23-93	TOWN PAYROLL
P211	147,465.14	11-23-93	SCHOOL PAYROLL
G213	52,528.41	11-23-93	FEDERAL TAX
G215	2,574.89	11-23-93	TOWN PAYABLES
G217	1,584.88	11-26-93	SCHOOL CAFETERIA
G219	1,126.93	11-26-93	SCHOOL PAY. EN93
G221	30,643.54	11-26-93	SCHOOL PAYABLES
G223	59,906.78	11-26-93	SCHOOL PAYABLES
TOTAL	<u>\$352,641.23</u>		
P225	\$70,679.47	11-30-93	TOWN PAYROLL
G227	21,177.60	11-30-93	FEDERAL TAX
G229	415,506.85	11-30-93	TOWN PAYABLES
G231	450.84	12-03-93	FALCONI OIL
G233	3,303.85	12-03-93	SCHOOL CAFETERIA
G235	9,850.47	12-03-93	SCHOOL PAYABLES
G237	87,529.61	12-03-93	TOWN PAYABLES
TOTAL	<u>\$608,498.69</u>		
P239	\$62,468.03	12-07-93	TOWN PAYROLL
P241	148,163.68	12-07-93	SCHOOL PAYROLL
G243	53,937.71	12-07-93	FEDERAL TAX
G245	43,377.66	12-07-93	TOWN PAYABLES
total	<u>\$307,947.08</u>		

8:50 p.m. Board VOTED unanimously (via roll call) to go into Executive Session with the Police Union to discuss contract for FY 1994/1995. The Board announced that it would not reconvene in open session.

Marjorie R. Putnam
Marjorie R. Putnam
Assistant

(Approved by Selectmen 12/7/93)

MINUTES OF MEETING
BOARD OF SELECTMEN

Tuesday, December 21, 1993

7:30 p.m. Meeting convened in Hearing Room of the Town House.

Present: Chairman Davis O. Cowles, Selectman James W. Falconi, Selectman Thomas W. McAuliffe, and Administrative Assistant Janice C. Conlin.

Absent: Marjorie R. Putnam (Assistant to Admin. Assistant).

MINUTES APPROVED

Selectmen VOTED unanimously to approve Minutes of December 7, 1993.

RESIGNATIONS

Open Space Preservation Commission. Roger T. Baust resigned effective December 1, 1993. Letter of appreciation to be sent.

APPOINTMENT RESCINDED

Board VOTED unanimously to rescind vote of December 7 which appointed Anne-Marie Angus, 4 Birchwood Drive, as a member to the ad hoc Recreation Facilities Committee. Town Clerk's office does not list her as a registered voter.

LICENSES

7:45 p.m. Board unanimously VOTED to grant Class II - Automobile Dealer's License - to Watson's Auto Body, Inc., 353 Turnpike Road. Present for Watson's was Frederick A. Rogers. The conditions imposed on this license is grandfathered and continued from original license on this property: "No more than 14 used cars shall be stored on said property at any one time."

MERIT INCREASES

As submitted by various Department Heads, the Board VOTED unanimously to grant merit increases to John Hubley, Jennifer Bishop, Dale Sawvelle, Constance Maida and Margaret Tuttle.

CONTRACT AWARD

Town Information System Software Contract. As recommended by the Computer Selection Committee, the Board VOTED unanimously to award contract to Arlington Data Corporation for a license at \$1,000, installation cost at \$130 and support for \$3,000 through June 30, 1994 and support each year thereafter for \$5,970.

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OTHER BUSINESS TRANSACTED

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Planning Board member Charles Gaffney discussed with the Board the MBTA and 9/90 Projects.

Selectmen VOTED unanimously to instruct Town Counsel for a legal opinion regarding the utilization of the remainder (\$35,000) of the borrowing (\$95,000) for the underground storage tanks for the purpose of a computer by the Regional School Committee.

Grievance filed with Labor Relations Board by George Killam re Holiday Pay not being paid while out on sick leave. Town Counsel reported a telephone call from the Labor Relations Board which agreed that the language in the contract does not allow for one to receive holiday pay while out on sick leave. However, due to past practice, they have been paid. Therefore, the Labor Board feels that the town should go ahead and pay Mr. Killam. Selectman McAuliffe stated that this payment in the past was a mistake and did not want to continue making the same mistake. The Board VOTED and affirmed the prior vote which was a tie vote: Chairman Cowles abstained from voting, Selectman McAuliffe voted not to pay and Selectman Falconi voted to pay. Therefore, the town will proceed with whatever legal action it takes in order to continue this particular process and follow through to an ultimate decision whatever that may be.

Albro/Brentwood. MOTION was made by Selectman McAuliffe, seconded by Chairman Cowles, that the Selectmen not approve nor instruct Town Counsel to file an appeal on behalf of Albro. VOTE: Selectman McAuliffe and Chairman Cowles voted for the Motion. Selectman Falconi abstained from voting and did not participate due to a conflict of interest.

Chairman of the Personnel Board William Davis informed the Selectmen that his Board is considering proposing a Warrant Article to be placed in the Special Town Meeting Warrant (within the Annual Town Meeting) to grant a 3% cost-of-living increase for Salary Administration Employees for Fiscal Year 1994.

TREASURY WARRANTS SIGNED BY SELECTMEN

P247	\$47,376.01	12-14-93	TOWN PAYROLL
G249	92,605.86	12-14-93	FEDERAL TAX/DEBT
G251	825.36	12-17-93	SCHOOL ENC. '93
G253	1,012.16	12-17-93	FALCONI OIL
G255	63,933.98	12-17-93	TOWN PAYABLES
G257	<u>54,758.86</u>	12-17-93	SCHOOL PAYABLES
TOTAL	\$260,512.23		

Treasury Warrants (continued)

P259	\$45,280.24	12-21-93	TOWN PAYROLL
P261	148,286.84	12-21-93	SCHOOL PAYROLL
G263	<u>50,447.91</u>	12-21-93	FEDERAL TAX

TOTAL \$244,014.99

8:30 p.m. VOTED to adjourn meeting.



Janice C. Conlin, Administrative Assistant

mrp

(Approved by Selectmen 1/18/94)